



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

Legislative File No: 2024-0485

**TO:** Mayor and City Council Members  
**FROM:** Rochelle Lyon, Director Management Information Systems  
**DATE:** November 11, 2024  
**SUBJECT:** Annual Software and Support Services for Oracle Software Products

**REQUEST:**

City Council is requested to authorize a blanket purchase order for the annual software and support services for the City's ERP system, JDEdwards, to Oracle America, Inc., Dallas, Texas in the amount not-to-exceed \$69,683.28 through January 6, 2026.

**REASON FOR PURCHASE:**

The City of Rochester Hills utilizes JDEdwards as its enterprise resource planning system (ERP) to support HR, Purchasing, Fiscal, and Accounting Division functions. This purchase request is to pay for the annual software maintenance and technical support services in order for the city to continue receiving critical security and functionality updates, along with as-needed technical support for any software issues the City may have. The technical and software support the City has been receiving from Oracle has been satisfactory.

**PROCESS:**

**Vendor Name and Address:**

Oracle America, Inc.  
PO Box 203448  
Dallas, TX 75320-3448

**Reason for Selection:**

Sole Source Vendor/Proprietary Software

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funding is included in the FY 2025 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
MIS	636.934000	Maint - Software	\$75,000.00	\$69,683.28	\$5,316.72

**RECOMMENDATION:**

It is recommended that City Council is requested to authorize a blanket purchase order for the annual software and support services for the City's ERP system, JDEdwards, to Oracle America, Inc., Dallas, Texas in the amount not-to-exceed \$69,683.28 from January 7, 2025 through January 6, 2026.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney       Yes       N/A