



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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www.rochesterhills.org

Legislative File No: 2025-0129

TO: Mayor and City Council Members

FROM: Bill Fritz, P. E., Director of Public Services

DATE: April 7, 2025

SUBJECT: Interlocal Agreement for the Oakland County Access to Transit Program
City File E24-025

REQUEST:

The Department of Public Services requests that the Rochester Hills City Council approve the Interlocal Agreement between the Board of Commissioners (BOARD) for the County of Oakland, and the City of Rochester Hills for the Access to Transit Program in the total amount of \$534,375 with an 80% share of \$427,500 from the Access to Transit Program and a 20% local match of \$106,875 from the City and further authorizes the Mayor to execute the agreement on behalf of the City.

REASON FOR PURCHASE:

The BOARD appropriated \$2 million of Oakland County Public Transportation Millage to create the Oakland County Access to Transit Program (the "Program") and the City prepared an application to the Program for consideration that was subsequently approved by the BOARD on March 6, 2025 per attached correspondence (Exhibit A).

Funding for the Access to Transit Program has been made possible through the support of the Oakland County Board of Commissioners and the voters of Oakland County via their support of the Oakland County Public Transportation Millage. The Program seeks to assist cities, villages, and townships in Oakland County to further the enhancement and expansion of public transit services by providing limited matching funds to support their efforts in making transit stops easier and safer to get to and more comfortable to wait at. In this case, the City plans to install a Pathway, per the attached drawing (Exhibit B), which will also facilitate pedestrian access to shops along Market Place Circle and provide connection to the Clinton River Trail.

Disbursement of the first half of the funds or \$213,750 will be immediate. Periodic invoices will need to be sent to the County and the final grant award of \$213,750 will be upon project completion.

PROCESS:

Vendor Name and Address:

The County of Oakland
1200 North Telegraph Road
Pontiac, MI 48341

Reason for Selection:

Interlocal Agreement

BUDGET:

Funding is not currently included in the FY 2025-2027 Budget Plan for this project, however this project was included as a new project submission in the forthcoming FY 2026-31 Capital Improvement Plan (CIP) for future Budget consideration.

If this Interlocal Agreement is approved for this Pathway installation along Adams Road, the City proposes to utilize the initial +\$213,750 disbursement of funding received in FY 2025 to begin the Preliminary Engineering and Design phase estimated at (\$42,750). The balance of the anticipated project cost of (\$491,625) will be included in the FY 2026 Proposed Budget.

The City will recognize the total +\$427,500 in Transit Program revenue to offset the project costs over FY 2025-2026.

As this project lies within the City’s Local Development Finance Authority (LDFA) District, and as the LDFA can only expend funds for enhancements within the LDFA District itself, the City plans to request the LDFA Board to consider financing the City-share of the project costs of +\$106,875. Funding is available in the LDFA Fund as the LDFA funded Leach Road paving project in FY 2024 came in over +\$600,000 under budget.

Fund	Department Account No	Account No. Description	2025-2026 Budget Amount	2025-2026 +Revenue / (Expenditure)	2025-2026 Over/(Under) Budget
Pathway Construction Fund	403.515000	Revenue: Grant: Miscellaneous	\$0	+\$427,500	+\$427,500
Pathway Construction Fund	403.699848	Revenue: Transfer-In: LDFA	\$0	+\$106,875	+\$106,875
Pathway Construction Fund	403.974000	(Expenditure): Land Improvement	\$0	(\$534,375)	(\$534,375)
		Net	\$0	\$0	\$0

Fund	Department Account No	Account No. Description	2025-2026 Budget Amount	2025-2026 +Revenue / (Expenditure)	2025-2026 Over/(Under) Budget
LDFA Fund	848.999403	Transfer-Out: PW Construction	\$0	(\$106,875)	(\$106,875)
		Net	\$0	(\$106,875)	(\$106,875)

RECOMMENDATION:

The Department of Public Services recommends that the Rochester Hills City Council approve the Interlocal Agreement between the Board of Commissioners (BOARD) for the County of Oakland, and the City of Rochester Hills for the Access to Transit Program in the total amount of \$534,375 with a 80% share of \$427,500 from the Access to Transit Program and 20% local match of \$106,875 from the City and further authorizes the Mayor to execute the agreement on behalf of the City.

Attachment(s): Exhibit A (Oakland County Access to Transit Program grant award Letter)
Exhibit B (Project Map)
Exhibit C (Interlocal Agreement)

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Procurement Manager		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A