



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

---

Legislative File No: 2025-0374

**TO:** Mayor and City Council Members

**FROM:** Mike Viazanko, Director Building/Ordinance/Facilities  
Ken Elwert, CPRE, Director Parks and Natural Resources

**DATE:** September 8, 2025

**SUBJECT:** Project Management Services – Borden Park Grounds Maintenance Building Locker Room

---

**REQUEST:**

City Council is requested to authorize a contract/blanket purchase order for fees under the Job Order Contracting services contract with Gordian, Greenville, South Carolina for project management services required for construction of Borden Park Grounds Maintenance Building Locker Room in the amount of \$20,756.92 with a 10% contingency of \$2,075.69 for a total not-to-exceed project amount of \$22,832.61 and further authorizes the Procurement Manager to execute the agreement on behalf of the City.

**REASON FOR PURCHASE:**

Gordian through the National Cooperative Purchasing Group, OMNIA Partners, was awarded a contract through a competitive process to provide Job Order Contracting (JOC) Services which includes working with agencies for the development of a Unit Price Book, JOC Training, Technical Support (preparing construction and technical specifications), provides site licensed software to assist with project management and cost development, assisting in answering technical questions, disputes, evaluation of pricing for projects, and additional services needed to complete required projects.

The City in consideration of the ongoing projects, is recommending that the City utilize the services of Gordian to assist in Project Management for the construction of the Borden Park Maintenance Building Locker Room and recommends award of a contract to them.

**PROCESS:**

**Vendor Name and Address:**

Gordian  
30 Patewood Drive, Suite 350  
Greenville, South Carolina 29615

**Reason for Selection:**

Cooperative Contract

**Method of Purchase:**

Contract/Blanket Purchase Order

**BUDGET:**

Funding is included in the FY 2025 Adopted Budget

Fund Name	Department Account No	Account No. Description	Remaining Budget Amount	Cost	Remaining Budget
Facilities	631.976000	Borden Park: Locker Room Upgrades	\$191,483.04	\$22,832.61	\$168,650.43

**RECOMMENDATION:**

It is recommended that City Council authorize a contract/blanket purchase order for fees under the Job Order Contracting services contract with Gordian, Greenville, South Carolina for project management services required for construction of Borden Park Grounds Maintenance Building Locker Room to Gordian, Greenville, South Carolina in the amount of \$20,756.92 with a 10% contingency of \$2,075.69 for a total project cost of \$22,832.61 and further authorizes the Procurement Manager to execute the agreement on behalf of the City.

---

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney      ☐ Yes      ☒ N/A