



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2025-0022 Version 3

**TO:** Mayor and City Council Members

**FROM:** Sara Roediger, Director Planning and Economic Development  
Chris McLeod, Planning Manager, Planning and Economic Development  
Ken Elwert, Director Parks and Natural Resources  
Dennis Andrews, Deputy Director Parks and Natural Resources

**DATE:** December 15, 2025

**SUBJECT:** Scope Amendment for the Gateway and Park Signage Project

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**REQUEST:**

City Council is requested to approve an amendment to the Gateway and Park Signage Project to increase the contract for the construction and installation of the Bloomer Park sign in the amount of \$29,925.00 for a new contract amount of \$1,458,809.60 and further authorizes the Mayor to sign the amendment on behalf of the City.

**REASON FOR PURCHASE:**

At the June 23, 2025 meeting, the City had brought forward a Scope Amendment to defer the Bloomer Park sign due to the ongoing partnership discussions with Oakland County regarding Bloomer Park's future. Now that those discussions have been completed and a plan is formalized, the City is now ready to move forward with the fabrication and installation of the Bloomer Park Sign.

This requested contract amendment will move the City towards completion of the City's comprehensive Gateway and Park Entrance Signage Program by formally adding the Bloomer Park sign to the existing agreement with Warren Contractors. Warren Contractors has agreed to hold their contracted pricing, and fabricate and install the Bloomer Park sign. While the City has remaining funds in contingency that would cover these additional costs, the City continues to want to maintain transparency in our contracting process, and seek approval for the formal addition of this sign through a contract amendment, and utilize already budgeted FY 2026 funds for the Bloomer Park sign, which avoids depleting the project's contingency reserve in case any unknowns arise during the completion of this project and ensures the efficient completion of the signage program across the City's park system.

**PROCESS:**

**Vendor Name and Address:**

Warren Contractors & Development, Inc.  
14979 Technology Drive  
Shelby Township, MI 48315

**Reason for Selection:**

Best Value

**Method of Purchase:**

Contract/Blanket Purchase Order

**BUDGET:**

Funding for the Bloomer Park sign is included in the FY 2026 Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.977000	Citywide Gateway & Streetscape & Parks Signs	\$125,000	\$29,925	\$95,075

**RECOMMENDATION:**

It is recommended that City Council approve an amendment to the Gateway and Park Signage Project to increase the contract for the construction and installation of the Bloomer Park sign in the amount of \$29,925.00 for a new contract amount of \$1,458,809.60 and further authorizes the Mayor to sign the amendment on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney      ☐ Yes      ☒ N/A