



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2025-0243

TO: Mayor and City Council Members

FROM: Bill Fritz, P.E., Director of Public Services

DATE: June 9, 2025

SUBJECT: South Adams Pathway Connections, Oakland County Access to Transit Grant Program Preliminary Engineering Services; City File No. E24-025

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for preliminary engineering (PE) services for the South Adams Pathways Connections project to OHM Advisors, Auburn Hills, Michigan (OHM) in a not-to-exceed amount of \$42,000.00 and further authorizes the Procurement Manager to execute a contract on behalf of the City.

REASON FOR PURCHASE:

Through the Oakland County Access to Transit Grant Program, the City was awarded a grant to construct approximately 2,000 feet of pathway along South Adams Road to fill gaps within the City's existing pathway network. The first section is from the west side of the Meijer gas station drive along the north/west side of Adams to Forester Blvd then along the south side of Forester to the intersection with Old Adams Road. The second section is from the east side of the White Water Express Car Wash along the south side of Adams to the Clinton River Trail near the mastodon site seating area. SMART has also recently added several bus stops in this area, to which the new pathway connections will provide improved access. See map attached for reference.

The Oakland County Access to Transit Grant Program is a City match of 20% or \$106,875.00 and 80% or \$427,500.00 funded through Oakland County.

OHM is one of the City's on-call professional engineering firms and is recommended to be utilized for this project. The attached proposal was requested from OHM to perform the necessary work to create engineering design documents for bidding the construction of the South Adams Pathway Connections in Fall 2025.

PROCESS:

Vendor Name and Address:

OHM Advisors
2365 Pontiac Road, Suite 201
Auburn Hills, MI 48326

Reason for Selection:

Quality Based Selection

Method of Purchase:
Blanket Purchase Order/Contract

BUDGET:
Funding is not included in the FY 2025 Adopted Budget.

If approved by City Council, a 2nd quarter budget amendment will be presented to increase the expense.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Pathway Construction	403.974000	PW-07F: S Adams Pathway Connections	\$42,750	\$42,000	\$750

RECOMMENDATION:
It is recommended that City Council authorize a contract/blanket purchase order for preliminary engineering (PE) services for the South Adams Pathways Connections project to OHM Advisors, Auburn Hills, Michigan (OHM) in a not-to-exceed amount of \$42,000.00 and further authorizes the Procurement Manager to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney ☐ Yes ☒ N/A