



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

---

Legislative File No: 2026-0147

**TO:** Mayor and City Council Members

**FROM:** Tracey Balint, P.E., Interim Director, Department of Public Services

**DATE:** April 13, 2026

**SUBJECT:** East Jordan Hydrants and Supplies

---

**REQUEST:**

City Council is requested to authorize a blanket purchase order for East Jordan Iron Hydrants and Supplies to EJ USA, Inc. of East Jordan, Michigan for a one (1) year period in the amount not-to-exceed \$60,000.00 through April 30, 2027.

**REASON FOR PURCHASE:**

The Department of Public services maintains the City's hydrants and requires a reliable source for parts and supplies. Items will be purchased on an "as needed" basis. On April 15, 2025, the City issued a Solicitation for Quotation through the MITN system with four (4) responses received. The lowest, responsive, responsible bidder was EJ USA, Inc. and they were awarded the contract.

The contract term was one year with two (2) one-year renewals. EJ USA, Inc. has agreed to hold past pricing and renew for the first one-year period. The City has utilized EJ USA, Inc. in the past and has been very satisfied with the services received and recommends awarding the contract.

Fire hydrants are a critical component of the City's infrastructure, providing a vital water source for firefighters to extinguish fires and protect lives and property. Reliable hydrants are essential for effective fire suppression, minimizing damage and ensuring the safety of residents and businesses. Properly maintained hydrants demonstrate the City's commitment to public safety and its proactive approach to emergency preparedness.

**PROCESS:**

**Vendor Name and Address:**

EJ USA, Inc.  
301 Spring Street, PO Box 439  
East Jordan, MI 49727

**Reason for Selection:**

Lowest, responsive, responsible bidder

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funding is included in the FY 2026 Adopted Budget

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Water	530.740000	Operating Supplies	\$60,000	\$60,000	\$0

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order for East Jordan Iron Hydrants and Supplies to EJ USA, Inc. of East Jordan, Michigan for a one (1) year blanket purchase order with an option to renew for an additional one (1) year period in the amount not-to-exceed \$60,000.00 through April 30, 2027.

---

<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney       Yes       N/A