



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2025-0441

**TO:** Mayor and City Council Members

**FROM:** Joe Snyder / Chief Financial Officer / x2534

**DATE:** October 20, 2025

**SUBJECT:** FY 2026 / Non-Profit Service Contract: Paint Creek Trailways Commission

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**REQUEST:**

City Council is requested to approve a Non-Profit Service Contract between the City of Rochester Hills (the "City") and the Paint Creek Trailways Commission ("PCTC") covering the fiscal year commencing on January 1, 2026 and concluding on December 31, 2026.

**REASON FOR PURCHASE:**

This contract establishes the terms and conditions for the City's financial support to assist PCTC to operate and maintain the 8.9-mile Paint Creek Trailway, which passes through the four Commission Communities of Oakland Township, Orion Township, Rochester, and Rochester Hills.

**PROCESS:**

**Vendor Name and Address:**

Paint Creek Trailway Commission  
4480 Orion Road  
Rochester, MI 48306

**Method of Purchase:**

Contract/Purchase Order

**BUDGET:**

Funding is included in the FY 2026 Adopted Budget

| Fund Name    | Department Account No | Account No. Description              | Budget Amount | Cost        | Remaining Budget |
|--------------|-----------------------|--------------------------------------|---------------|-------------|------------------|
| General Fund | 102.881000            | City Council / Interlocal Agreements | \$22,800.00   | \$22,751.98 | +\$48.02         |

**RECOMMENDATION:**

City Council is recommended to approve a Non-Profit Service Contract between the City of Rochester Hills (the "City") and the Paint Creek Trailways Commission ("PCTC") covering the fiscal year commencing on January 1, 2026 and concluding on December 31, 2026.

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| APPROVALS:                                 | SIGNATURE | DATE |
|--|-----------|------|
| Department Review                          |           |      |
| Department Director                        |           |      |
| Budget Content:<br>Chief Financial Officer |           |      |
| Purchasing Process:<br>Procurement Manager |           |      |
| Mayor                                      |           |      |
| City Clerk                                 |           |      |

Contract Reviewed by City Attorney      ☒ Yes      ☐ N/A

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