



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2024-0197

TO: Mayor and City Council Members

FROM: Bill Fritz, P.E., Department of Public Services Director

DATE: April 22, 2024

SUBJECT: Safe Streets and Roads for All (SS4A) Grant Application
City File #E24-012

REQUEST:

The Department of Public Services requests that the Rochester Hills City Council supports the submission of an application for the Safe Streets and Roads for All (SS4A) federal grant program. This program requires a 20-percent local match of the requested funds in developing an SS4A action plan if the application is chosen for a grant award. The City Council is required to commit to the funding application action plan local match estimated to be \$110,000 (= 20% of \$550,000 total requested funds).

REASON FOR PURCHASE:

The SS4A program has planning and demonstration activity grants available that local governments and agencies can apply for funding assistance to create action plans or perform studies that will improve roadway safety and/or prevent roadway fatalities and serious injuries. If the City is awarded a grant for from our application, an engineering consultant will work with City planning and engineering staff to prepare an action plan of recommended improvements that could be subsequently constructed.

The Mayor has previously approved a contract with the consulting engineering firm, Hubbell, Roth & Clark (HRC), to prepare and submit the SS4A application form on behalf of the City. A copy of the contract is attached for reference.

A resolution of support by the applicant requesting the action plan grant funding is required at the time of application.

If desired after the completion of the action plan, a second grant program option through the SS4A can be pursued known as an Implementation Grant. An approved action plan is a prerequisite to be considered for an implementation grant. The implementation grant is used to construct projects from the developed action plan that will improve roadway safety.

PROCESS:

Vendor Name and Address:

U.S. Department of Transportation
1200 New Jersey Avenue SE
Washington, DC 20590

Reason for Selection:

Grant Application

Method of Purchase:

Future Contract/Purchase Order

BUDGET:

The SS4A Program is a reimbursement grant so the City will be expected to pay the full expense and then can be reimbursed 80% of the approved cost. **There is no cost for City Council to approve at this meeting.** The Mayor has been asked to approve the \$8,000 application proposal expense. If the City is awarded a SS4A grant, the expected local match is proposed as follows:

Fund Name	Department Account No	Account No. Description	Budget Amount	+Revenue / (Cost)	Remaining Budget
Major Road / Revenue	202.528000	Federal Grant	\$0	+\$440,000	+\$440,000
Major Road Traffic Service	472.801000	Professional Services	\$0	(\$550,000)	(\$550,000)
GRAND TOTAL			\$0	(\$110,000)	(\$110,000)

RECOMMENDATION:

The Department of Public Services recommends that the Rochester Hills City Council supports the submission of an application for the Safe Streets and Roads for All (SS4A) federal grant program. This program requires a 20-percent local match of the requested funds in developing a SS4A action plan if the application is chosen for a grant award. The City Council is required to commit to the funding application action plan local match estimated to be \$110,000 (= 20% of \$550,000 total requested funds).

Attachment(s): 20240315_SS4A_Proposal.pdf

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A