



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2026-0085

TO: Mayor and City Council Members

FROM: Ken Elwert, CPRE, Director, Parks and Natural Resources
Dennis Andrews, CPRP, Deputy Director, Parks and Natural Resources

DATE: March 9, 2026

SUBJECT: Job Order Contracting Fees for Grounds Maintenance Fuel Station

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for professional services and license fees required for the Grounds Maintenance Fuel Station to Gordian, Greenville, South Carolina in the amount \$4,643.59 with a 10% contingency of \$464.36 for a total not-to-exceed project amount of \$5,107.95 and further authorizes the Procurement Manager to execute the agreement on behalf of the City.

REASON FOR PURCHASE:

Gordian through the National Cooperative Purchasing Group, OMNIA Partners, was awarded a contract through a competitive process to provide Job Order Contracting (JOC) Services which includes working with agencies for the development of a Unit Price Book, JOC Training, Technical Support (preparing construction and technical specifications), provides site licensed software to assist with project management and cost development, assisting in answering technical questions, disputes, evaluation of pricing for projects, and additional services needed to complete required projects.

Gordian has performed these services satisfactory for the City and Park and Natural Resources are confident that Gordian will perform the specified services.

PROCESS:

Vendor Name and Address:

Gordian
30 Patewood Drive, Suite 350
Greenville, South Carolina 29615

Reason for Selection:

Cooperative Contract

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding is included in the FY 2026 Adopted Budget

Fund Name	Department Account No	Account No. Description	Remaining Budget Amount	Cost	Remaining Budget
Facilities	631.974000	PK-05R: Borden Park: Fuel Tanks @ Maintenance Yard	\$47,862.85	\$5,107.95	\$42,754.90

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for professional services and license fees required for the Grounds Maintenance Fuel Station to Gordian, Greenville, South Carolina in the amount \$4,643.59 with a 10% contingency of \$464.36 for a for a total not-to-exceed project amount of \$5,107.95 and further authorizes the Procurement Manager to execute the agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A