



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2025-0054 Version 3

TO: Mayor and City Council Members
FROM: Ken Elwert, CPRE, Director Parks and Natural Resources
DATE: April 13, 2026
SUBJECT: Increase to Contract/Blanket Purchase Order to Provide Architectural/Engineering Services for Nowicki Park Development

REQUEST:

City Council is requested to authorize an increase to the contract/blanket purchase order to provide Architectural/Engineering Services for the Nowicki Park Development project to A3C Collaborative Architecture, Ann Arbor, Michigan in the amount of \$19,140.00 for a new not-to-exceed contract amount of \$275,645.00 and further authorizes the Procurement Manager to execute a contract amendment on behalf of the City.

REASON FOR PURCHASE:

With the complexity of this project, and the possibility of requiring additional site visits during building construction, the City is requesting an increase to the agreement with A3C Collaborative Architecture to cover any site visits above and beyond what is included in their current scope of the agreement.

While this request seeks approval for additional funding to cover these services, it is important to note that this authorization provides the City with the flexibility to request these additional site visits should they be needed. It does not commit the City to a requirement to utilize or spend the full authorized amount, but rather ensures that the necessary resources are available as issues or concerns may arise on the job site and allows for the City to have the necessary team in place to address the situation should they occur.

The overall project cost chart is presented below that summarizes current requested costs of tonight's related agenda items, previously approved playground funds and proposed funding contained within tonight's agenda items.

Table with 3 columns: Category, Description, Amount. Rows include: OVERALL PROJECT REQUEST SUMMARY, COSTS (Nowicki Park Construction, Engineering & Architect Costs, Playground Equipment, Total Park Development Costs), FUNDING (Parks Development Budget, Nowicki Park Building Grant, DPS Budget, Request from SAVER Fund, Total Funding Requested).

**PROCESS:**

**Vendor Name and Address:**

A3C Collaborative Architecture  
115 ½ E. Liberty Street  
Ann Arbor, MI 48104

**Reason for Selection:**

Qualifications Based Selection

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

All three (3) Agenda Summaries for the Nowicki Park project will have separate budget sections pertaining to that specific agenda. Combined, the 3 budget sections will equal the Project Summary chart above.

While the FY 2026 Adopted Budget includes substantial funding for this project, the Facilities Fund currently faces a \$2,507,046.96 shortfall for the Nowicki project which includes the previously approved playground expenditures [2025-0573]. This gap will be covered thanks to the successful acquisition of the \$2,000,000 Nowicki Park revenue appropriation from the State of Michigan and the SAVER Reserve.

If approved by City Council, a 2<sup>nd</sup> Quarter Budget Amendment will be forthcoming to formalize the transfer of \$2,000,000 to the appropriate expense accounts and transfer \$507,050 from the SAVER Reserve.

Fund Name	Department Account No	Account No. Description	Remaining Budget Amount	Cost	Remaining Budget
Facilities Fund	631.974000	Land Improvements: Nowicki Park PE	(\$2,487,906.96)	\$19,140	(\$2,507,046.96)

**RECOMMENDATION:**

It is recommended that City Council authorize an increase to the contract/blanket purchase order to provide Architectural/Engineering Services for the Nowicki Park Development project to A3C Collaborative Architecture, Ann Arbor, Michigan in the amount of \$19,140.00 for a new not-to-exceed contract amount of \$275,645.00 and further authorizes the Procurement Manager to execute a contract amendment on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney       Yes       N/A