



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2025-0396

**TO:** Mayor and City Council Members

**FROM:** Ken Elwert, CPRE, Director Parks and Natural Resources  
Matt Einheuser, Natural Resources Manager

**DATE:** October 6, 2025

**SUBJECT:** Professional Engineering Services for Clinton River Streambank Stabilization

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**REQUEST:**

City Council is requested to authorize a contract/blanket purchase order for professional engineering services for Clinton River Streambank Stabilization at Innovation Hills and Eagle's Landing to Hubbell, Roth & Clark, Bloomfield Hills, Michigan in the amount not-to-exceed \$99,600.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

**REASON FOR PURCHASE:**

Hubbell, Roth & Clark, Inc. (HRC) is one of the City's selected on-call professional engineering firms and was selected to perform this work based on their past experience working with Parks and Natural Resources, as well as their capacity to perform the services needed within the City's desired timeline.

HRC has completed the preliminary engineering phase, along with developing designs that have been permitted through the proper jurisdictions for both Innovation Hills and Eagle's Landing sites. The projects are intended to address areas within Innovation Hills and at Eagle's Landing where there are portions of the Clinton River that have eroded and are jeopardizing trees, utilities, and other resources within the properties. Both projects are identified in the adopted 2025-2030 Capital Improvement Plan and are budgeted for 2025.

Staff recommends Hubbell, Roth & Clark, Inc. to provide the construction engineering services to the City. The attached proposal describes the scope of services included for the construction engineering services to complete the work.

**PROCESS:**

**Vendor Name and Address:**

Hubbell Roth & Clark, Inc.  
555 Hulet Drive  
Bloomfield, MI 48302

**Reason for Selection:**

Quality Based Selection

**Method of Purchase:**

Contract/Blanket Purchase Order

**BUDGET:**

Funding is included in the FY 2025 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Water Resources	244.974000	PK-11C: Eagles Landing; PK-11D: Innovation Hills	\$132,960	\$99,600	\$33,360
		<b>Total</b>	<b>\$132,960</b>	<b>\$99,600</b>	<b>\$33,360</b>

**RECOMMENDATION:**

It is recommended that City Council authorize a contract/blanket purchase order for professional engineering services for Clinton River Streambank Stabilization at Innovation Hills and Eagle's Landing to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in the amount not-to-exceed \$99,600.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney      ☐ Yes      ☒ N/A