

RFP-RH-25-020

Wetlands and Environmental Consulting Services

Due: March 20, 2025 at 3:00 PM

NAME	Advanced Environmental Management Group LLC	DLZ Michigan, Inc.	Environmental Testing & Consulting, Inc.
	dba AEM Group, LLC	4494 Elizabeth Lake Road	38900 West Huron River Dr.
ADDRESS	44339 Plymouth Oaks Blvd	Waterford Township, MI 48328	Romulus, MI 48174
	Plymouth, MI 48170		
Firm Established	1998	1955	1989
Type of Organization	Corporation	Corporation	Corporation
Years providing similar services. Historical narrative	AEM Group was founded in 1998 and their client list has grown from a handful of customers to over 200 in the commercial sector and more than 100 federal agencies as the company has developed into a respected environmental consulting and management company. Since inception, AEM Group has provided multidisciplinary environmental management services to federal and commercial customers nationwide. Company's proprietary "Lean Environmental Management System (LEMS)" eliminates redundancies, streamlines data collection/investigative processes for cost-effective environmental solutions. See RFP response for complete company history.	DLZ has been providing complete engineering, architectural, environmental, planning, construction, ROW acquisition, materials testing, and survey services to municipalities since 1916. DLZ boasts over 37 years of experience partnering with various government agencies on complex environmental projects, including continuous collaboration with Michigan Department of Technology, Management and Budget (MDTMB) and EGLE since 1994. DLZ has been involved in Brownfield services since the 1980s, which has resulted in a strong understanding of Yepa and EGLE Brownfield Grant requirements. DLZ will manage the Brownfield Due Diligence, Due Care, Hazardous Materials surveys, and Threatened and Endangered Species (T&E) surveys with our in-house team, all staffed within a 60-mile radius of Oakland County	Established in 1989, ETC has built a strong reputation for delivering high-quality environmental assessments, site investigations, hazardous materials consulting, Brownfield redevelopment services, and regulatory compliance solutions to municipalities, government agencies, and private sector clients across Michigan and the Midwest. To expand our service offerings in ecological and wetlands consulting, ETC has partnered with ASC Group, Inc., a firm specializing in cultural resources, environmental studies, and hazardous materials management, with over 38 years of experience in the industry. Founded in 1986, ASC is pre-qualified by the Michigan Department of Transportation (MDOT) to provide services in wetland assessments, contamination evaluations, and GIS-based environmental planning. ASC's expertise ensures that all wetland-related services meet state and federal regulations, including Part 303 of Michigan's Natural Resources and Environmental Protection Act (NREPA) and Section 404/401 of the Clean Water Act.
Public Sector Clients	List provided	List provided	List provided
Current Clients	List provided	List provided	List provided
Clients served past 3 years	List provided	List provided	List provided
Full Time Employees	10	732	59
Part Time Employees	0	64 +(57 Intern/temp employees)	6

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	Plymouth, MI 48170		
Employees capable of performing specific services requested in RFP	10 full-time and 0 part-time	20 full-time and 3 part-time	6 full-time at ETC and 9 full-time at ASC
Certifications of firm	Professional Engineer (P.E.), Professional Geologist (P.G.), Environmental Professional (EP - ASTM E1527) ISO14001 EMS Lead Auditors, Industrial Storm Water Operators, Certified Hazardous Materials Manager (CHMM), USACE Construction Quality Management for Contractors (CQM), Radon Mitigation Specialist (RMS)	Company is a full-service, multidisciplinary, Minority-Owned Business Enterprise (MBE), a Detroit Based Business (DBB), and have multiple MDOT prequalifications. Personnel Professional Certifications are listed on individual resumes.	Women-Owned Small Business & Women's' Business Enterprise, NVLAP-Accredited Environmental Laboratory, EPA & OSHA Certifications, Certified Hazardous Materials Managers, Michigan EGLE Licensing, and MDOT Pre-Qualification. ASC Group certifications also listed in proposal response.
Additional Services	Industrial hygiene, radon sampling and mitigation, vapor sampling and mitigation, environmental compliance, environmental training.	DLZ provides complete engineering, architectural, environmental, planning, construction, and survey services to public and private sector clients since 1916.	PFAS Sampling & Analysis, Water Management Plans & Drinking Water Compliance, Radon Testing for HUD-Funded Projects, Industrial Hygiene & Safety Training, Laboratory Testing & Analysis (Beyond Standard Environmental Sampling), Hazardous Waste Collection & Management, Federal Facility & Secure Site Environmental Services, Environmental Grant Writing & Program Management.
COST PROPOSAL:	Cost proposal (Per Hour)	Cost proposal (Per Hour)	Cost proposal (Per Hour)
Staff Categories:	Director \$150	Department Manager \$238	Senior Project Manager \$125
	Program Manager \$140	Project Manager \$180	Senior Environmental Engineer \$188
	Senior Project Manager \$130	Engineer IV \$175	Senior Geologist/Hydrologist \$195
	Project Manager \$100	Engineer III \$155	Senior Consultant & Compliance Specialist \$175
	Professional Specialist Level 5 \$165	Engineer II \$135	Senior Environmental Consultant \$175
	Professional Specialist Level 4 \$150	Scientist VI \$205	Project Manager \$125
	Professional Specialist Level 3 \$130	Scientist IV \$165	Environmental Engineer \$165
	Professional Specialist Level 2 \$100	Scientist III \$125	Geologist/Hydrologist \$175
	Professional Specialist Level 1 \$80	Scientist II \$115	Environmental Consultant \$125
	CAD \$75	Scientist I \$95	Environmental Consultant & Compliance Specialist \$125
	Technical Specialist Level 2 \$65	Senior GIS Analyst \$171	Senior Field Technician \$155

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	Technical Specialist Level 1 \$55	GIS Specialist \$122	Field Technician \$118
	Administrator \$65	Landscape Architect III \$152	Field/Probe Operator \$2,200 per day
		Field Technician \$80 - \$110	Technical Support \$80
		Clerical \$85	CAD Operator \$85
			Administrative Support \$55
Subcontracted Categories:	CIH, CSP \$80	Archaeology \$71	Air & Noise Specialist \$225
	Asbestos Lead, Mold Field Manager \$90		Archaeologist \$145
	Asbestos Lead Mold Inspector \$75		Architectural Historian \$135
			GIS Specialist II \$125
			Senior Environmental Scientist \$180
			Senior Project Manager \$185
Additional Administrative Overhead for subcontracted services	10.00%	Travel expenses, local plan review fees, reproduction, subconsultants and equipment rental - Cost + 10%	10.00%
Percentage of yearly increase to contract			
2026	4.00%	3.00%	3.00%
2027	4.00%	3.00%	3.00%
2028 (1st renewal option year)	4.00%	3.00%	3.00%
2029 (2nd renewal option year)	4.00%	3.00%	3.00%

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Reimbursable Items	<p>Daily vehicle rates and mileage Hotels and per diems if necessary Daily environmental sampling equipment including but not limited to: air sampling pumps, water sampling pumps, noise dosimeters, PIDs, 4-gas meters, personal monitors Laboratory analyses for soil, water, sediment, effluent, waste, air, and other samples Shipping Project specific rental equipment Administrative overhead of 10%</p>	<p>Equipment - Daily and weekly rate itemized in proposal response. Mileage per Federal guideline Field vehicle (Daily Rate) - \$75.00/Day</p>	<p>Laboratory Fees - Third-party lab testing for soil, groundwater, and hazardous materials. A flat 15% markup covers sample handling, documentation, and administration. Equipment Rental - Specialized equipment for wetland delineations, subsurface investigations, or hydrological assessments (only if outside standard inventory). 15% markup. Subcontractor Services - Third-party specialty services (e.g., drilling, geotechnical testing). A flat 15% administrative fee applies for coordination.</p>
Exceptions	<p>AEM Group is an environmental consulting firm. Any construction projects that are not environmental, AEM Group will be limited in providing support as Prime. AEM Group has good relationships with Engineering Firms, Environmental Remediation Firms, Archeological and Cultural Resources Firms, Asbestos and Lead Firms, Industrial Hygiene Firms, and chemical, biological, and physical laboratories that we partner with to provide services. If AEM Group does not have the staff required to complete a project in-house AEM Group will find companies or individuals that have the knowledge and experience to complete the project.</p>	<p>Exception taken to Indemnification (Hold Harmless) Clause.</p>	<p>None</p>

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Billing Procedures	AEM Group bills monthly or lump sum as based on the project specific requirements. Employees submit timesheets and project expenses weekly. Project Managers develop project tracking and updates and invoices based on work performed. Invoices are sent to clients with a 30-day payment due date. Statements are sent out monthly. Overdue reminders are sent out at 60-days.	Invoices on a 30-Day period with a term of net 30 days. The amount of the invoice is based on the terms of the specific contract.	Company adheres to a structured and transparent billing process to ensure compliance with contract terms, accuracy in invoicing, and timely payments. The following outlines our standard billing procedures when working under a contract with set pricing: 1. Contract Compliance & Pricing 2. Service Documentation & Tracking 3. Invoice Preparation & Submission 4. Supporting Documentation & Compliance 5. Payment Terms & Processing 6. Dispute Resolution & Adjustments 7. Change Orders & Modifications
Attached financial statement	Yes	Yes	Yes

Note: One non-responsive response received

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Wetlands and Environmental Consulting Service

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NAME	Natural Community Services	ASTI Environmental
	6410 Upper Straits Blvd.	a division of the PEA Group
ADDRESS	West Bloomfield, MI 48324	10448 Citation Drive, Suite 100
		Brighton, MI 48116
Firm Established	2010	1985
Type of Organization	Not Specified	Corporation
Years providing similar services. Historical narrative	NCS is a full-service ecological consulting, design, and restoration WBE (woman-owned) firm that was founded in 2010. Our staff of experienced scientists, designers, and practitioners are adept at tackling difficult and unique environmental problems on a variety of scales and in all disciplines from consulting to GI construction. NCS has been the principal ecological designer and contractor in many diverse, large-scale habitat restoration and bioretention projects. At NCS, our restoration ecologists, landscape designers, planners, and contracting staff all hold a solid foundation in science. Informed decisions result in completed projects, satisfied clients and sustainable sites and ecosystems. Our Consulting- Contracting structure enables us to provide comprehensive services, including ecological planning, development of detailed landscape and site management plans, maps and GIS databases, invasive species control, habitat restoration and oversight, and ecological monitoring and stewardship.	ASTI is a full-service environmental consulting firm with offices in Brighton and Grand Rapids. ASTI has completed over 14,000 projects during the past 40 years, primarily in Michigan. Mission is dedicated exclusively to environmental and ecological investigations, assessment, compliance, remediation and restoration. Firm's team of environmental specialists provides services in regulatory compliance, ecological assessment, resource restoration and management, property assessment, brownfield redevelopment and remediation design. These specialists form project-specific teams to address unique challenges and deliver tailored solutions.
Public Sector Clients	List provided - references available upon request	List provided
Current Clients	List provided - references available upon request	List provided
Clients served past 3 years	List provided - references available upon request	List provided
Full Time Employees	10	32
Part Time Employees	6	2

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		Brighton, MI 48116
Employees capable of performing specific services requested in RFP	8 full-time and 2 part-time	32 full-time and 2 part-time
Certifications of firm	CERP (Certified Ecologist), TSP Forester, Certified Pesticide Applicator, Landscape Architect.	Professional wetland scientist, DNR and USFWS endangered species permits, Commercial pesticide applicators license (MI), Registered professional engineer, EGLE Certified Storm water Operator, more listed in response.
Additional Services	Flora and Fauna Population and Habitat Studies, Grant Writing, Ecological Restoration Design-Build-Maintain Plans, Green Infrastructure Design-Build-Maintain Plans.	Surveys and Assessments for lead-based paint, asbestos, radon, and mold. Pre-demolition HAZMAT surveys and identification, and removal of universal wastes. More listed in response.
COST PROPOSAL:	Cost proposal (Per Hour)	Cost proposal (Per Hour)
Staff Categories:	Principal Ecologist \$150	Director \$225
	Restoration Ecologist \$100	Project Manager III \$200
	Designer \$75	Project Manager II \$175
	Entry-Level Biologist \$65	Project Manager I \$150
		Environmental/Ecological Technician \$130
	Soils & Biological Survey \$125	GIS/CAD Technician \$120
	GI Monitoring/Consulting \$125	

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Subcontracted Categories:		
Additional Administrative Overhead for subcontracted services	N/A	18.00%
Percentage of yearly increase to contract		
2026	5.00%	0.00%
2027	5.00%	1.00%
2028 (1st renewal option year)	5.00%	0.00%
2029 (2nd renewal option year)	5.00%	1.00%

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Reimbursable Items	Page omitted	Overhead and common reimbursable are included in the rate listed above. ASTI's MDOT audited indirect cost rate is 238.92%, however, overhead is included in rates above.
Exceptions	Page omitted	None

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Billing Procedures	Page omitted	Monthly billing cycle procedures and pre-invoice report for each active client in the database. Account Manager reviews all charges to the project looking for posting errors and other possible over charges.
Attached financial statement	No	Yes

Note: One non-responsive response received