



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2025-0130

TO: Mayor and City Council Members

FROM: Bill Fritz, Public Services Director
Mike Viazanko, Director Building/Facilities/Ordinance

DATE: April 7, 2025

SUBJECT: Road & Pathway Rights-of-Way Lawn & Weed Mowing

REQUEST:

City Council is requested to authorize the issuance of a two-year blanket purchase order to Timberland Landscape, Auburn Hills, Michigan for Road & Pathway Right-of-Ways Lawn & Weed Mowing in the amount not-to-exceed Two-Hundred Three Thousand Eight Hundred Eighty (\$203,880.00) Dollars through December 31, 2026 and further authorize the Procurement Manager to execute a contract on behalf of the City.

REASON FOR PURCHASE:

The Road and Pathway Right-of-Ways are a highly visible component of the suburban landscape of the City of Rochester Hills being observed daily by tens of thousands of passing motorists. The general appearance of the roads and properties reflects the level of the City's commitment to maintaining the quality of its outdoor environment and natural features for the benefit of its citizens and further enhances property values.

The Department of Public Services utilizes the expertise and specialized equipment of a lawn maintenance contractor for boulevards, pathway and shoulder mowing, as well as to maintain adequate site distance along roadways.

The Procurement Division solicited competitively sealed proposals for Road & Pathway Right-of-Ways Lawn & Weed Mowing Services, which were opened on February 25, 2025. Eight proposals were received. Three were found to be non-response, two of them did not use the revised pricing table and the other did not complete the required sections of their proposal. The remaining five proposals were evaluated by a committee consisting of representatives from DPS, Building, and Facilities. The proposal from Timberland Landscape was selected as providing the best value and submitting the most responsive, responsible proposal for Road & Pathway Right-of-Ways Lawn & Weed Mowing services for the 2025 and 2026 seasons.

PROCESS:

Vendor Name and Address:

Timberland Landscapes
2005 Pontiac Road, Suite D
Auburn Hills, MI 48326

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2025 Adopted Budget and Projected FY 2026 Budget

Fund Name	Department Account No	Account No. Description	2-Year Budget Amount	2-Year Cost	Remaining Budget
Major Roads	462.807000	Contractual Services	\$90,000	\$90,000	\$0
Local Streets	464.807000	Contractual Services	\$14,620	\$14,620	\$0
Pathways Maintenance	214.807000	Contractual Services	\$99,260	\$99,260	\$0
		Total	\$203,880	\$203,880	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for Road & Pathway Right-of-Ways Lawn & Weed Mowing in the amount not-to-exceed \$203,880.00 for a two-year term to expire December 31, 2026 to Timberland Landscape, Auburn Hills, Michigan and further authorizes the Procurement Manager to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A