



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2024-0048 Version 2

TO: Mayor and City Council Members

FROM: Bill Fritz, P.E., Director of Public Services

DATE: August 25, 2025

SUBJECT: Joint Sealant and Melter Applicators

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order for joint sealant materials and melter applicators to Crafcro, Inc., Chandler, AZ in the amount of \$25,000.00 for a new not-to-exceed blanket amount of \$137,680.00 through December 31, 2025.

REASON FOR PURCHASE:

The Department of Public Services uses joint sealant for the essential repair of cracks in the City's roads and pathways. Sealed bids were solicited through the MITN System, and we received one response from National Highway Maintenance Systems LTD (NHMS), a vendor that has supplied the City for several years. As of December 1, 2024, National Highway Maintenance Systems LTD was acquired by Crafcro, Inc,

The Department of Public Services had more staffing available over the last two summers, enabling them to increase crack sealing work. Based on the increased usage, the remaining funds in the initial purchase order are projected to be insufficient to cover the work needed through the end of the year. Therefore, these additional funds are necessary to continue sealing critical areas of our infrastructure.

PROCESS:

Vendor Name and Address:

Crafcro, Inc.
6165 W Detroit Street
Chandler, Arizona 85226

Reason for Selection:

Lowest, responsive, responsible bidder

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2024-2025 Adopted Budget

Fund Name	Department Account No	Account No. Description	2-Year Budget Amount	Cost	Remaining Budget
Local Street: Preservation	464.781000	Materials	\$125,000	\$125,000	\$2,320
Pathway Maintenance	214.781000	Materials	\$15,000	\$15,000	\$0
			\$140,000	\$140,000	\$2,320

RECOMMENDATION:

It is recommended that City Council authorize an increase to the blanket purchase order for joint sealant materials and melter applicators to Crafc0, Inc., Chandler, Arizona in the amount of \$25,000.00 for a new not-to-exceed blanket amount of \$137,680.00 through December 31, 2025.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney ☐ Yes ☒ N/A