



**Business of the City Council
Sterling Heights, Michigan**

City Clerk's Use
Item No:
Meeting: 01/03/2024

AGENDA STATEMENT

OMB AS03 Rev. 11/04

Item Title: To split the award of a bid for truck transport and tank wagon deliveries of gasoline and diesel fuel at unit factors/prices bid for a two-year period (Annual estimated expenditure of \$705,000).

Submitted By: Office of Purchasing

Contact Person/Telephone: Erik Skurda, Purchasing Manager, 586.446.2741

Administration (initial as applicable)

City Clerk
Manager Finance & Budget Director City Attorney City

Executive Summary:

The City of Sterling Heights purchases approximately 215,000 gallons of gasoline and 85,000 gallons of diesel fuel per year to power the City's fleet of automobiles, trucks, equipment and generators. The City is also the lead agency for a Michigan Intergovernmental Trade Network (MITN) cooperative for the purchase of gasoline and diesel fuel that includes 20 member communities in the Macomb, Oakland and Wayne County region. Through this cooperative bid, approximately 3,000,000 gallons of gasoline and 1,300,000 gallons of diesel fuel are purchased annually. The current bid pricing expires on February 1, 2024.

The bid is structured so that MITN members pay for fuel based on the per gallon wholesale rack average as published daily by the Oil Price Information Service (OPIS) for the Detroit market, plus a delivery fee (bid factor) per gallon. Additional per gallon fees apply for a premium diesel additive and for a diesel winter additive typically requested November through March. Gasoline and diesel fuel are purchased and delivered by truck transport for quantities of fuel greater than 5,000 gallons, and by tank wagon for quantities less than 5,000 gallons.

On November 14, 2023, nine (9) vendors responded with bids for the cooperative purchase of truck transport and tank wagon deliveries of gasoline and diesel fuel for a two-year period. Upon receipt and review of all bids, recommendation is being made to split the award of the bid among three bidders. For the truck transport portion of the bid, recommendation is being made to award the bid to RKA Petroleum, Inc. and Marathon Flint Oil, the two overall low bidders meeting bid specifications. For the tank wagon portion of the bid, recommendation is being made to award the bid to RKA Petroleum, Inc. and Gen Oil Company, the two overall low bidders meeting bid specifications.

Truck Transport (orders over 5,000 gallons) - RKA Petroleum is the incumbent truck transport vendor and past performance has been very good. RKA is also a certified Women's Business Enterprise. Marathon Flint Oil has not worked with the city in the past, however references attested to a high quality of service.

Tank Wagon (< 5,000 gallons) – RKA Petroleum is the incumbent tank wagon vendor and past performance has been very good. RKA is also a certified Women's Business Enterprise. Gen Oil

Company has not worked with the city in the past, however references attested to a high quality fuel and service.

By splitting the bid award amongst multiple vendors for both truck transport deliveries and tank wagon deliveries, the City and the cooperative members are able to select the vendor that best meets their need for the lowest pricing and delivery timeline. As the lead municipality, the MITN cooperative members rely upon the recommendation of the city of Sterling Heights in awarding this bid. After this bid award by the city of Sterling Heights, the remaining 19 MITN cooperative members will have the opportunity to purchase gasoline and diesel fuel using the bid pricing secured through this cooperative bid.

Please see the attached Staff Report and supporting documentation for additional information.

Suggested Action:

RESOLVED, to split the award of the bid for truck transport and tank wagon deliveries of unleaded gasoline and diesel fuel to the following vendors based on bid factors included in their respective bids for a two-year period, with the option to extend the terms and conditions an additional two years upon mutual consent:

Truck Transport deliveries:

1. RKA Petroleum Companies, 28340 Wick Rd., Romulus, MI, 48174, and
2. Marathon Flint Oil Company, 1919 S Dort Highway., Flint, MI 48503

Tank Wagon deliveries:

1. RKA Petroleum Companies, 28340 Wick Rd., Romulus, MI, 48174, and
2. Gen Oil Company, 1238 Anderson Rd., Clawson, MI 48017