



Rochester Hills

Minutes - Draft

City Council Regular Meeting

1000 Rochester Hills Dr
Rochester Hills, MI 48309
(248) 656-4600
Home Page:
www.rochesterhills.org

*David J. Blair, Jason Carlock, Ryan Deel, Carol Morlan, Theresa Mungioli,
Marvie Neubauer and David Walker*

Vision Statement: *The Community of Choice for Families and Business*

Mission Statement: *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

Monday, October 21, 2024

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

Vice President Walker called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.

ROLL CALL

Present 6 - David Blair, Jason Carlock, Carol Morlan, Theresa Mungioli, Marvie Neubauer and David Walker

Absent 1 - Ryan Deel

Others Present:

*Tracey Balint, City Engineer
Ann Christ, City Attorney
Matt Einheuser, Natural Resources Manager
Ken Elwert, Parks & Natural Resources Director
Todd Gary, Fire Chief / Emergency Services Director
Denise McDoniel, Financial Analyst
Leanne Scott, City Clerk
Joe Snyder, Chief Financial Officer*

PLEDGE OF ALLEGIANCE

Vice President Walker announced the passing of Mayor Barnett's mother, Judy Barnett Langford, the previous week and extended his deepest condolences to the Mayor and his family. He asked that everyone keep the Barnett family in their thoughts and prayers.

APPROVAL OF AGENDA

A motion was made by Neubauer, seconded by Morlan, that the Agenda be Approved as Presented. The motion carried by the following vote:

Aye 6 - Blair, Carlock, Morlan, Mungioli, Neubauer and Walker

Absent 1 - Deel

COUNCIL AND YOUTH COMMITTEE REPORTS

Rochester Hills Government Youth Council (RHGYC):

Vice President Walker introduced the RHGYC Representative, **Sofia Olvera**.

Ms. Olvera stated that she is a senior at Rochester Adams High School. She continued that this is her first year serving on the Rochester Hills Government Youth Council (RHGYC) and she also sits on the Human Resources Technical Review Committee. She shared that the Youth Council recently participated in the following events: the Rochester Hills Bike show, the Fire Open House, the Community Foundation Tailgate, the Stonewall Pumpkin Festival lighting event, and the Fall Festival. She added that the Youth Council will participate in the Village Tree Lighting on November 22nd. She continued that in January and February, RHGYC will also host a mental health awareness event and a library study session for exam season where the Youth Council will provide tutors and refreshments. She commented that the dates and locations will be finalized this month. She added that the Youth Council will be visiting middle and senior high schools to further spread awareness about RHGYC and to encourage students to apply to serve on the Youth Council next year. She stated that the next RHGYC meeting will be on Wednesday, November 13th at 6:00 p.m; and mentioned at their previous meeting the Planning Commission presented proposed scenarios for an updated master plan.

Museum Foundation Board:

Ms. Morlan displayed pictures of the Stonewall Pumpkin Festival that took place at the Rochester Hills Museum at Van Hoosen Farm and stated it was a wonderful event for all who attended. She also mentioned that she heard the Masquerade Ball was fabulous although she could not attend due to her son's wedding.

PRESENTATIONS

2024-0465 Presentation of the Deer Management Advisory Committee - 2024 Report

Attachments: [102124 Agenda Summary.pdf](#)
[2024 DMAC Presentation.pdf](#)

Deer Management Advisory Committee (DMAC):

Matt Einheuser, Natural Resources Manager, introduced **Deborah Barno**, Chair of the Deer Management Advisory Committee (DMAC).

Ms. Barno stated that the Deer Management Advisory Committee's (DMAC) 2024 Report did not change much from the 2023 Report. She continued that both the deer population and deer/vehicle accidents have increased slightly which they had anticipated but is not a reason for concern. She explained that although the Parks

and Natural Resources Department calculated that the deer population had decreased by more than 100 in the City due to the Epizootic Hemorrhagic Disease (EHD) outbreak, the numbers are now trending slightly upward.

Ms. Barno presented the following information:

- In 2023, the reported deer/vehicle accidents were 123 with no fatalities and no reported significant injuries. This is slightly up from the reported 102 in 2022; similar to the reported 120 in 2021; and less than the reported 150 in both 2020 and 2019.

- The reported deer/vehicle collisions on a monthly basis showed that of the 123 accidents, 78 occurred from October to December which is mating season when deer are more active.

- Deer/vehicle accident locations have remained consistent with hot spots on Tienken Rd., Walton Blvd., Avon Rd., Livernois, and John R. The hot spots are the targeted areas for the six (6) movable, changeable message boards.

- The 2023 weather was not conducive to obtain an aerial deer survey. The 2024 aerial survey showed the deer population at 152. This is significantly less than the 300 - 400 range from 2019 to 2021.

Recommendations have remained consistent with previous years: continued outreach through the spring and fall with press releases and articles; October 2024 Deer Awareness Month; the annual 2024 Spring "Gardening with Deer" seminar with Bordine's Nursery of Rochester Hills; deer information brochures to be included with water bills every other year. Brochures were included this past spring and will be included again in the Spring of 2026; new or student drivers' outreach was initiated this past year to inform Rochester Community Schools (RCS) students and their parents through a newsletter; and weather dependent, a continued aerial deer count survey in January, 2025.

Ms. Mungoli requested that information about the dangers of deer/vehicle accidents be shared through the Rochester Hills Government Youth Council (RHGYC) to all high school drivers not just new drivers.

Presented.

2024-0466 Green Space Advisory Board - 2024 Status Report

Attachments: [102124 Agenda Summary.pdf](#)
[2024 GSAB Presentation.pdf](#)

Green Space Advisory Board (GSAB)

Heidi Morris, Green Space Advisory Board member, and **Matt Einheuser**, Natural Resources Manager were present.

Ms. Morris presented the following information regarding the Green Space Advisory Board (GSAB):

- The City's Green Spaces
 - Total number of Green Space Parcels: 8;
 - Clear Creek, River Crest, Harding, Cloverport, Childress, Ruby and Auburn which is the newest
 - Innovation Hills is the largest with access with the site to Innovation Park with the bridge
 - Total Green Space Acreage: 142 acres
- Outreach and Engagement
 - Volunteer Garlic Mustard Pull
 - Volunteer Cleanup
 - GSAB @ OAK in the Hills
 - Native Plant Giveaway
 - Notes from Nature - monthly e-newsletter

Mr. Einheuser described the City's annual process for maintaining its green space properties. He explained that his department works with a contractor, currently Stantec, to develop a yearly management plan which is then presented to the Green Space Advisory Board. He stated the primary goal is to preserve the high-quality natural areas within the City by controlling invasive species. He noted that while the initial work on these properties required aggressive removal tactics, the management strategy has now shifted towards ongoing maintenance. He shared that much of the current work involves follow-up treatments and techniques such as prescribed burning to maintain the health of the habitats, although more aggressive methods are still used in some areas where necessary.

Mr. Einheuser presented the following information regarding the Green Space Advisory Board (GSAB):

- Stewardship
 - 1,673 person-hours
 - Treated 156 Acres
 - Invasives Removal/Treatment/Plantings/Prescribed Burns
 - All Green Spaces, Avon Nature Area, Museum Bioswales
 - Comprehensive Monitoring
- Innovation Hills Green Space
 - Exceptional Floristic Quality
 - 213 plant species (80% Native)
- Ruby
 - High Floristic Quality
 - 129 plant species (75% Native)
- Clear Creek
 - High Floristic Quality
 - 167 plant species (78% Native)
- Cloverport/Childress
 - High Floristic Quality

- 161 plant species (71% Native)
- *Harding*
 - Moderate Floristic Quality
 - 200 plant species (73% Native)
- *Auburn*
 - Low Floristic Quality
 - 129 plant species (75% Native)
- *Rivercrest*
 - Low Floristic Quality
- *Cloverport Streambank Stabilization*
 - Goals - Stabilize Bank / Reduce sediment input into Clinton River
 - Awarded EGLE grant / Pursuing Other Grants
 - Challenging site and grading / Considering alternatives

Mr. Carlock shared that he is a newer member of the Green Space Advisory Board (GSAB) and expressed his admiration for the committee's passion. He stressed that unlike areas with new development, any land purchased as a green space is protected forever and can never be sold or developed. He stated that because of this permanence, it is the City's responsibility to be good stewards which requires ongoing financial investment. He encouraged residents to explore the 142 acres of protected green space spread across eight different areas. He invited citizens to walk the trails and get involved by participating in volunteer activities, such as garlic mustard cleanups, or by attending committee meetings.

Presented.

PUBLIC HEARINGS

2024-0457 Community Development Block Grant (CDBG) Program Reprogramming PY 2022 and PY 2023

Attachments: [102124 Agenda Summary.pdf](#)
[Public Hearing Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

Vice President Walker and **Ms. Morlan** requested to be recused as they are Board Members of the Older Persons' Commission (OPC) and the OPC receives funds from the Community Development Block Grant (CDBG).

Denise McDoniel, Financial Analyst, provided the following overview for the Community Development Block Grant (CDBG) Program Reprogramming Program Year 2022 and Program Year 2023 for the Yard Services and Snow Removal program to the Minor Home Repair program.

Ms. McDoniel noted that the grant funds are passed down from the U.S. Department of Housing and Urban Development in Oakland County. She explained that as part of the reprogramming process, the City must hold a

public hearing and the governing body must pass a resolution to approve the plan use of funds. She stated the administration is requesting the following:

- Reprogram \$10,703 of unspent Program Year 2022 and \$15,000 of unspent Program Year 2023 Federal Community Development Block Grant Funds from Yard Services, to Program Year 2023 Minor Home Repair.

She further explained the purpose of this reprogramming request is to ensure the unspent funds are reprogrammed and spent timely to not risk Oakland County or HUD recapturing them. She continued that with less snowfall over the past few winters, in addition to receiving the OLSHA Chore Grant, the CBDG has some unspent funds, and reallocating these funds to the Minor Home Repair program will benefit approximately five to seven additional residents in the program.

Vice President Walker Opened the Public Hearing at 7:30 p.m.

There being no public comment, Vice President Walker Closed the Public Hearing at 7:31 p.m.

Ms. Mungoli questioned if there is ever a shortage of funding for minor home repairs for seniors. She also inquired whether she should refer seniors in need to Ms. McDoniel.

Ms. McDoniel responded there is always a need for minor home repair funding. She explained that for the past few years, the program has been in good shape because supplemental federal ARPA funds greatly helped. She noted that at the moment, the program is doing really well, but all of its current funding is already allocated. Ms. McDoniel shared that the ARPA funds have now been spent and the waitlist for assistance grows every year.

A motion was made by Mungoli, seconded by Neubauer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 4 - Blair, Carlock, Mungoli and Neubauer

Abstain 2 - Morlan and Walker

Absent 1 - Deel

Enactment No: RES0279-2024

Whereas, the City of Rochester Hills, as required by Oakland County, is requesting to reprogram \$10,703 of unspent Program Year 2022 and \$15,000 of unspent Program Year 2023 Federal Community Development Block Grant (CDBG) funds, from Yard Services to Minor Home Repair; and

Whereas, Oakland County requires all reprogramming requests hold a public hearing and obtain City Council approval; and

Whereas, the City of Rochester Hills has duly advertised and conducted a public hearing on October 21, 2024, for the purpose of receiving public comments

regarding the reprogramming of \$10,703 of unspent Program Year 2022 and \$15,000 of unspent Program Year 2023 Community Development Block Grant funds (CDBG) from Yard Services to Minor Home Repair; and

Resolved, that the City of Rochester Hills CDBG request for reprogramming is hereby authorized to be submitted to Oakland County for approval, and that the Mayor is hereby authorized to execute all documents, agreements, or contracts which result from this request for reprogramming to Oakland County.

2024-0458 Community Development Block Grant 2025 Application

Attachments: [102124 Agenda Summary.pdf](#)
[CDBG Allocation Spreadsheet.pdf](#)
[Public Hearing Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

Vice President Walker and Ms. Morlan requested to be recused as they are Board Members of the Older Persons' Commission (OPC) and the OPC receives funds from the Community Development Block Grant (CDBG).

Denise McDoniel, Financial Analyst, provided the following overview for the FY 2025 Community Development Block Grant. She explained that part of the application process requires communities to hold a public hearing and the governing body must pass a resolution to approve the planned use of funds.

She noted that the planning allocation for Program Year 2025 from Oakland County, which passes down funding from the U.S. Department of Housing and Urban Development is \$151,624.

She stated the administration is recommending the following program allocations:

- \$15,000 allocated to services for victims of domestic violence, dating violence, sexual assault or stalking.
- \$7,700 allocated to yard services.
- \$128,924 allocated to minor home repair.

She highlighted the following use of funds in 2023:

- \$15,000 allocation to Haven assisted over 100 individuals from Rochester Hills, and the victims of domestic violence, dating violence, sexual assault, or the stalking program.
- 53 senior residents were assisted with the snow removal services through the Yard Services program.
- 34 minor home repair projects were completed, averaging \$3200 per project.
- 192 individuals were assisted through the Clothes Closet at the Neighborhood House.

Vice President Walker Opened the Public Hearing at 7:34 p.m.

There being no public comment, Vice President Walker Closed the Public Hearing at 7:35 p.m.

A motion was made by Mungoli, seconded by Neubauer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 4 - Blair, Carlock, Mungoli and Neubauer

Abstain 2 - Morlan and Walker

Absent 1 - Deel

Enactment No: RES0280-2024

Whereas, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs; and

Whereas, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan; and

Whereas, the City of Rochester Hills has duly advertised and conducted a public hearing on October 21, 2024, for the purpose of receiving public comments regarding the proposed use of Program Year 2025 Community Development Block Grant funds (CDBG) in the approximate amount of \$151,624; and

Whereas, the City of Rochester Hills found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need.

<u>Account Number</u>	<u>Project Name</u>	<u>Amount</u>
731227	Minor Home Repair	\$ 128,924
732170	Yard Services	\$ 7,700
730137	Services for Victims of Domestic Dating Violence, Sexual Assault or Stalking	\$ 15,000
		<u>\$ 151,624</u>

Resolved, that the City of Rochester Hills CDBG application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Mayor is hereby authorized to execute all documents, agreements, or contracts which result from this application to Oakland County.

2024-0468 FY 2024 3rd Quarter Budget Amendment

Attachments: [102124 Agenda Summary.pdf](#)
[Overview.pdf](#)
[Amendments.pdf](#)
[Public Hearing Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, presented the 3rd Quarter Budget Amendments. He explained that this is the Budget Amendment where the prior Fiscal Year's budgeted to actual look backs or true-ups are presented. He shared that there is \$1.2 million to be credited back to various funds Citywide.

He stated that the 3rd Quarter Budget Amendments are proposed to increase total revenues by \$812,000 and to increase total expenditures by \$2.4 million. He added that this leaves a net impact on fund balance of a \$1.6 million draw from Citywide fund balances.

He explained that the total revenue increase of \$812,000 included the following:

- \$1.2 million decrease resulting from net look backs*
- \$1.6 million increase in transfers out*
- \$264,000 remaining from the Insurance Net Asset Distribution*

He explained that the total expenditures increase of \$2.4 million included the following:

- \$1 million decrease in Operating Expenditures, with the vast majority being look-back credits*
- \$1.8 million increase in Capital Projects*
- \$1.6 million increase in transfers-out*

Vice President Walker Opened the Public Hearing at 7:38 p.m.

There being no public comment, Vice President Walker Closed the Public Hearing at 7:39 p.m.

A motion was made by Neubauer, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Carlock, Morlan, Mungoli, Neubauer and Walker

Absent 1 - Deel

Enactment No: RES0281-2024

Whereas, in accordance with the provisions of Public Act 2 of 1968, the Uniform Budgeting and Accounting Act, and the Charter for the City of Rochester Hills, Chapter III Section 3.7, the City Council may amend the budget during the fiscal year, either on its own initiative or upon recommendation of the Mayor; and

Whereas, the Public Hearing for the proposed FY 2024 3rd Quarter Budget Amendments was noticed on October 3, 2024; and

Whereas, the proposed FY 2024 3rd Quarter Budget Amendments were available for public viewing beginning on October 11, 2024; and

Whereas, at its October 21, 2024 meeting City Council held a Public Hearing on the proposed FY 2024 3rd Quarter Budget Amendments.

Now, Therefore, Be It Resolved, that the Rochester Hills City Council hereby approves the following FY 2024 fund totals as amended:

PUBLIC COMMENT for Items not on the Agenda

Matthew Drinkard, 3375 Melvin, shared a photo of a band shell that is located behind Rochester Mills which was built by the Lions Club for \$75,000. He shared that he resides in the Brooklyn subdivision along with a large number of senior residents. He suggested that a band shell be built, rather than a park, in the green space next to the water park to accommodate those seniors.

CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

- 2024-0467** Request for Purchase Authorization - PARKS: Contract/Blanket Purchase Order for preliminary engineering services for the Innovation Hills and Eagle's Landing Streambank Stabilization Projects in the amount not-to-exceed \$83,440.00; Hubbell Roth & Clark, Inc., Bloomfield Hills, MI

Attachments: [102124 Agenda Summary.pdf](#)
[HRC Proposal.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0282-2024

Resolved, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for preliminary engineering services to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan for the Innovation Hills and Eagle's Landing Streambank Stabilization projects in the amount not-to-exceed \$83,440.00 and further authorizes the Procurement Manager to execute a contract on behalf of the City.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2024-0470** Request for Purchase Authorization - DPS/ENG: Contract/Blanket Purchase Order for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System including communications in the amount not-to-exceed \$60,000.00 through December 31, 2025; Decima, LLC., Dearborn, MI

Attachments: [102124 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0283-2024

Resolved, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System including communications to Decima, LLC., Dearborn, Michigan in the amount not-to-exceed \$60,000.00 through December 31, 2025 and further authorizes the Procurement Manager to execute a contract amendment on behalf of the City.

- 2024-0473** Request for Approval of a Fireworks Display Permit for Light the Village, November 22, 2024, American Fireworks Company of Hudson, Ohio, Applicant

Attachments: [102124 Agenda Summary.pdf](#)
[Fire Dept. Memo.pdf](#)
[FOTC Permit Application.pdf](#)
[PyroTech Application.pdf](#)
[Map.pdf](#)
[Insurance.pdf](#)
[SDS.pdf](#)
[BATF License.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0284-2024

Whereas, American Fireworks Company of Hudson, Ohio, is providing the fireworks display for The Village of Rochester Hills, Rochester Hills, Michigan; and

Whereas, American Fireworks Company has provided the necessary insurance with the City of Rochester Hills; and

Whereas, the Rochester Hills Fire Department has no objection to the issuance of a fireworks permit providing their safety procedures are followed.

Therefore, Be It Resolved, that the Rochester Hills City Council does hereby approve a permit for American Fireworks Company to provide a fireworks display for The Village of Rochester Hills on Friday, November 22, 2024, subject to the following conditions:

1. The display shall be in conformance with the 2021 Edition of NFPA 1126, and the 2021 International Fire Code.
2. During the firing of the display, all personnel on the discharge site shall wear head protection, eye protection, hearing protection, foot protection, and shall wear cotton, wool, or similarly flame-resistant, long-sleeved, long-legged clothing.
3. No smoking shall be allowed in the discharge area where fireworks or other pyrotechnic materials are present.
4. No person shall be allowed in the discharge area while under the influence of alcohol, narcotics, or drugs that could adversely affect judgment, movement or stability.
5. The HVAC units on the rooftop of the building where the fireworks will be launched from shall be turned off prior to the show and shall be turned on once the all clear is received.
6. No drones or other unmanned aerial vehicle (UAV) will be operated near or above the area where the pyrotechnic materials are being launched from or stored.
7. Subject to onsite inspection the night of the display.

Passed the Consent Agenda

A motion was made by Neubauer, seconded by Morlan, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye 6 - Blair, Carlock, Morlan, Mungoli, Neubauer and Walker

Absent 1 - Deel

LEGISLATIVE & ADMINISTRATIVE COMMENTS

Ms. Mungoli encouraged the residents to research the candidates to make an informed voting decision. She emphasized that our elected officials help to bring grants and dollars to our community and without it, we would be financially disadvantaged. She continued that if anyone has questions about a candidate or campaign literature to please contact a council member. She encouraged the residents to vote and to take advantage of the early voting at the public library that starts on Thursday and continues for nine (9) days up until Sunday.

Ms. Neubauer thanked the first responders for their hard work especially during the community's recent difficult week. She emphasized that the community is safe and the residents are supported. She shared that when one resident is grieving, we are all grieving so we need to keep loving our neighbors and praying for them.

Mr. Blair shared a video clip of the 2024 Michigan High School Athletic Association (MHSAA) Junior High/Middle School Cross Country Regionals that was held at Bloomer Park. He added that his daughter Abigail was a participant. He continued that it was a pleasure to see so many residents and thousands of guests enjoying themselves.

Clerk Scott emphasized that early voting starts this Saturday, October 26th and continues through Sunday, November 3rd with the hours of 8:30 a.m. to 4:30 p.m. with the exception of Thursday which has the hours of 12:00 noon to 8:00 p.m. She added that the polling hours are 7:00 a.m. to 8:00 p.m.

Ken Elwert, Parks and Natural Resources Director, provided the following City updates:

- He stated that the citizens who participate on the Green Space Advisory Board and the Deer Management Advisory Committee are an asset to those committees, contribute a different energy than staff, and contribute great ideas that have been implemented such as the volunteer mustard pull.
- He stated that Mr. Carlock's bridge request update, final date, and grand opening date will be soon.
- He shared photos from the October 9th Fire Department's Annual Open House. He stated that the event was well attended with participants who were interested in learning about smoke detector safety, interacting with firefighters, watching live demonstrations, and much more.
- He shared a video from the Van Hoosen Farm's recent Stonewall Pumpkin Festival. He stated that the festival supports the museum and also generated some donations to help the Brooklyn shooting victims. He shared that this activity is one of the many reasons people choose to live, work, and play in Rochester Hills.
- He shared a video from last weekend's Employee Fall Festival. He continued that the nearly 150 employees and their families enjoyed hay rides, smores, games,

and taking family photos. He added that it is important to provide activities to bring employees and families together.

- He complimented the Planning and Economic Team for organizing the first ever RHISE Cup event. He stated that the September 10th event engaged nearly 200 employees and 12 businesses in a friendly challenge between workforce teams from the Rochester Hills business community. He announced the first-place winners as SolvIT, Inc., an IT solutions company that has been in the community for nearly 25 years.

- He commented that it was a banner day for the City at the annual Sunrise Pinnacle Awards hosted by Rochester Regional Chamber of Commerce. He announced that Mayor Barnett was recognized with the Community Hero Award; Oakland County Sheriff's Captain Russell Yeiser received the First Responder of the Year award; David Word received the Rochester Avon Recreation Authority (RARA) Community Collaborator Award.

- He stated that there are not any changes since the last status update on the Adams Road Planning and Environmental Linkages (PEL) Study. He added that the public engagement summary will be published in the near future.

- He stated that the Barclay Circle Rehabilitation and Improvements construction is completed with restoration and final cleanup to be completed in the spring of 2025.

- He shared a map of the 24 Mile/Parkdale and Letica Drive detour for users of the Macomb Orchard Trail and the Clinton River Trail. He continued that Dequindre Road between Hamlin and Avon Road is scheduled to reopen to traffic on Friday, October 25th. He added that beginning Monday, October 28th, Dequindre Road between 23 Mile and 24 Mile will be closed to continue with a second segment of phase two and shared a map of the new detour. He stated that the third phase is scheduled for 2026 and to be completed in 2028. He informed that public inquiries should be directed to the public hotline number which is 1-877-237-7311 or email can be sent to 96inchwatermain@glwc.org. He explained that a project team member would respond per the weekly update provided by HRC.

- He stated that the Leach Road paving will end soon. He added that trees will be planted to the right-of-way; signs will be placed; and finishing touches will be added. He stated that restoration and final cleanup will be completed in the spring of 2025.

- He stated that the Avon Industrial Drive paving is complete. He explained that the striping and restoration along with the final cleanup will be completed in the Spring of 2025.

- He shared a photo of the Adams Road pedestrian crossing at Marketplace Circle. He stated that the pedestrian crossing and signal is planned to be operational by early November depending upon DTE's crew connecting power to the yet-to-be installed poles.

- He stated that all the water mains have been replaced at Judson and Brabach Orchards and are in service with restoration is well under way.

Ms. Morlan shared a photo of her son's recent wedding and introduced the new Mr. and Mrs. Morlan.

ATTORNEY'S REPORT

City Attorney Ann Christ had nothing to report.

NEW BUSINESS

- 2024-0306** Request for Purchase Authorization - FISCAL: Increase to blanket purchase order for Insurance Coverage (general liability, motor vehicle physical damage, property and crime coverage) pool contributions/costs, legal defense and risk management consulting in the amount of \$5,000.00 for a new not-to-exceed amount of \$483,498.00; Michigan Municipal Risk Management Authority, Livonia, MI

Attachments: [102124 Agenda Summary.pdf](#)
[Coverage Amendment.pdf](#)
[062424 Agenda Summary.pdf](#)
[MMRMA Coverage Proposal \(2024-25\).pdf](#)
[Renewal Premium and Net Asset Distributions \(2015-2025\).pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, introduced the request to increase the previously authorized 2024 to 2025 insurance renewal with Michigan Municipal Risk Management Authority (MMRMA). He stated that the previous amount was \$478,000.00 and it would be increased by \$5,000.00, but not to exceed \$483,498.00. He continued that the City has been recently notified that the premium would be slightly higher due to a recently completed City property appraisal reevaluation compiled by MMRMA. He explained that the updated property appraisal reevaluation was not completed by the time the initial insurance renewal proposal was received. He noted that due to increases to the City's building valuations and conditions, the MMRMA has issued an additional premium charge of \$3,537.00 for the year. He stated he is proposing an increase of \$5,000.00 to cover anything else that might come up.

A motion was made by Carlock, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Carlock, Morlan, Munglioli, Neubauer and Walker

Absent 1 - Deel

Enactment No: RES0289-2024

Resolved, that the City of Rochester Hills City Council hereby authorizes a Blanket Purchase Order increase of \$5,000 to the Michigan Municipal Risk Management Authority (MMRMA) of Livonia, Michigan, for general liability, motor vehicle physical damage, property and crime coverage, pool contributions, stop loss coverage, SIR (self-insured retention) fund replenishment, and risk management consulting in the revised amount not-to-exceed of \$483,498.00 for the period of July 1, 2024 through July 1, 2025.

- 2024-0469** Request for Purchase Authorization - MAYOR: Contract/Blanket Purchase Order for Governmental Representation and Consulting Services in the amount not-to-exceed \$108,000.00 through November 30, 2026; Midwest Strategy Group of Michigan, Lansing, MI

Attachments: [102124 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, presented a request to exercise an option for an additional two (2) year renewal for governmental representation and

consulting services in the amount not to exceed \$108,000.00. He stated that Midwest Strategy has consistently advocated proactively on behalf of the City on legislative matters, funding opportunities, and any other issues as they relate to the City's unique governmental interests. He added that they have been the City's consultants since 2016, and the City has been satisfied with their responsiveness and services.

Mr. Blair stated that this is one of the best values for money that the City could receive.

A motion was made by Blair, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Carlock, Morlan, Mungioli, Neubauer and Walker

Absent 1 - Deel

Enactment No: RES0290-2024

Resolved, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for Governmental Representation and Consulting Services to Midwest Strategy Group of Michigan, Lansing, Michigan in the amount not-to-exceed \$108,000.00 through November 30, 2026 and further authorizes the Procurement Manager to execute a contract amendment on behalf of the City.

2024-0476 Request for Purchase Authorization - DPS/ENG: Contract/Blanket Purchase Order for services related to the assessment of the City's water distribution system large valve release condition in the amount of \$98,435.00 with a 10% project contingency in the amount of \$9,843.50 for a total not-to-exceed project amount of \$108,278.50; M.E. Simpson Co., Inc., Valparaiso, IN

Attachments: [102124 Agenda Summary.pdf](#)
[Cost Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Tracey Balint, City Engineer, stated that as part of the Drinking Water Asset Management program, the City is conducting a large valve condition assessment, funded by a grant of over \$700,000 received from EGLE in 2021. She mentioned the project focuses on approximately 57 water system valves, ranging in size from 16 to 24 inches. She explained that the work involves a comprehensive process of locating, identifying, clearing, and inspecting the valves to gather data on their current state. She noted that following the completion of these tasks, the City will be provided with a detailed assessment report outlining the condition of these critical infrastructure components.

A motion was made by Morlan, seconded by Neubauer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Carlock, Morlan, Mungioli, Neubauer and Walker

Absent 1 - Deel

Enactment No: RES0291-2024

Resolved, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for services related to the assessment of the City's water distribution system large valve release condition to M.E. Simpson Co., Inc., Valparaiso, Indiana in the

amount of \$98,435.00 with a 10% project contingency in the amount of \$9,843.50 for a total not-to-exceed project amount of \$108,278.50 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

2024-0477 Request for Purchase Authorization - PARKS: Contract/Blanket Purchase Order for the soil remediation project at 3001 W. Auburn and 3514 S. Livernois Road in the amount of \$114,289.95 with a 10% project contingency in the amount of \$11,428.99 for a total not-to-exceed amount of \$125,718.94; Catskill Remedial Contracting, Inc., Brighton, MI

Attachments: [102124 Agenda Summary.pdf](#)
[Proposal Tab.pdf](#)
[Resolution \(Draft\).pdf](#)

Ken Elwert, Parks & Natural Resources Director, and **Matt Einheuser**, Natural Resources Manager, were present.

Mr. Elwert explained that through the EGLE Restoration and Remediation grant project, overseen by the Department of Planning and Economic Development, the City plans to clean up two green space areas; specifically the Ruby property and the Auburn Road parcel. He noted that this remediation effort will involve the removal of over a thousand tons of soil from the two properties to restore the designated green spaces.

A motion was made by Neubauer, seconded by Carlock, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Carlock, Morlan, Mungoli, Neubauer and Walker

Absent 1 - Deel

Enactment No: RES0292-2024

Resolved, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for the soil remediation project at 3001 W. Auburn and 3514 S. Livernois Road to Catskill Remedial Contracting, Inc., Brighton, Michigan in the amount of \$114,289.95 with a 10% project contingency in the amount of \$11,428.99 for a total not-to-exceed amount of \$125,718.94 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

2024-0482 Request for Grant Acceptance - PARKS: Cloverport Park - Clinton River Buffer Acquisition (694 S. Rochester Rd.) Project Agreement

Attachments: [102124 Agenda Summary.pdf](#)
[Project Agreement.pdf](#)
[Resolution \(Draft\).pdf](#)

Ken Elwert, Parks & Natural Resources Director, and **Matt Einheuser**, Natural Resources Manager, were present.

Mr. Elwert acknowledged the work Mr. Einheuser put into applying for this grant. He stated they are asking that Council approve the project agreement from the Michigan Natural Resources Trust Fund. He explained that this agreement facilitates the acquisition of approximately 10 acres of land off of Rochester Road, adjacent to the Cloverport green space. He mentioned that the State has awarded a grant of \$1,328,000; which requires the City to provide a 51% match of \$1,425,000. He stated that by accepting the agreement, the City can proceed with negotiations with the landowner and seek final Department of Natural Resources (DNR) review, with the goal of bringing a final purchase request to City Council by this November. He highlighted that a condition of the grant is that the City must agree to maintain the property exclusively for public outdoor recreation in perpetuity.

Ms. Mungoli, stated that although this is an expensive piece of property, the City is committed to preserving the community's Open Space. She added that this purchase is preventing development from occurring in this area of Rochester Road and the residents can enjoy this park for decades.

A motion was made by Mungoli, seconded by Neubauer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Carlock, Morlan, Mungoli, Neubauer and Walker

Absent 1 - Deel

Enactment No: RES0293-2024

Whereas, on March 20, 2023, City Council gave support to the Parks & Natural Resources Department in the submittal of a grant application to the Michigan Department of Natural Resources (MDNR) through their Trust Fund Grant Program for the acquisition of 694 S. Rochester Road. The application was submitted and resulted in the MDNR offering Acquisition Project Agreement TF23-0003; and

Whereas, one of the goals of the City of Rochester Hills Parks and Recreation Master Plan includes the acquisition of high-quality green space; and

Whereas, additional trail connections is on of Rochester Hill's residents high priority requests from the Parks and Recreation Master Plan.

Resolved, that Rochester Hills City Council does hereby accept the terms of Acquisition Project Agreement TF23-0003 Grant as received from the Michigan Department of Natural Resources (MDNR) for the acquisition of 694 S. Rochester Road and that the City Council does hereby specifically agree, but not by way of limitation, as follows:

To appropriate all funds necessary to complete the project during the project and to provide one million four hundred twenty-five thousand dollars (\$1,425,000) to match the grant authorized by the MDNR.

To maintain satisfactory financial accounts, documents, and records to make them available to the MDNR for auditing at reasonable times.

To acquire the property and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.

To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

To comply with any and all terms of said Agreement including all terms not specifically

set forth in the foregoing portions of this Resolution.

Further Resolved, that the Mayor or his designee is authorized to execute Acquisition Project Agreement TF23-0003 on behalf of the City.

2024-0483 Request for Purchase Authorization - DPS/ENG: Contract/Blanket Purchase Order for groundwater pretreatment and dewatering for the sewer extension along the south side of Hamlin Road near Adams Road in the project budget amount of \$615,270.00 with a 10% project contingency in the amount of \$61,527.00 for a total not-to-exceed project budget amount of \$676,797.00; Mersino Dewatering LLC., Auburn Hills, MI

Attachments: [102124 Agenda Summary.pdf](#)
[Proposal Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

***Tracey Balint**, City Engineer, stated that in order to facilitate the construction of the new restroom at Innovation Hills, a sanitary sewer extension is required. She explained that during preliminary work for the sewer installation by Superior Excavating, contaminants were discovered in the groundwater on the south side of Hamlin Road. Consequently, the water must be treated before it can be discharged which is an additional, unbudgeted step. She commented that this contract is with Mersino Dewatering to perform the necessary water treatment. She noted that while the cost exceeds the current grant funding, the City's environmental consultant, ASTI, is submitting a request to EGLE this week for additional funds. She pointed out that they are also exploring alternative construction methods to reduce costs, and noted it is helpful that the main contractor already subcontracts with Mersino. She commented that if a funding gap remains after these efforts, the shortfall can be covered by the Water and Sewer Capital Project Fund.*

A motion was made by Carlock, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Carlock, Morlan, Munglioli, Neubauer and Walker

Absent 1 - Deel

Enactment No: RES0294-2024

Resolved, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for groundwater pretreatment and dewatering for the sewer extension along the south side of Hamlin Road near Adams Road to Mersino Dewatering LLC., Auburn Hills, Michigan in the project budget amount of \$615,270.00 with a 10% project contingency in the amount of \$61,527.00 for a total not-to-exceed project budget amount of \$676,797.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

NEXT MEETING DATE - Regular Meeting - Monday - November 11, 2024 - 7:00 p.m.

ADJOURNMENT

There being no further business before Council, it was moved by Neubauer and seconded by Mungioli to adjourn the meeting at 8:23 p.m.

RYAN DEEL, President
Rochester Hills City Council

LEANNE SCOTT, MMC, Clerk
City of Rochester Hills

DENISE MILLS
Administrative Coordinator
City Clerk's Office

Approved as presented at the (insert date, or dates) Regular City Council Meeting.