



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2025-0315

**TO:** Mayor and City Council Members

**FROM:** Mike Viazanko, Director Building/Facilities/Ordinance

**DATE:** August 11, 2025

**SUBJECT:** Snow Removal Services 2025-2026 Winter Season

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**REQUEST:**

City Council is requested to authorize a contract/blanket purchase order to Snow Plow Group, 69210 Powell Road, Armada, Michigan for snow removal services for the 2025-2026 winter season at the City Hall, Fire Stations, 52/3rd District Court, Oakland County Sheriff's Office Substation, and two City owned parking lots near Brooklands Plaza in the amount not-to-exceed One Hundred Seventy Thousand (\$170,000) Dollars through June 30, 2026. The contract is a one-year term, with two one-year renewal options available.

**REASON FOR PURCHASE:**

It is important to the City to provide a safe environment for persons accessing City buildings during the winter months. Competitive sealed proposals were solicited for Snow Removal Services using the MITN system. Notification was sent to 328 vendors and 37 vendors downloaded the solicitation. Six responses were received by the due date.

An evaluation committee consisting of staff from the Facilities department reviewed the six proposals. Snow Plow Group was selected as the vendor providing the best value proposal for the 2025-2026 winter season based on their experience, references, capacity to perform the work required and pricing.

Snow removal services at remaining City facilities will be completed by City personnel. The City has the option at any time during the term of the contract to add or delete buildings and/or services.

**PROCESS:**

**Vendor Name and Address:**

Snow Plow Group  
69210 Powell Road  
Armada, MI 48005

**Reason for Selection:**

Best Value

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Funding is included in the FY 2025 Adopted Budget and FY 2026 Projected Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.807000	Contractual Services	\$170,000	\$170,000	\$0

**RECOMMENDATION:**

It is recommended that City Council authorize blanket purchase order/contract to Snow Plow Group of Armada, Michigan for Snow Removal Services at City Hall, Fire Stations, 52/3rd District Court, Oakland County Sheriff’s Office Substation, and two City owned parking lots near Brooklands Plaza for the 2025-2026 winter season in the amount not-to-exceed One Hundred Seventy Thousand (\$170,000) through June 30, 2026 and further authorize the Procurement Manager to execute a contract on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney      ☐ Yes      ☒ N/A