



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2026-0074

TO: Mayor and City Council Members

FROM: Tracey Balint, P.E., Interim Director, Department of Public Services

DATE: February 23, 2026

SUBJECT: Preliminary Engineering Services for John R HAWK Signal Installation, City File #E25-026

REQUEST:

The Department of Public Services (DPS) requests that City Council authorize a blanket purchase order/contract for preliminary engineering services for SEMCOG's Safe Streets Now Grant for the John R Hawk Signal Installation to Hubbell, Roth & Clark, Inc. (HRC), Bloomfield Hills, Michigan the amount not-to-exceed \$92,700.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

REASON FOR PURCHASE:

On behalf of the City of Rochester Hills, HRC submitted a Safe Streets Now application for the installation of three (3) HAWK signals on John R on November 7, 2025. On December 10, 2025 the City of Rochester Hills was notified that it has been awarded SEMCOG's Safe Streets Now grant for the fiscal year 2027 for the construction and to improve non-motorized crossings within the City. The Grant Agreement will be presented to City Council for approval when the construction project is brought forward to council for award and approval.

This grant will be used to install three (3) HAWK signals (High-Intensity Activated Crosswalk) on John R Road near Michelson Road (Thelma Spencer Park), Briston Drive and Woodlane Drive (Borden Park).

HRC is one of the City's selected on-call professional engineering firms and were requested to provide a proposal to perform the necessary work to provide engineering design documents for these crossings starting in FY 2026, with construction of the crossing improvements anticipated in FY 2027.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc
555 Hulet Drive
Bloomfield Hills, MI 48302-0360

Reason for Selection:

Quality Based Selection Process

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding for this project is not currently included in the FY 2026 Adopted Budget. If approved by City Council, a 1st quarter budget amendment will be presented for the engineering services. The project construction and the offsetting grant revenue will be added to the 2027 Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Pathway Construction	403.974000	3 HAWK Signals on John R	\$0	\$92,700	(\$92,700)

RECOMMENDATION:

The Department of Public Services (DPS) recommends that City Council authorize a blanket purchase order/contract for preliminary engineering services for SEMCOG's Safe Streets Now Grant for the John R Hawk Signal Installation to Hubbell, Roth & Clark, Inc. (HRC), Bloomfield Hills, Michigan the amount not-to-exceed \$92,700.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A