

Leslie Accardo

From: Alwan, Hassan (MDOT) <AlwanH@michigan.gov>
Sent: Tuesday, July 1, 2025 3:43 PM
To: kennykoza@group10.net; Leslie Accardo
Cc: Patel, Kajal (MDOT); Penrose, Adam (MDOT); DiLorenzo, William (MDOT)
Subject: 63131-088794-22-3420 ROCHESTER ROAD LLC

ATTENTION: This email originated from outside of PEA.

MDOT has reviewed the above referenced permit and has the following comments:

Plan has been approved.

- **A surety bond in the amount of \$75,000.00 dollars needs to be submitted. The following steps need to happen in order to submit the proper surety form:**
1. Permit Applicant or the Contractor that is pulling the bond needs to contact the Surety Company to execute the bond and provide the below information.
 2. Surety Company will have to register with the Department in order to obtain access to the Permit Performance Bond/Certificate of Insurance application system. *Please have them email MDOT-ePerformanceBondCOI@michigan.gov to register and get access.*
 3. Once a bond is entered into the system, Surety Company generates a paper copy. Surety Company signs the bond and forwards it to the bond principal (permit applicant/contractor).
 4. Bond Principal signs the form.
 5. Email a copy of the signed bond to Hassan Alwan at alwanh@michigan.gov prior to mailing the original to 800 Vanguard Dr., Pontiac, MI 48341.
 6. If the Bond Principal is NOT the permit applicant, the Certificate of Agency (Form 2209) is required and needs to be signed by both the Permit Applicant and Bond Principal, then email form to Andrea Jones at alwanh@michigan.gov.
- **A certificate of insurance needs to be submitted by the Permit Applicant or Contractor. The following steps need to happen in order to submit the proper insurance form:**
1. Permit Applicant or the Contractor needs to contact the Insurance Company to execute the insurance and provide the below information.
 2. Insurance Company will have to register with the Department in order to obtain access to the Permit Performance Bond/Certificate of Insurance application system. *Please have them email MDOT-ePerformanceBondCOI@michigan.gov to register and get access.*
 3. Insurance Company to provide Permit Applicant or Contractor with the insurance “L” number or print image of the form.
 4. Permit Applicant or the Contractor is to provide notification that the insurance has been submitted. Upload or provide information (name and/or L-number) to MDOT via CPS.
 5. Please note that ACORD and Marsh forms are not acceptable

We will be placing the permit on hold in CPS while we wait for the above items.

Hassan Alwan

MDOT Oakland TSC

Permit Engineer

800 Vanguard Dr., Pontiac, MI 48341

Email: AlwanH@michigan.gov

Cell: **313-500-4277**

