



# Rochester Hills

## Minutes - Draft

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Carol Morlan,  
Theresa Mungioli and David Walker*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

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Monday, August 28, 2023

7:00 PM

1000 Rochester Hills Drive

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#### CALL TO ORDER

*President Deel called the Regular Rochester Hills City Council Meeting to order at 7:02 p.m. Michigan Time.*

#### ROLL CALL

**Present** 7 - David Blair, Susan M. Bowyer, Ryan Deel, Dale Hetrick, Carol Morlan, Theresa Mungioli and David Walker

#### Others Present:

*Bryan Barnett, Mayor  
Paul Davis, Deputy Public Services Director/City Engineer  
Tim Hollis, Deputy Building/Ordinance/Facilities Director  
Chris McLeod, Planning Manager  
Gary Nauts, Facilities Manager  
Leanne Scott, City Clerk  
Joe Snyder, Chief Financial Officer  
John Staran, City Attorney  
Mike Viazanko, Building/Ordinance/Facilities Director  
Maria Willett, Chief of Staff*

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

**A motion was made by Walker, seconded by Morlan, that the Agenda be Approved as Presented. The motion CARRIED by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

#### COUNCIL AND YOUTH COMMITTEE REPORTS

##### Older Persons Commission:

**Mr. Hetrick** announced that the Older Persons Commission (OPC) has an

*adult day care service that is set up to assist adults with memory loss and allows them to be cared for during the day. He added that the OPC has a café that offers people with dementia the ability to enjoy social interaction.*

*He stated that September 16, 2023 is the Hometown Hustle 5K sponsored by Chief Financial.*

## PRESENTATIONS

**2023-0363** Presentation on the Implementation of the American Rescue Plan Act (ARPA) Nonprofit Assistance Program; Maria Willett, Chief of Staff, Mayor's Office, presenter

**Attachments:** [082823 Agenda Summary.pdf](#)  
[Presentation.pdf](#)

***Maria Willett**, Chief of Staff, stated that she is excited to present an update on the City's American Rescue Plan Act (ARPA) Non-Profit Assistance Program. She explained that this program is designed to support organizations, programs and activities benefiting Rochester Hills residents. She added that many communities have created similar programs utilizing their ARPA fund to support the organizations that support the residents of their communities.*

*She stated that there are four different categories that the funds can be utilized in that were deemed appropriate by the federal government and are general enough to offer creativity and innovation. She noted that the four categories are:*

- Education*
- Mental health*
- Emergency housing assistance*
- Food assistance*

*She added that the eligibility requirements to be considered for this funding include:*

- Must be a non-profit with a 501(c)(3) tax-exempt status*
- Must be able to show that the organization serves Rochester Hills residents*
- Each non-profit is limited to one application per category*

*She explained that the funding range is \$5,000 to \$30,000 and grants will be awarded as a lump sum to selected nonprofits.*

*She shared that non-profit organizations will be able to apply at [www.rochesterhills.org/arpa](http://www.rochesterhills.org/arpa) from September 15, 2023 - October 31, 2023. She explained that applications are submitted electronically and questions can be directed to the Rochester Hills Fiscal Department at 248-656-4664. She pointed out that a committee will be created to review applications and select who has met the criteria and the applicants selected to receive a grant should be announced at the end of 2023. She stated that the ARPA funds must be allocated by June 2024.*

*She further explained that the City is using a strategic approach to get this*

information out to residents that includes a press release, utilizing RH Connect and leveraging Rochester Core, a community outreach exchange group. She added that the City will also collaborate with Rochester Community Foundation to help get the word out about the program.

She stated that the City would love to have two Council members serve on the selection committee.

**President Deel** questioned the process and if a vote needs to take place to select two Council members for this committee.

**Mayor Barnett** stated that this is an informal committee; therefore, a vote is not required to select who serves on the committee.

**Ms. Mungoli** thanked Ms. Willett for answering her questions and stated that she would like to serve on the committee.

**Mr. Blair** shared that he also would like to serve on the selection committee.

Presented.

## PLANNING AND ECONOMIC DEVELOPMENT

**2023-0321** Request for Conditional Use approval to operate a child care center within the R-4 One Family Residential District at the proposed Primrose School, located on the east side of Rochester Rd. and north of Eddington Blvd., Parcel No. 15-23-301-018, zoned R-4 One Family Residential with an FB Flex Business Overlay, Becky Klein, PEA Group, Applicant

**Attachments:** [082823 Agenda Summary.pdf](#)  
[Minutes PC 081523 \(Draft\).pdf](#)  
[Staff Report 081523.pdf](#)  
[Updated Elevations 081823.pdf](#)  
[Revised Plans 080423 \(Partial Set\).pdf](#)  
[Plans 072523 \(Part 1\).pdf](#)  
[Plans 072523 \(Part 2\).pdf](#)  
[Elevations 072523.pdf](#)  
[Applicant Letter 072523.pdf](#)  
[Applicant HOA Meeting List.pdf](#)  
[Minutes PC 071823 \(Draft\).pdf](#)  
[Plans 062323.pdf](#)  
[Staff Report 071823.pdf](#)  
[PEA Group Letter 062323.pdf](#)  
[Fishbeck Engineers Letter 071423.pdf](#)  
[Development Application.pdf](#)  
[Environmental Impact Statement.pdf](#)  
[Mechanical Unit Screening Cut Sheet.pdf](#)  
[WRC letter 022223.pdf](#)  
[Street Review 021523.pdf](#)  
[Public Hearing Notice 081523.pdf](#)  
[Public Hearing Notice 071823.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Chris McLeod**, Planning Manager, and Applicants, **Becky Klein**, PEA Group, and **Dan Harris**, 814 Services were present.

**Mr. McLeod** stated that the applicant is requesting a conditional use approval for a daycare facility within the R-4 district with the FB underlying district. He explained that the site contains a 13,000 square foot building with 51 parking spaces. He added that the building would provide a number of play areas dedicated for the different age groups of children that would be on-site. He stated that parking would be on the north side of the building and that there would be a cross connection between the Edington Road alignment and the Cedar Valley Development. He explained that the properties to the north are zoned multifamily and office, office to the south and to the east and west is single family residential. He mentioned that the applicant has provided elevations and added more brick per the recommendation of the Planning Commission. He stated that the Planning Commission did unanimously recommend approval of the conditional use request.

**Mr. Harris** stated that Primrose offers high quality school and care for children as young as infants through kindergarten. He added that Primrose wanted to bring a facility to Rochester Hills to accommodate approximately 200 students.

**Public Comment:**

**John Tenny**, 2724 Emmons Avenue, stated that he is concerned about the proposed building creating water runoff. He added that the vacant site is currently used to keep the water away from the neighborhood. He expressed his concerns regarding the lighting and added that there is an existing preschool across the street.

**Mr. McLeod** stated that as part of the site plan process, the engineering department has reviewed the site plans and the water detention system handles not just water quality but also water volume. He added that the water discharges downstream to the south and stated that the water quality will get better in this area, not worse. He explained that currently water flows west to east; however, the water will now be collected, processed, cleansed and discharged at a regulated rate to the south. He shared that there is a full photometric plan as part of the site plan process that has been reviewed and approved. He added that the ordinance states no lights can be at a property line that abuts residential property; therefore, the east side of the property will have no lighting.

**President Deel** stated that he lives in a neighborhood close to this property and frequently travels this area and added that he is happy that curb cuts are not being added to Rochester Road. He shared that there are several neighborhoods within a square mile of the development that will benefit from Primrose School.

**Vice President Bowyer** thanked the applicants and stated that they were very accommodating when working with the Planning Commission. She shared that the City's Ordinance Inspectors do a great job of enforcing the lighting to make sure there are no disruptions to residents and added as long as the applicants are within the Ordinance they should be fine. She stated that this development

*will be great for addressing some of the flooding issues currently in this area. She shared that most of the daycares in the City have long waitlists to get into and that there is a need for this type of business currently in the City.*

**Ms. Mungoli** stated that her grandchildren attend a Primrose School in Tennessee and were on a six-month waitlist to get into the school. She stated that she had reached out to friends in the nearby Eddington subdivision and spoke with Jason Boughton from the Department of Public Services about the water detention in that area. She shared that this development will make the water flow easier for the Eddington subdivision and not worse.

**Mr. Hetrick** questioned how many Primrose locations are in southeast Michigan.

**Mr. Harris** responded that there is a Primrose School operating in Northville, Michigan; however, they are looking to expand into southeast Michigan and western Michigan.

**A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungoli and Walker

Enactment No: RES0225-2023

**Resolved**, that the Rochester Hills City Council hereby approves the Conditional Use to allow a child day care facility on the parcel 70-15-23-301-018 (S. Rochester Road), based on plans received by the Planning Department on July 25, 2023, with the following findings and subject to the following conditions.

### **Findings**

1. The use will promote the intent and purpose of the Zoning Ordinance.
2. The site has been designed and is proposed to be operated, maintained, and managed so as to be compatible, harmonious, and appropriate in appearance with the existing and planned character of the general vicinity, adjacent uses of land, and the capacity of public services and facilities affected by the use.
3. The proposal will have a positive impact on the community as a whole and the surrounding area by further offering child day care options along with additional job opportunities.
4. The proposed development is served adequately by essential public facilities and services, such as highways, streets, police and fire protection, water and sewer, drainage ways, and refuse disposal.
5. The proposed development will not be detrimental, hazardous, or disturbing to existing or future neighboring land uses, persons, property, or the public welfare.
6. The proposal will not create additional requirements at public cost for public facilities and services that will be detrimental to the economic welfare of the community.

### **Conditions**

1. The use shall remain consistent with the facts and information presented to the City as a part of the applicant's application and at the public hearing.
2. That the use obtain, operate and comply with all State licensing and requirements pertinent to child care facilities.
3. If, in the determination of City staff, the intensity of the operation changes or increases, in terms of traffic, queuing, noise, hours, lighting, odor, or other aspects that may cause adverse off-site impact, City staff may require and order the conditional use approval to be remanded to the Planning Commission and City Council as necessary for re-examination of the conditional use approval and conditions for possible revocation, modification or supplementation.

## PUBLIC COMMENT for Items not on the Agenda

### CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2023-0415** Approval of Minutes - City Council Regular Meeting - June 5, 2023

**Attachments:** [2023-06-05 CC Regular Meeting Min \(Draft\).pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0226-2023

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on June 5, 2023 be approved as presented.

**2023-0410** Request for Acceptance of the Amended and Restated Watermain Easement granted by Nan Realty, Inc., an Ohio corporation, for Bank of America Drive-Through

**Attachments:** [082823 Agenda Summary.pdf](#)  
[Location Map.pdf](#)  
[Amended Easement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0227-2023

**Resolved**, that the Rochester Hills City Council, on behalf of the City of Rochester Hills hereby accepts an Amended and Restated Watermain Easement for the construction, operation, maintenance, repair and/or replacement of a water main on, under, through and across land more particularly described as Parcel #15-35-100-051, granted by Nan Realty, Inc., an Ohio corporation, whose address is 160 Commons Ct., #20, Chagrin Falls, OH 44022, for Bank of America Drive Through.

**Further Resolved**, that the City Clerk is directed to record the easement with the Oakland

County Register of Deeds.

- 2023-0411** Request for Approval of a Second Amendment to Agreement for Maintenance of Storm Water Retention System between the City of Rochester Hills and Nan Realty, Inc., an Ohio corporation, for Bank of America Drive Through

**Attachments:** [082823 Agenda Summary.pdf](#)  
[2nd Amended Agreement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0228-2023

**Resolved**, that the Rochester Hills City Council hereby approves the Second Amendment to Agreement for Maintenance of Storm Water Retention System between the City of Rochester Hills and Nan Realty, Inc., an Ohio corporation, whose address is 160 Commons Ct., #20, Chagrin Falls, OH 44022, for Bank of America Drive Through on Parcel #15-35-100-051.

**Further Resolved**, that the City Clerk is directed to record the agreement with the Oakland County Register of Deeds.

- 2023-0404** Request for Approval of FY 2024 Suburban Mobility Authority for Regional Transportation (SMART) Municipal Community Credit Contract between SMART and the City of Rochester Hills in the amount of \$71,412.00

**Attachments:** [082823 Agenda Summary.pdf](#)  
[Contract.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0229-2023

**Resolved**, that the Rochester Hills City Council hereby approves the transfer application for the Suburban Mobility Authority for Regional Transportation (SMART) for Fiscal Year 2024 Municipal Community Credits to the Older Persons' Commission as presented.

**Further Resolved**, that the Mayor is authorized to execute and deliver the transfer agreement on behalf of the City.

- 2023-0391** Request for Purchase Authorization - CLERKS: Blanket Purchase Order for election ballot printing in the amount not-to-exceed \$30,000.00; Printing Systems, Inc., Taylor, MI

**Attachments:** [082823 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

Enactment No: RES0230-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for election ballot printing to Printing Systems, Inc., Taylor, Michigan in the amount not-to-exceed \$30,000.00.

- 2023-0406** Request for Purchase Authorization - CLERKS: Blanket Purchase Order for citywide records storage and imaging services in the amount not-to-exceed \$100,000.00 through August 31, 2025; Primary Vendor: Royal Oak Storage,

Royal Oak, MI; Secondary Vendor: Leonard Brothers Data Management, Ferndale, MI

**Attachments:** [082823 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0231-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for citywide records storage and imaging services to Royal Oak Storage, Royal Oak, Michigan as the Primary Vendor and Leonard Brothers Data Management, Ferndale, Michigan as the secondary vendor in the amount not-to-exceed \$100,000.00 through August 31, 2025.

**2023-0398** Request for Purchase Authorization - FACILITIES: Blanket Purchase Order/Contract for service and overhead door maintenance services at City-owned properties in the amount not-to-exceed \$40,000.00 through September 30, 2024; Garrett Door Company, Pontiac, MI

**Attachments:** [082823 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0232-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for service and overhead door maintenance services at City-owned properties to Garrett Door Company, Pontiac, Michigan in the amount not-to-exceed \$40,000.00 through September 30, 2024 and further authorizes the Mayor to execute an agreement on behalf of the City.

## Passed the Consent Agenda

**A motion was made by Hetrick, seconded by Blair, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungoli and Walker

## LEGISLATIVE & ADMINISTRATIVE COMMENTS

**President Deel** wished a Happy First Day of School to all the Rochester Community Schools students including his sons, Brennan and Jackson.

**Mr. Walker** stated next Monday is the 16th annual Labor Day Bridge Walk for the Trailways Commission starting at 8:00 a.m. at the Rochester Municipal Park. He added that this event benefits the Paint Creek Trail.

**Vice President Bowyer** shared the following 5k Run/Walks:

- Paint Creek Trail Labor Day Bridge Walk, September 4, 2023
- Rochester Community Schools Foundation Hometown Hustle on September 16, 2023

- Golden Grizzlies 5k/10k on September 24, 2023 at Oakland University
- Neighborhood House Scare away Hunger on October 8, 2023 at Rochester Municipal Park

She shared that The Community Foundation Tailgate is October 26, 2023 at Cherry Creek Golf Course at 5:30 pm. She stated that it is a fun night to sport your favorite team jersey and support The Community Foundation.

She reminded everyone that there are still Outdoor Engagement Events happening throughout the City and encouraged anyone interested to visit [www.rochesterhills.org/outdoors](http://www.rochesterhills.org/outdoors) for more information and to register for an event.

**Ms. Mungoli** stated that it has been fun to see all the back to school posts and reminded all drivers to pay attention to the school buses and be mindful of the kids walking to and from school.

**Mayor Barnett** provided the following City updates:

- He shared that it was the first day of school today and added that he visited West Middle School and spoke with the crossing guard as the school year began today. He reminded everyone to be cautious when driving.
- He showed a photo that was taken today of the school liaison officers in the City. He stated that the photo is circulating on social media and getting positive feedback.
- An ice cream social was held last week for the neighbors near Avondale Park with 4 new pickleball courts as well as a refurbished tennis court and basketball court. He stated that Avondale Park is a great park that offers multiple recreational opportunities.
- The Free Street Tree program is happening where hundreds of trees are planted in the City. Contact the Mayor's office if you are interested in a free street tree.
- Last Friday was the ribbon cutting on the round-a-bout in front of Yates Cider Mill.
- The water main project is still continuing on Drexelgate Road amongst several other construction projects and roadwork throughout the City.
- The Bloomer Parking lot reconstruction is coming along well.
- Dutton Road Bridge construction is underway and is on schedule.
- This Thursday is the State of the City address at Meadowbrook Theatre.

## ATTORNEY'S REPORT

**John Staran**, City Attorney, stated that the City benefited from an important legal victory in the *Burnett vs. Rochester Hills* case that has been ongoing through the Supreme Court. He added that it was a class action lawsuit against the City's water rates. The Michigan Supreme Court ruled in favor of the City upholding the City's water and sewer rates as being lawful, reasonable and properly administered. He added that it is a tribute to how well the City's Department of Public Services runs and operates a good system and that the CFO Joe Snyder was instrumental in this case.

## NEW BUSINESS

- 2023-0405** Request for Purchase Authorization - DPS/ENG: Contract/Blanket Purchase Order for the installation of a pedestrian crossing at Adams Road and Marketplace in the amount of \$340,452.10 with a 10% project contingency in the amount of \$34,045.21 for a total not-to-exceed project amount of \$374,497.31; J. Ranck Electric, Inc., Mt. Pleasant, MI

**Attachments:** [082823 Agenda Summary.pdf](#)  
[Bid Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Paul Davis, Deputy Public Service Director/City Engineer, explained that the request is for approval of a HAWK signal to be installed to cross Adams Road west of Leach Road intersection. He shared that this project had been in the works for some time and added that this contract was rebid from a couple of years ago because the price at that time was much higher. He noted that the cost is \$55,000 less than what it was a few years ago. He stated that this is a high priority for the Local Development Finance Authority (L DFA).*

**A motion was made by Hetrick, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungolioli and Walker

Enactment No: RES0233-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for the installation of a pedestrian crossing at Adams Road and Marketplace to J. Ranck Electric, Inc., Mt. Pleasant, Michigan in the amount of \$340,452.10 with a 10% project contingency in the amount of \$34,045.21 for a total not-to-exceed project amount of \$374,497.31 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2023-0403** Request for Purchase Authorization - FACILITIES: Contract/Blanket Purchase Order for Architectural/Engineering services for improvements to the Department of Public Services Garage building that include HVAC Improvements, analysis of existing generator for load capacity and replacement of transfer switch, and installation of new oil interceptor in the amount not-to-exceed \$135,000.00; DLZ Michigan, Waterford, MI

**Attachments:** [082823 Agenda Summary.pdf](#)  
[Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Mike Viazanko, Building/Ordinance/Facilities Director, and Gary Nauts, Facilities Manager, were present.**

*Mr. Viazanko provided an update on the project of converting the DPS building from traditional lighting to LED lighting. He stated that this project was approved by City Council in the beginning of 2022 and the first rebate check was received from DTE for over \$9,200.00.*

*He shared that the item before City Council is for approval to move forward with the engineering and designing of repairs and replacements of mechanical systems at the DPS building. He added that this also includes an assessment of the emergency backup generators and stated that they have been experiencing complications with the generator.*

**A motion was made by Blair, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0234-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for Architectural/Engineering services for improvements to the Department of Public Services Garage building that include HVAC Improvements, analysis of existing generator for load capacity and replacement of transfer switch, and installation of new oil interceptor to DLZ Michigan, Waterford, Michigan in the amount not-to-exceed \$135,000.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0407** Request for Purchase Authorization - FACILITIES: Contract/Blanket Purchase Order for Construction Management Pre-Construction Services for Oakland County Sheriff's Office Renovations Project in the amount not-to-exceed \$19,263.75; Auch Construction, Pontiac, MI

**Attachments:** [082823 Agenda Summary.pdf](#)  
[Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Mike Viazanko, Building/Ordinance/Facilities Director, and Gary Nauts, Facilities Manager, were present.*

*Mr. Viazanko explained that the request is for approval to move forward with a construction management service, Auch Construction, to oversee a complete renovation of the Oakland County Sheriff's Office (OCSO). He stated that there are a lot of logistics within this project and hiring a construction management team that can be onsite during construction made the most sense.*

*Ms. Mungioli thanked Mr. Viazanko for the answers on why the work was divided between multiple companies.*

**A motion was made by Mungioli, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0235-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for construction management pre-construction services for the Oakland County Sheriff's Office Renovations Project to Auch Construction, Pontiac, Michigan in the amount not-to-exceed \$19,263.75 and further authorizes the Mayor to execute the agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0402** Request for Purchase Authorization - FACILITIES: Contract/blanket purchase order for Architectural/Engineering services for the Oakland County Sheriff's Office Renovations Project in the amount not-to-exceed \$120,300.00; A3C Collaborative Architecture, Ann Arbor, MI

**Attachments:** [082823 Agenda Summary.pdf](#)  
[Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)  
[SUPPL Resolution \(Draft\).pdf](#)

**Mike Viazanko**, Building/Ordinance/Facilities Director, and **Gary Nauts**, Facilities Manager, were present.

**Mr. Viazanko** stated that the request is to secure the architectural services and all engineering for the Oakland County Sheriff's Office renovation project.

**Mr. Walker** stated that it is exciting that there will be some transformation at the OCSO substation.

**A motion was made by Walker, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Munglioli and Walker

Enactment No: RES0236-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for Architectural/Engineering services for the Oakland County Sheriff's Office Renovations Project to A3C Collaborative Architecture, Ann Arbor, Michigan in the amount not-to-exceed \$120,300.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0408** Request for Purchase Authorization - FACILITIES: Contract/Blanket Purchase Order for Construction Management Pre-Construction Services for Fire Station 1 HVAC/Roof Replacement Project and Restroom and Locker Room Renovations Project and Generator Replacement in the amount not-to-exceed \$22,764.00; Auch Construction, Pontiac, MI

**Attachments:** [082823 Agenda Summary.pdf](#)  
[Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Mike Viazanko**, Building/Ordinance/Facilities Director, and **Gary Nauts**, Facilities Manager, were present.

**Mr. Viazanko** shared that the request is for approval of construction management at Fire Station One for the HVAC and roof replacement and inside renovations.

**A motion was made by Mungioli, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0237-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for construction management pre-construction services for Fire Station 1 HVAC/Roof Replacement Project and Restroom and Locker Room Renovations Project and Generator Replacement to Auch Construction, Pontiac, Michigan in the amount not-to-exceed \$22,764.00 and further authorizes the Mayor to execute the agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0409** Request for Purchase Authorization - FACILITIES: Contract/Blanket Purchase Order for Architectural/Engineering services for the Fire Station 1 HVAC/Roof Replacement Project and Restroom/Locker Room Renovations and Generator Replacement Project in the amount not-to-exceed \$168,000.00; A3C Collaborative Architecture, Ann Arbor, MI

**Attachments:** [082823 Agenda Summary.pdf](#)  
[Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Mike Viazanko**, Building/Ordinance/Facilities Director, and **Gary Nauts**, Facilities Manager, were present.

**Mr. Viazanko** stated that the request is for approval for the purchase of architectural and engineering services for renovations at Fire Station One.

**A motion was made by Mungioli, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0238-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for architectural/engineering services for the Fire Station 1 HVAC/Roof Replacement Project and Restroom/Locker Room Renovations and Generator Replacement Project to A3C Collaborative Architecture, Ann Arbor, Michigan in the amount not-to-exceed \$168,000.00 and further authorizes the Mayor to execute an

agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

## **ANY OTHER BUSINESS**

**NEXT MEETING DATE - Regular Meeting - September 11, 2023 - 7:00 p.m.**

## **ADJOURNMENT**

*There being no further business before Council, it was moved by Mungioli and seconded by Walker to adjourn the meeting at 8:08 p.m.*

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*RYAN DEEL, President  
Rochester Hills City Council*

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*LEANNE SCOTT, MMC, Clerk  
City of Rochester Hills*

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*AMBER BEAUCHAMP  
Administrative Coordinator  
City Clerk's Office*

*Approved as presented at the (insert date, or dates) Regular City Council Meeting.*