



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2024-0607

TO: Mayor and City Council Members

FROM: Ken Elwert, Director, Parks and Natural Resources Department
Matt Einheuser, Natural Resources Manager

DATE: December 16, 2024

SUBJECT: Green Space and Natural Features Stewardship Program Services

REQUEST:

City Council is requested to authorize a blanket purchase order/contract to Stantec Consulting Michigan, Inc., Brighton, Michigan for Green Space and Natural Features Stewardship Program Services in the amount not-to-exceed \$810,000.00 through December 31, 2027.

REASON FOR PURCHASE:

The City issued Request for Proposals for Green Space and Natural Features Stewardship Program Services utilizing the MITN system. Four proposal responses were received and reviewed by a committee consisting of Parks and Natural Resources staff, as well as a Green Space Advisory Board member. Stantec Consulting Michigan, Inc., was selected as providing the best value to the City based on their experience, qualifications, service offerings and best value cost proposal. Stantec Consulting Michigan, Inc. is being recommended for award based on the above factors as well as providing some additional value-added services as part of their partnership with the City, and includes things such as participation in Green Space events, educational outreach campaigns (website information, etc.), and grant assistance.

In 2013, Rochester Hills voters approved a ballot proposal to revise the permissible use of tax revenues derived from the Green Space Millage to be used to fund the protection, care and maintenance of, and to improve pedestrian accessibility to and within, green spaces and natural features owned, acquired or controlled by the City, in addition to funding the purchase of land and interests in land. Natural Features Stewardship program services began in 2014 and have continued over the past 10 years where the City has continued to perform management of our green spaces and natural features on city owned-properties. These services continue to be needed in the city to complete and continue several projects and efforts, including invasive species management, streambank stabilization, native vegetation plantings, habitat restoration, and natural features preservation. Funding for this project comes 100% from the Green Space Fund.

PROCESS:

Vendor Name and Address:

Stantec Consulting Michigan, Inc.
8060 Kensington Ct.
Brighton, MI 48116

Reason for Selection:

Best Value/Quality Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2025 Adopted Budget and FY 2026-27 Projected Budgets

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	Remaining Budget
Green Space	299.807000	Contractual Services	\$810,000	\$810,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract to Stantec Consulting Michigan, Inc., Brighton, Michigan for Green Space and Natural Features Stewardship Program Services in the amount not-to-exceed \$810,000.00 through December 31, 2027 and further authorizes the Procurement Manager to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
Clerk		

Contract Reviewed by City Attorney Yes N/A