



# Rochester Hills

## Minutes - Draft

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Carol Morlan,  
Theresa Mungioli and David Walker*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

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Monday, August 14, 2023

7:00 PM

1000 Rochester Hills Drive

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## CALL TO ORDER

*President Deel called the Regular Rochester Hills City Council Meeting to order at 7:01 p.m. Michigan Time.*

## ROLL CALL

**Present** 7 - David Blair, Susan M. Bowyer, Ryan Deel, Dale Hetrick, Carol Morlan, Theresa Mungioli and David Walker

## Others Present:

*Bryan Barnett, Mayor  
Sheila Brown, Deputy City Clerk  
Katie Casey, Administrative Associate II - Youth Council  
Chief Sean Canto, Fire Chief / Emergency Services Director  
Ann Christ, City Attorney  
Ken Elwert, Parks & Natural Resources Director  
Bill Fritz, Public Services Director  
Rochelle Lyon, Information Systems Director  
Chris McLeod, Planning Manager  
Nathan Mueller, Senior Advisor, Strategy & Communications  
Leanne Scott, City Clerk  
Joe Snyder, Chief Financial Officer  
Laurie Taylor, Assessing Director  
Leslie Turnbull, Human Resources Advisor  
Mike Viazanko, Building/Ordinance/Facilities Director  
Captain Russell Yeiser, Oakland County Sheriff's Office*

## PLEDGE OF ALLEGIANCE

## APPROVAL OF AGENDA

**A motion was made by Hetrick, seconded by Morlan, that the Agenda be Approved as Presented. The motion CARRIED by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

## COUNCIL AND YOUTH COMMITTEE REPORTS

None

## RECOGNITIONS

2023-0394 Recognition of Clerk of the Year Leanne Scott

**Attachments:** [081423 Agenda Summary.pdf](#)

**State Representative Mark Tisdel, State Senator Michael Webber, and City Clerk Leanne Scott** were present.

**State Representative Tisdel** stated that he and State Senator Webber have both served on the City of Rochester Hills City Council and have had the pleasure of working with Clerk Scott. He explained that they are here to present Clerk Scott with a tribute from the State of Michigan in honor of being named 2023 Clerk of the Year. He shared that Clerk Scott has had a remarkable 26-year journey of service to the City of Rochester Hills. He added that her impact extends beyond her loyalty to her community as she has been an integral part of the Executive Board of the Oakland County Clerks Association holding each position with distinction, including the role of President. He shared that Clerk Scott's expertise has also been recognized at the State level with contributions to the State of Michigan Bureau of Elections Forms Committee and the Risk Limiting Audit Work Group. He stated that she has taught sessions at the Michigan Association of Municipal Clerks Institutes and Conferences and was a guest speaker in the Streamlining the Inbound Ballot Process Webinar by the Center of Tech and Civic Life. He shared that when he ran for City Council in 2011, then Vice President, Vern Pixley told him to serve as the Youth Council Liaison because at that time Clerk Scott was the Youth Council Adult Advisor. He added that Mr. Pixley stated that Leanne Scott is the best resource ever. State Representative Tisdel congratulated Clerk Scott.

**State Senator Webber** concurred with State Representative Tisdel's comments and added that no one is more deserving of this recognition. He shared that he had a chance to work with Clerk Scott when he began to serve on City Council in 2007 and she was a tremendous resource and worked very hard and worked her way up the ranks in the Clerk's Office. He expressed that no one is more deserving of being Clerk of the Year than Clerk Scott.

**Clerk Scott** stated that she had the privilege of working with both State Representative Tisdel and State Senator Webber while they served on Council. She explained that she believes she was voted City Clerk of the Year in the State of Michigan by her peers because she has been very involved in the Clerking profession; at both the local level and the state level. She added that she has been able to be actively involved because of the encouragement and support she receives from Mayor Barnett, President Deel, and current and past City Council. She thanked Deputy Clerk Sheila Brown and her entire team for their hard work and support. She thanked everyone for this very special

recognition.

**Mayor Barnett** thanked State Senator Webber and State Representative Tisdell and stated that sometimes leadership looks like being a state leader or being a state representative and that sometimes a leader looks like Leanne Scott being the best in the State at what you do and what you are passionate about. He reiterated that Clerk Scott thanked the people that got her to where she is today and added that a great leader always exhibits gratitude. He stated that Clerk Scott is a great leader and added that there is a lot of anxiety with elections and although elections is a small part of what Clerk Scott does, the City of Rochester Hills knows it has the best Clerk in the state handling its elections.

**President Deel** stated that Clerk Scott does her job diligently and professionally and she truly loves what she does. He added that Clerk Scott has mentioned that this is her dream job and she is lucky to have found that. He stated that she has become the best at her job and he cannot think of anyone to rely on more than Clerk Scott in this position. He added that the Clerk's Office is very important and literally handles everything from birth to death.

**Mr. Blair** added that Clerk Scott is following in the footsteps of her predecessor Clerk Tina Barton and explained that Clerk Barton was a fantastic Clerk. He stated that when Clerk Barton left the City there was no other choice than Leanne Scott to fill the position. He shared that it is great to watch the government staff grow and work together. He congratulated Clerk Scott and stated it is a well deserved honor.

Presented.

## PRESENTATIONS

**2023-0388** Rochester Hills Government Youth Council (RHGYC) 2022-2023 Final Report and Certificates of Recognition

**Attachments:** [081423 Agenda Summary.pdf](#)  
[2022-2023 RHGYC Annual Report.pdf](#)

Rochester Hills Government Youth Council (RHGYC) Representatives **Caroline Bull** and **Maya Vijayakumar** were present.

**Ms. Bull** stated she is a senior at Rochester Adams High School and this is her fourth year on the RHGYC and she is currently serving as RHGYC President.

**Ms. Vijayakumar** stated she will be a senior at the International Academy this fall and this is her fourth year on the RHGYC and she is currently serving as RHGYC Vice President. She explained that they have prepared a presentation to share what the RHGYC has done throughout this year.

**Ms. Bull** stated that the RHGYC started out their year by assisting the Mayor at his annual State of the City Address. She shared that they directed members of

*the community to where the event would take place and helped the Mayor with his grand entrance to the event. She added that they also assisted at the three bounce houses ensuring that even the youngest residents had a blast at the event.*

**Ms. Vijayakumar** shared that the RHGYC had their Swearing-In Ceremony where returning and new members were sworn in for this year's term. She noted that after the ceremony that took place during a City Council meeting, they had a small reception that allowed RHGYC members to get to get acquainted with City Council members.

**Ms Bull** stated the Swearing-In Ceremony is followed by the RHGYC Orientation that consists of a meeting and luncheon with City Directors and City Council at City Hall. She noted that the RHGYC also meets separately prior to the luncheon to go over plans for the year and participate in icebreaker activities.

**Ms. Vijayakumar** continued that the RHGYC volunteered at the Fire Open House and were able to watch a live fire demo by the firefighters and one of the RHGYC members suited up as the firefighter mascot, Sparky. She added that fire trucks were also brought out for kids to explore as well as refreshments to enjoy.

**Ms. Bull** shared that the RHGYC members also volunteered at the Fall Festival by assisting with the game tables at the event.

**Ms. Vijayakumar** added that the Community Foundation Tailgate event was a few days after the Fall Festival and stated that the RHGYC volunteered at the event. She noted that this was a charity event and they were able to assist guests in finding their seat as well as assist with questions about the raffle prizes.

**Ms. Bull** stated that the Light the Village was an awesome event with fireworks that the RHGYC members helped pass out lights to guests.

**Ms. Vijayakumar** shared that in early December the RHGYC volunteered at the Holiday parade in downtown Rochester by directing attendees to the warming tent and passing out hot chocolate.

**Ms. Bull** added that after the Holiday parade the RHGYC headed to shop for a local family they adopted through the New Day Foundation Holiday Adopt a Family program.

**Ms. Vijayakumar** stated that Legislative Day was a fun day for the RHGYC members. She explained that they headed to the State's capitol building in Lansing and were able to observe a House and Senate Session. She added that they met with staff and toured both Representative Tisdel's office and State Senator Webber's office. She stated that the day ended with a tour of the Capitol building.

**Ms. Bull** shared that the 2023 Cultural Fair was a successful event that the

*RHGYC planned and added that the event took place at Rochester University's Garth Pleasant Arena. She shared that there were over 400 attendees at the event.*

**Ms. Vijayakumar** added that the week following the Cultural Fair the RHGYC assisted at OAK in the Hills. She shared that they volunteered at the zipline area and the rock climbing tower.

**Ms. Bull** stated that the RHGYC directed attendees at the Festival of the Hills to areas of the festival such as the food trucks, movie area and music.

**Ms. Vijayakumar** stated that the RHGYC Year-End Meeting and Celebration was held at Spencer Park and added that members were able to rent kayak's and paddle boats.

**Ms. Bull** concluded that the Rochester Hills Government Youth Council had a great year celebrating the community and learning more each year. She thanked City Council and the Mayor for their support of the RHGYC.

**President Deel** thanked Ms. Vijayakumar and Ms. Bull for their presentation. He added that the RHGYC has accomplished so much for the City this year and have done a great job at each event.

**Presented.**

**2023-0389** Rochester Hills Government Youth Council (RHGYC) 2023-2024 Swearing In Ceremony

**Attachments:** [081423 Agenda Summary.pdf](#)

**President Deel** shared that he has the honor of serving as the City Council Liaison on the Rochester Hills Government Youth Council Board. He noted that this is his sixth year serving as the RHGYC liaison and he has watched many of the representatives grow into fine young adults. He stated that earlier in the summer, interviews were conducted by himself, Deputy Clerk Brown, Youth Council Coordinator, Katie Casey and Youth Council Members Ryan Barrett, Bella Morris, Shreya Pillai, and Maya Vijayakumar. He added that they interviewed 23 candidates for the 2023-2024 RHGYC and indicated that several hours of effort was devoted to the interview process. He explained that the 2023-2024 RHGYC members will take an oath tonight administered by Clerk Scott. He stated that the RHGYC members will solemnly swear to support and defend the United States and Michigan Constitutions and the Charter for the City of Rochester Hills. He added that RHGYC members will also solemnly swear to conduct themselves in a manner designed to maintain the integrity of the appointed position. He continued that the RHGYC members will be sworn in as members of the City that represent the youth in Rochester Hills. He acknowledged the parents of the RHGYC members and thanked them for allowing their children to serve their City on the RHGYC.

He congratulated the following RHGYC senior members:

*Ryan Barrett graduated from Rochester High School and will be attending Western Michigan University.*

*Amanpreet Dosanjh graduated from Rochester High School and will be attending Oakland University.*

*Shreya Pillai graduated from Rochester High School and will be attending the University of Michigan.*

*Bella Morris graduated from Rochester Hills Christian School and will be attending Adrian College.*

**President Deel** recognized the following returning RHGYC members:

- *Caroline Bull from Rochester Adams High School*
- *Henry Hall from Rochester Adams High School*
- *Janelle Hayes from Stoney Creek High School*
- *Jackson Otlewski from International Academy*
- *Eliza Pizzuti from Rochester Adams High School*
- *Siddh Sheth from Stoney Creek High School*
- *Aryan Sinha from Rochester High School*
- *Maya Vijayakumar from International Academy*
- *Seo-Yun Woo from Stoney Creek High School*
- *Aaron Yuon from Rochester High School*

**President Deel** welcomed the following new members of the 2023-2024 RHGYC:

- *Tessa Chalmers from Rochester High School*
- *Brennan Deel from Stoney Creek High School*
- *Jackson Deel from Stoney Creek High School*
- *Kishyo Giri from Stoney Creek High School*
- *Naiylah Qadri from Rochester High School*

**Clerk Scott** commended the Rochester Hills Government Youth Council members on their commitment to learn more about the City and local government. She added that the next year will be filled with community involvement, learning opportunities and meetings. She noted that the Rochester Hills Government Youth Council is a fabulous program and continued by administering the oath of office to the RHGYC members.

**President Deel** announced the meeting will break for a quick reception to celebrate the 2023 - 2024 RHGYC.

Presented.

(Recess 7:31 p.m. - 7:49 p.m.)

## PLANNING AND ECONOMIC DEVELOPMENT

- 2023-0387** Request for Purchase Authorization - PLANNING: Blanket Purchase Order/Contract for the gateway elements design services in the amount not-to-exceed \$68,500.00; OHM Advisors, Livonia, MI

**Attachments:** [081423 Agenda Summary.pdf](#)  
[Proposal.pdf](#)  
[Gateways and Streetscapes Master Plan.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Chris McLeod**, Planning Manager, explained that the request is for approval of a service contract for OHM Advisors to continue the process of implementation of the Gateways and Streetways Master Plan for construction documents for gateway signage. He added that once the documents are complete, the City will move forward with the bidding process this winter and then construction and installation is planned for the spring and summer of 2024. He noted that OHM Advisors were the contractor that worked on the City's Gateways and Streetways Master Plan. He stated that OHM Advisors are one of the City's selected design services firms.

**President Deel** questioned whether this purchase request is within the project's budget.

**Mr. McLeod** responded that the purchase is within the project's budget.

**Mr. Walker** commented that he is on the Gateway Committee and he is excited about this project.

**A motion was made by Walker, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0205-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for the gateway elements design services to OHM Advisors, Livonia, Michigan in the amount not-to-exceed \$68,500.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

## **PUBLIC COMMENT for Items not on the Agenda**

**John Tenny**, 2724 Emmons Avenue, stated that during the ZBA meetings over the last few months there were two items that were denied for approval to have chickens on their property. He added that the reason for the rejection was that the request did not follow the City Ordinance and stated that the purpose of a variance is to allow approval of something that does not follow the Ordinance. He added that there were no complaints brought against the requestors and that the school districts are teaching how to take care of chickens. He requested that the two families that were denied be granted approval, and that Council look into the Ordinance to allow chickens on properties that have less than an acre of land.

## **CONSENT AGENDA**

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2023-0392** Approval of Minutes - City Council Regular Meeting - May 22, 2023

**Attachments:** [2023-05-22 CC \(Draft\) Minutes.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0206-2023

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on May 22, 2023 be approved as presented.

**2023-0380** Request for Purchase Authorization - DPS/FLEET: Increase to the blanket purchase order for compressed gases in the amount of \$10,000.00 for a new not-to-exceed amount of \$35,000.00 through January 31, 2024; Airgas Great Lakes, Inc., Bay City, MI

**Attachments:** [081423 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0207-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the blanket purchase order for compressed gases to Airgas Great Lakes, Inc., Bay City, Michigan in the amount of \$10,000.00 for a new not-to-exceed amount of \$35,000.00 through January 31, 2024.

**2022-0374** Request for Purchase Authorization - DPS/ENG: Approval of Amendment #1 of the Cost Participation Agreement between the Board of Commissioners (BOARD) for the County of Oakland and the City of Rochester Hills for the Local Government Critical Infrastructure Planning Grant Program for receipt of funding in the amount of \$100,000.00

**Attachments:** [081423 Agenda Summary.pdf](#)  
[Amendment.pdf](#)  
[082922 Agenda Summary.pdf](#)  
[Agreement.pdf](#)  
[Award Letter.pdf](#)  
[082922 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0208-2023

**Resolved**, that the Rochester Hills City Council hereby approves Amendment #1 of the Cost Participation Agreement between the City of Rochester Hills and the Board of Commissioners (BOARD) for the County of Oakland for the Local Government Critical Infrastructure Planning Grant Program in the amount of \$100,000.00 and further authorizes that designated signing authority for the agreement be given to the Chief Financial Officer.

- 2023-0376** Request for Purchase Authorization - CLERKS: Increase to the blanket purchase order for legal advertisements in the amount of \$9,000.00 for a new not-to-exceed amount of \$34,000.00; Oakland Press dba 21st Century Media - Michigan, Willoughby, OH

**Attachments:** [081423 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0209-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the blanket purchase order for legal advertisements to Oakland Press dba 21st Century Media - Michigan, Willoughby, Ohio in the amount of \$9,000.00 for a new not-to-exceed amount of \$34,000.00 through October 31, 2023.

- 2023-0390** Request for Approval of the proposed amendments to the Van Hoosen Jones Stoney Creek Cemetery Rules and Regulations

**Attachments:** [081423 Agenda Summary.pdf](#)  
[Cemetery Rules 020722.pdf](#)  
[Cemetery Rules \(Redlined\).pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0210-2023

**Resolved**, that the Rochester Hills City Council hereby approves the proposed amendments to the Van Hoosen Jones Stoney Creek Cemetery Rules and Regulations.

- 2023-0397** Request for Approval of the temporary consolidation of Precincts for the November 7, 2023 General Election

**Attachments:** [081423 Agenda Summary.pdf](#)  
[Precinct List - 110723.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0211-2023

**Resolved**, that the Rochester Hills City Council hereby approves the temporary consolidation of the following precincts for the November 7, 2023 General Election:

Precincts #2 and #3 - Rochester Adams High School  
Precincts #9 and #13 - Long Meadow Elementary School  
Precincts #10 and #11 - Hart Middle School  
Precincts #16 and #19 - Hamlin Elementary School  
Precincts #17 and #18 - Avondale GATE Magnet School  
Precincts #20 and #21 - Deerfield Elementary School  
Precincts #25 and #26 - Rochester High School  
Precincts #25 and #26 - Rochester High School  
Precincts #27 and #29 - Hampton Elementary School  
Precincts #28 and #32 - Reuther Middle School

## Passed the Consent Agenda

A motion was made by Walker, seconded by Hetrick, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

## LEGISLATIVE & ADMINISTRATIVE COMMENTS

**Vice President Bowyer** stated that this past Saturday was the Second Saturday Hike at the Ruby Green Space and added that it was a great time. She mentioned that Rochester Hills Government Youth Council member Bella Morris joined them on this hike.

**Vice President Bowyer** shared that the Greater Community Foundation Tailgate will take place on October 26th at Cherry Creek Golf Course. She added that the tickets are \$100 per person and sponsorship opportunities are still available.

**Vice President Bowyer** shared the following 5k Events:

- Paint Creek Trail Labor Day Bridge Walk on September 4, 2023 at 8:00 a.m. at Rochester Park
- Golden Grizzlies 5k/10k Run on September 24, 2023 at 9:30 a.m. at Oakland University.
- Neighborhood House Scare away Hunger on October 8, 2023 at 9:30 a.m. at the Rochester Municipal Park.

**Vice President Bowyer** shared that there are several outdoor engagement events happening this year including an evening kayaking. She noted that interested participants can register online at [www.rochesterhills.org/outdoors](http://www.rochesterhills.org/outdoors).

**Mr. Blair** shared the new logo for the Van Hoosen Jones Stoney Creek Cemetery. He encouraged everyone to stop by the cemetery and see how beautiful it is. He added that the plots are reasonably priced and more information can be found on the City's website.

**Mayor Barnett** provided the following City updates:

- The Festival of the Hills was a great event and he thanked the team for their hard work.
- Bert Hallewas from the Parks Department was acknowledged at the Festival of the Hills for his many years of service with the City. He added that Mr. Hallewas will be retiring before the next Festival of the Hills in 2024.
- The Friday morning following the Festival of the Hills the team came out to clean up the park. He thanked everyone that helped with the cleanup.
- Bring Your Kid to Work Day had 107 kids participate in the event held at City Hall. City employees brought their kids, grandkids, nieces and nephews for a fun filled day at the City.
- The intersection of Brewster and Tienken recently had two accidents due to the traffic light losing power. He added that the City worked with the Road

*Commission of Oakland County to get the traffic light to blink red when there's a power outage.*

*- Speed humps have been installed at a few places throughout the City.*

*- A lot of construction is still happening throughout the City including:*

*- Bloomer Park's parking lot construction is still underway and is on schedule.*

*- The construction of the bridge at Dutton Road is progressing and should be complete in early November.*

*- Dequindre and 23 Mile Road construction is scheduled to be complete at the end of August.*

*- Right Down the Street podcast with Mayor Bryan K. Barnett interviewed Dave LewAllen.*

*- Two articles recognized the City of Rochester Hills. C&G News issued a story about Rochester Hills outperforming Disney Parks in its recent Community Study. An online article posted by an urban radio station mentioned Innovation Hills Park as Michigan's ultimate blend of nature and tech.*

***President Deel** stated that the morning after the Festival of the Hills, he saw city employees in his neighborhood picking up trash from the event. He added that he was impressed on how thorough the team was cleaning up trash in the park and the surrounding neighborhoods.*

## ATTORNEY'S REPORT

*City Attorney Ann Christ had nothing to report.*

## NOMINATIONS/APPOINTMENTS

**2023-0372** Designation of Voting Delegates to Michigan Municipal League business meeting to be held in Traverse City, Michigan on Wednesday, October 18, 2023

**Attachments:** [081423 Agenda Summary.pdf](#)  
[MML Annual Meeting Notice.pdf](#)  
[Resolution \(Draft\).pdf](#)

***President Deel** explained that Mayor Barnett will attend as the City's Delegate representative and added that he will serve as the Alternate Representative.*

**A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0212-2023

## NEW BUSINESS

**2023-0384** Request for Purchase Authorization - TREASURY/ASSESSING: Blanket Purchase Order for printing and mailing of Treasurer property tax billings and various Assessor reports and forms in the amount not-to-exceed \$160,500.00

through August 31, 2026; The Master's Touch LLC., Spokane, WA

**Attachments:** [081423 Agenda Summary.pdf](#)  
[Proposals.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Laurie Taylor**, Assessing Director, and **Joe Snyder**, Chief Financial Officer, were present.

**Mr. Snyder** stated that the request is for approval of a service contract with The Master's Touch for printing, processing and mailing of the City's assessing bills for the next three years. He noted that this printing services contract is different from the Citywide printing services contract. He added that the printing company, The Master's Touch, was the lowest bid for this service.

**President Deel** questioned whether this purchase is within the budget.

**Mr. Snyder** stated that this purchase is within the budget.

**Ms. Munglioli** thanked Mr. Snyder and Ms. Taylor for answering her questions regarding the different types of printing needed throughout the City.

**A motion was made by Munglioli, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Munglioli and Walker

Enactment No: RES0213-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for printing and mailing of Treasurer property tax billings and various Assessor reports and forms to The Master's Touch LLC., Spokane, Washington in the amount not-to-exceed \$160,500.00 through August 31, 2026.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0385**

Request for Purchase Authorization - FIRE: Purchase of a rescue response trailer equipped with equipment needed for trench and urban search and rescue operations in the amount of \$429,050.00; Safeware, Sandston, VA

**Attachments:** [081423 Agenda Summary.pdf](#)  
[Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Chief Canto**, Fire Chief, explained that the Fire Department has to respond on a daily basis to a wide range of calls. He added that some response calls address technical rescues such as getting kayakers out of the river when they are stuck in the rain. He explained that the purchase of a rescue response trailer allows for safe rescue techniques and stated that this trailer carries the equipment that provides initial quick shoring of victims. He pointed out that there are workers almost daily that get trapped in trenches and need rescuing. He explained that the Rochester Hills Fire Department is part of the Mabas Mutual Aid System that consists of each participating community maintaining a small

supply of equipment that can respond quickly until other organizations come to assist with their equipment. He added that in the event of an accident having the proper equipment can help mitigate the instance and prevent more injuries. He stated that the Fire Department has several members that are trained in rescue and stated that having proper equipment greatly assists them.

**Mr. Walker** stated that when he saw this agenda item he was a bit skeptical of the purchase. He thanked Chief Canto for answering his questions and walking him through why this specialized trailer is needed. He added that this specialized equipment can hold tens of thousands of pounds and that there are several members that are trained to use this equipment.

**Chief Canto** stated that three of the struts individually on the trailer can hold up to 50,000 pounds. He added that it takes specialized equipment to successfully rescue someone without putting members and other people in danger during the rescue.

**Mr. Walker** stated that this piece of equipment will play a role with other communities that participate in the Mabus Mutual Aid System. He added that City Council's number one priority is community safety.

**Chief Canto** stated that the water main project on Drexelgate Road had several workers underground. He explained that this equipment is good for up to 12 feet of underground rescue and anything deeper than that an engineer would have to construct a plan. He added that this trailer has the ability to interface with neighboring communities' equipment.

**A motion was made by Walker, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0214-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes the purchase of a rescue response trailer equipped with equipment needed for trench and urban search and rescue operations to Safeware, Sandston, Virginia in the amount of \$429,050.00.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0381**

Request for approval of submission of Special License Application to the State of Michigan Department of Licensing and Regulatory Affairs, Liquor Control Commission for Masquerade at the Museum fundraising event at the Rochester Hills Museum at Van Hoosen Farm on October 21, 2023

**Attachments:** [081423 Agenda Summary.pdf](#)  
[License Application.pdf](#)  
[Masquerade Flyer.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ken Elwert**, Parks and Natural Resources Director, stated that the request is

*for approval of a special license application to allow alcohol at a Masquerade Party event at the Rochester Hills Museum at the Van Hoosen Farm.*

**Ms. Morlan** stated that she is very excited for this event and it is a great opportunity to celebrate the City's history.

**A motion was made by Morlan, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0215-2023

**Resolved**, that the Rochester Hills City Council hereby approves the submission of a Special License Application to the State of Michigan Department of Licensing and Regulatory Affairs, Liquor Control Commission for Masquerade at the Museum fundraising event at the Rochester Hills Museum at Van Hoosen Farm on October 21, 2023, and authorizes the Mayor to execute the application on behalf of the City.

**Further Resolved**, that the Rochester Hills City Council hereby concurs that the application for a Special License to serve alcohol on October 21, 2023 to be located at 1005 Van Hoosen Road, Rochester Hills, Michigan 48306 be recommended for issuance.

**2023-0383** Request for Purchase Authorization - PARKS: Contract/Blanket Purchase Order for preliminary engineering services for Spencer Park Parking Lot Improvements in the amount not-to-exceed \$270,180.00; Nowak & Fraus Engineers, Pontiac, MI

**Attachments:** [081423 Agenda Summary.pdf](#)  
[Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ken Elwert**, Parks and Natural Resources Director, explained that the request is for approval to begin design engineering for the Spencer Park parking lot, trails and courts. He added that his project is scheduled to start in 2024, this would be approval for phase I engineering and is within the project budget.

**Ms. Mungioli** thanked Mr. Elwert for replying to her question regarding the coordination of all the work happening at Bloomer Park. She added that she is happy to hear that the parking lot is getting redone.

**A motion was made by Mungioli, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0216-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for preliminary engineering services for Spencer Park parking lot improvements to Nowak & Fraus Engineers, Pontiac, Michigan in the amount not-to-exceed \$270,180.00 and further authorize the Mayor to execute a contract on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of

a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2023-0382** Request for Purchase Authorization - DPS/ENG: Cost Participation Agreement between the City and Board of Road Commissioners for Oakland County for the sanitary sewer and water main relocation work, and the decorative fencing associated with the project that entails the removal and replacement of the Dutton Road bridge over the Paint Creek in the amount of \$42,800.00; Board of Road Commissioners for Oakland County, Waterford, MI

**Attachments:** [081423 Agenda Summary.pdf](#)  
[Agreement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz**, Public Services Director, stated that the request is for approval of a cost participation agreement for the Dutton Road Bridge project and for the decorative bridge on the south side of the bridge where a pedestrian pathway will be installed.

**A motion was made by Hetrick, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0217-2023

**Resolved**, that the Rochester Hills City Council hereby approves the cost participation agreement between the City of Rochester Hills and Board of Road Commissioners for Oakland County, Waterford, Michigan for the sanitary sewer and water main relocation work, and the decorative fencing associated with the project that entails the removal and replacement of the Dutton Road bridge over the Paint Creek and authorizes payment in the amount of \$42,800.00 and further authorizes the Mayor to execute the agreement on behalf of the City.

- 2023-0142** Request for Purchase Authorization - DPS/ENG: Increase to contract/blanket purchase order for the 2023 Concrete Road and Sidewalk Replacement Program in the amount of \$450,000.00 for a new total not-to-exceed contract amount of \$2,751,414.90 and the initial 5% project contingency of \$115,070.95 for a revised total not-to-exceed project amount of \$2,866,485.85; Koala-T Construction Corporation, Holly, MI

**Attachments:** [081423 Agenda Summary.pdf](#)  
[041723 Agenda Summary.pdf](#)  
[Bid Tabulation.pdf](#)  
[2023 Concrete Program.pdf](#)  
[041723 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz**, Public Services Director, shared that the 2023 asphalt program finished under budget, the request is for authorization to transfer the remaining unused funds to the 2023 concrete program to supplement the concrete program.

**A motion was made by Hetrick, seconded by Mungioli, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0218-2023

**Resolved**, that the Rochester Hills City Council hereby authorize an increase to the contract/blanket purchase order for the 2023 Concrete Road and Sidewalk Replacement Program in the amount of \$450,000.00 for a new total not-to-exceed contract amount of \$2,751,414.90 and the initial 5% project contingency of \$115,070.95 for a revised total not-to-exceed project amount of \$2,866,485.85 to Koala-T Construction Corporation, Holly, Michigan and further authorizes the Mayor to execute the amendment on behalf of the City.

**2023-0361** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract for catch basin and manufactured treatment devices cleaning services in the amount not-to-exceed \$225,000.00 through December 30, 2026; Safeway Transport, Detroit, MI

**Attachments:** [081423 Agenda Summary.pdf](#)  
[Proposal Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz**, Public Services Director, stated that the request is for approval to enter into a contract with Safeway Transport to service and maintain approximately 750 catch basins throughout the City and 10 treatment basins throughout the City.

**A motion was made by Morlan, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0219-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for catch basin and manufactured treatment devices cleaning services to Safeway Transport, Detroit, Michigan in the amount not-to-exceed \$225,000.00 through December 30, 2026 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0395** Clinton River Water Resource Recovery Facility Drainage District Optimization Project Phase I - Electrical Improvements Prepayment

**Attachments:** [081423 Agenda Summary.pdf](#)  
[OMID Community Letter.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Finance Officer, explained that the City has some options relating to the Special Assessment of the Clinton River Water Resource Recovery Facility Drainage District Electrical Improvement Optimization Project Phase I. He stated that on August 7, 2023, the City received a community notification letter from the Oakland County Water Resource Commission Drainage Board regarding a special assessment related to the upcoming

drainage project. He explained that the estimated total cost of the drainage project is \$62 million and that Phase I is anticipated to cost \$38 million. He noted that the City is expected to contribute 10.242 percent of the \$38 million; approximately \$3.9 million. He added that the Drainage Board will issue the phase I debt through the State of Michigan's Clean Water State Revolving Fund (CWSRF). He pointed out that by participating in the State's 2023 CWSRF, the bonds will receive principal forgiveness in the amount of ten percent. He noted that 2023 principal forgiveness is funded through the State's American Rescue Plan Act (ARPA) Fund, and added that the City does not anticipate future principal forgiveness opportunities as the ARPA dollars must be allocated by the end of 2024. He shared that the interest rates on the bonds are anticipated at 1.85 percent.

He explained that over the past ten years the Drainage Board has levied these special assessments at times and the City has elected to prepay the assessments to avoid the associated interest payments over the life of the debt service. Mr. Snyder stated that the City could still prepay as Oakland County Water Resource Commission is giving a limited grace period as they did not notify communities in a timely manner. He noted that if the City elected to continue with the prepayment, it would not be eligible for the ten percent principal forgiveness and would not be part of the CWSRF loan. He shared that if the City elected to prepay the assessment, the City would receive an invoice for \$3.9 million and would have until September 12, 2023 to pay. He continued that if the City did nothing and participate in the loan process the net cost to the City over the next 24 years is \$4.3 million; a difference of \$431,000. Mr. Snyder pointed out that he prefers cash financing over debt financing; however, he recommends in this instance that the City participate in the loan process to take advantage of the ten percent of the amount of the loan forgiven. He explained that the interest rate of 1.85 percent is low and competitive. He added that if the City were to invest that \$3.9 million over the next 20 years the City could generate \$1.9 million of interest.

**President Deel** reiterated that if the City were to pay in full, it would be missing out on the opportunity to invest those dollars and earn more interest.

**Mr. Blair** stated he can pay more principal on his mortgage to shorten the length of the loan and pay less interest, he questioned whether this debt offers something similar.

**Mr. Snyder** stated unfortunately, no the City does not have that option to pay more principal at a later time to offset the duration of the loan because the City will be commingled with several other communities in the same debt.

**Vice President Bowyer** agrees with Mr. Snyder's choice to not prepay this debt because the City could make more money in investments.

**A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0220-2023

**Whereas**, the City of Rochester Hills City Council explored the financing options of the Oakland County Water Resources Commission Drainage Board / Clinton River Water Resource Recovery Facility Optimization Phase I - Electrical Improvements Project.

**Resolved**, the City of Rochester Hills City Council approves participating in the State of Michigan Clean Water State Revolving Fund financing option for the Phase I - Electrical Improvements Project.

- 2023-0336** Rochester Avon Recreation Authority (RARA) 2024 Proposed Budget and 2025-2026 Projected Budget
- a. Presentation
  - b. Adoption of Resolution acknowledging receipt of the 2024 Proposed Budget and 2025-2026 Projected Budget

**Attachments:** [081423 Agenda Summary.pdf](#)  
[FY 2024-26 RARA Budget.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Joe Snyder, Chief Financial Officer, stated that in accordance with Rochester Area Recreation Authority's (RARA) Interlocal Agreement, RARA's upcoming fiscal year budget shall be presented to City Council at their first meeting in August. He stated that RARA's Fiscal Year 2024 Budget and 2025-2026 Projected Three-Year Budget will be formally presented tonight to City Council. He shared that the RARA Board met on July 19, 2023 to discuss the 2024 RARA Budget and held a public hearing approving their Budget. He noted that the City of Rochester Hills will hold a Budget Workshop on August 21, 2023 that is open to the public, and staff from RARA will present their proposed 2024 Budget. He stated that because the RARA Board held their own public hearing, City Council has the option of approving the RARA 2024 Budget after hearing their presentation at the Budget Workshop on August 21, 2023.*

*Ms. Mungoli thanked Mr. Snyder for helping the RARA Organization get sound financial practices and noted they have a fund balance that exceeds what the City has recommended RARA maintain in the fund balance. She stated that because of all of this RARA is able to focus on capital improvements including a new HVAC system in the fieldhouse.*

**A motion was made by Mungoli, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungoli and Walker

Enactment No: RES0223-2023

**Whereas**, at the August 14, 2023 City Council Meeting the Rochester-Avon Recreation Authority (RARA) Fiscal Year 2024 Proposed Budget and Fiscal Year 2025-26 Projected Budget was delivered for the Fiscal Year beginning January 1, 2024; and

**Resolved**, that the Rochester Hills City Council acknowledges receipt of the RARA Fiscal Year 2024 Proposed Budget and Fiscal Year 2025-26 Projected Budget.

- 2023-0334** City of Rochester Hills 2024 Proposed Budget and 2025-26 Projected Budget

- a. Presentation
- b. Adoption of Resolution acknowledging receipt of the 2024 Proposed Budget and the 2025-2026 Projected Budgets and establishing a Budget Public Hearing for September 11, 2023

**Attachments:** [081423 Agenda Summary.pdf](#)  
[081423 Resolution.pdf](#)

**Joe Snyder**, Chief Financial Officer, stated that this is the formal presentation of the City's 2024 Proposed Budget and the 2025 - 2026 Projected Three-Year Budget Plan. He shared that copies of the Proposed Budget are on file and available to the public during regular office hours at the Office of the Clerk, the Rochester Hills Public Library, the Older Persons Commission, and at the Resource Center at City Hall as well as on the City's website starting tomorrow. He noted that the City will hold a Budget Workshop on August 21, 2023 where each City Department will be presenting their respective portions of the City's overall budget. He requested that City Council schedule a public hearing on the Proposed City Budget for September 11, 2023, to allow an additional opportunity for the public participation. He added that as a collective administration, they have worked very hard over the past several months to develop a plan that will accomplish the goals and objectives that City Council adopted in early May. He requested that City Council submit their budget questions to the administration by Friday, August 18, 2023. He added that City staff responses to those questions will be submitted to each City Council member by the end of the day on Friday, August 18, 2023 to allow City Council to review the questions and answers over the weekend.

**President Deel** thanked Mr. Snyder for the presentation of the 2024 Proposed Budget. He stated that there are multiple parts to the Budget approval process that include the following:

- City Council acknowledges receipt of the proposed budget and sets a public hearing for September 11, 2023.
- The Budget Workshop will take place on August 21, 2023 and each department will present their budgets presentations. He added that any questions City Council may have about the Proposed Budget will be directed to City staff and Mr. Snyder prior to the Budget Workshop to allow staff time to review and respond to the questions prior to August 21, 2023. He added that the questions and answers will be compiled into a document that will be made part of the 2024 Budget Packet to allow the public access to the questions and answers regarding the Budget. He mentioned that City Council members may request a straw poll question on any budget item and the straw poll votes will be submitted to the City Clerk who will compile and tally the votes.
- The Budget Public Hearing will take place on September 11, 2023 and the straw poll votes will be incorporated at that time.

- September 25, 2023 the Budget will be adopted or amended.

**Ms. Mungoli** thanked President Deel for the summary and she stated that she has already submitted some questions to the administration about the 2024 Budget.

**Mayor Barnett** commented that this is the kickstart of the budget process and thanked the City Department Directors who are present to show their support of the budget process.

**A motion was made by Mungoli, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungoli and Walker

Enactment No: RES0222-2023

**Whereas**, the City of Rochester Hills City Council has worked to develop City Goals for the Fiscal Year 2024; and

**Whereas**, based on those City Goals, the Fiscal Year 2024 Proposed Budget and the Fiscal Year 2025-26 Projected Budget was developed; and

**Whereas**, per City Charter, at the August 14, 2023 City Council Meeting, the Mayor delivered the Fiscal Year 2024 Proposed Budget and the Fiscal Year 2025-26 Projected Budget Plan beginning January 1, 2024; and

**Whereas**, at the August 14, 2023 City Council Meeting, the City Council set the Budget Public Hearing date for September 11, 2023.

**Resolved**, that the Rochester Hills City Council acknowledges receipt of the Fiscal Year 2024 Proposed Budget and the Fiscal Year 2025-26 Projected Budget and hereby gives notice of a Public Hearing to be held at 7:00 p.m. on Monday, September 11, 2023, at the Rochester Hills City Hall, 1000 Rochester Hills Drive, for the purpose of discussing the Fiscal Year 2024 Proposed Budget and Fiscal Year 2025-26 Projected Budget and providing an opportunity to all interested parties to present comments thereon prior to formal adoption by the Rochester Hills City Council.

**Be It Further Resolved**, that the publication of the Notice of Public Hearing is hereby authorized.

## ANY OTHER BUSINESS

**NEXT MEETING DATE - City Council - Special Budget Meeting - August 21, 2023 - 5:30 p.m.**

**City Council Regular Meeting - August 28, 2023 - 7:00 p.m.**

## ADJOURNMENT

*There being no further business before Council, it was moved by Mungoli and seconded by Walker to adjourn the meeting at 8:58 p.m.*

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*RYAN DEEL, President  
Rochester Hills City Council*

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*LEANNE SCOTT, MMC, Clerk  
City of Rochester Hills*

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*AMBER BEAUCHAMP  
Administrative Coordinator  
City Clerk's Office*

*Approved as presented at the (insert date, or dates) Regular City Council Meeting.*