



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2024-0438

**TO:** Mayor and City Council Members

**FROM:** Joe Snyder, Chief Financial Officer, Ext. 2534  
Captain Russell Yeiser, Captain OCSO – Rochester Hills Contingent

**DATE:** September 23, 2024

**SUBJECT:** Avondale School District / Police-School Liaison Program Contract for the 2024-2025 School-Year

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**REQUEST:**

The City of Rochester Hills City Council is requested to approve and authorize the Mayor to sign the Police-School Liaison Program Contract for the 2024-2025 School-Year between the Avondale School District and the City of Rochester Hills; and to authorize the Charges for Service for the Police-School Liaison Program to be collected from the Avondale School District.

**REASON FOR PURCHASE:**

The Avondale School District (ASD) and the City of Rochester Hills (City) have joined together to provide for a Police-School Liaison Program by establishing an Intergovernmental Agreement pursuant to and under the authority of Public Act 35 of 1951 of the State of Michigan, as amended (MCL 124.1 et seq). The program is intended to be a great benefit for each entity by building respect for law enforcement and preventing present and future crime.

The ASD Police-School Liaison Program Budget for the 2024-2025 School-Year is \$155,378, which includes \$8,000 for projected overtime and \$2,000 for officer cell phones paid for directly by ASD. ASD will contribute 100% [\$155,378] of the one (1) new Patrol Investigator position on a 10-month/year basis.

The City will be responsible for the remaining 2-months of the new Patrol Investigator position [\$30,674] and the City will reassign this officer to the City's Police staff for that time period, before being reassigned back to the ASD for the 10-month School-Year period.

**BUDGET:**

Funding is included in the FY 2024 Adopted Budget and FY 2025 Proposed Budget for the ASD Police-School Liaison Program Budget for the 2024-2025 School-Year.

Fund Name	Department Account No	Account No. Description	2024-25 School-Year Budget Amount	2024-25 School-Year Revenue / (Cost)	2024-25 School-Year Remaining Budget
Special Police	207.807001	Contractual Police Services (10-mo / ASD)	\$160,000	\$155,378	\$4,622

Special Police	207.807001	Contractual Police Services (2-mo / City)	\$32,000	\$30,674	\$1,326
Net Overall Budget Impact			\$192,000	\$186,052	\$5,948

Upon execution of the ASD Police-School Liaison Program 2024-2025 School-Year Contract, the City of Rochester Hills will invoice ASD for their contractual share of the program.

**RECOMMENDATION:**

The City of Rochester Hills City Council is recommended to approve and authorize the Mayor to sign the Police-School Liaison Program Contract for the 2024-2025 School-Year between the Avondale School District and the City of Rochester Hills; and to authorize the Charges for Service for the Police-School Liaison Program to be collected from the Avondale School District.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney      ☐ Yes      ☒ N/A