



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2025-0136

TO: Mayor and City Council Members
FROM: Ken Elwert, CPRE, Director Parks and Natural Resources
DATE: April 7, 2025
SUBJECT: Portable Toilets

REQUEST:

City Council is requested to authorize a blanket purchase order for the rental of portable toilets to Turner Sanitation, Inc, Lake Orion, MI in the amount not-to-exceed \$49,500.00 through April 30, 2028.

REASON FOR PURCHASE:

The City issued a Request for Proposal for the rental of portable toilets utilizing the MITN system with five (5) proposal responses received. Responses were evaluated by a committee consisting of Parks staff and evaluated based on the following criteria: (1) experience, (2) capacity, (3) service offerings meeting the City's requirements, (4) positive references, and (5) cost. Based on the evaluation of the proposal responses received, the committee is recommending award to Turner Sanitation as providing the best value at the lowest cost. The term of the agreement will be for a period of three (3) years, with the option to renew for two additional one (1) year period providing all terms and conditions remain the same.

The City provides portable toilets for usage in the City's parks. Additional units are required from time to time for special events (excluding Festival of the Hills) throughout the year. Maintaining adequate sanitation facilities in our parks is crucial for public health, enhancing the overall park experience, and promoting accessibility for all community members. These facilities also help protect our natural resources by preventing pollution and maintaining the cleanliness of park grounds. Providing these facilities supports the diverse range of activities that take place in our parks, from casual picnics to organized events.

PROCESS:

Vendor Name and Address:

Turner Sanitation, Inc.
1149 Rhodes Road
Lake Orion, MI 48361

Reason for Selection:

Lowest, Responsive, Responsible Quote

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2025 Adopted Budget and the FY 2026-2027 Projected Budgets

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	Remaining Budget
General	756.807000	Parks – Contractual Services	\$42,000	\$42,000	\$0
General	802.807000	Museum – Contractual Services	\$7,500	\$7,500	\$0
		Total	\$49,500	\$49,500	\$0

RECOMMENDATION:

City Council is requested to authorize a blanket purchase order for the rental of portable toilets to Turner Sanitation, Inc, Lake Orion, MI in the amount not-to-exceed \$49,500.00 through April 30, 2028.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A