



# **Rochester Hills**

## **Minutes - Draft**

### **City Council Regular Meeting**

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*David J. Blair, Jason Carlock, Ryan Deel, Carol Morlan, Theresa Mungoli,  
Marvie Neubauer and David Walker*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

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Monday, January 27, 2025

7:00 PM

1000 Rochester Hills Drive

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**CALL TO ORDER - President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.**

*President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.*

## **ROLL CALL**

**Present** 7 - David Blair, Jason Carlock, Ryan Deel, Carol Morlan, Theresa Mungoli, Marvie Neubauer and David Walker

## **Others Present:**

*Dan Christ, City Attorney  
Ken Elwert, Parks & Natural Resources Director  
Bill Fritz, Public Services Director  
Sara Roediger, Planning & Economic Development Director  
Leanne Scott, City Clerk  
Captain Russell Yeiser, Oakland County Sheriff's Office*

## **PLEDGE OF ALLEGIANCE**

## **APPROVAL OF AGENDA**

**A motion was made by Morlan, seconded by Neubauer, that the Agenda be Approved as Presented. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

## **COUNCIL AND YOUTH COMMITTEE REPORTS**

### **Rochester Hills Government Youth Council (RHGYC):**

**President Deel** introduced the RHGYC representative, **Sasha Joshi**.

**Ms. Joshi** stated that she is a 10th grader at Rochester Adams High School and that she has been on the Youth Council for the past year and also serves

on the Green Space Committee. She shared that on January 18th, the Youth Council hosted a mental health fair called the Social Reset event at the Rochester Hills Public Library, garnering a turnout of around 70 individuals throughout the afternoon. She explained that attendees listened to panelists, did a yoga session, and participated in other activities surrounding mental health. Ms. Joshi expressed her excitement for the Youth Council's upcoming visit to Lansing to participate in Legislative Day on February 18th. She also stated that the RHGYC will hold their annual Cultural Fair in April and will spend their next few meetings planning and advertising it to local schools. She added that the next RHGYC meeting is Wednesday, February 5th.

**Planning Commission:**

**Mrs. Neubauer** shared a note from the Planning Commission and the Planning & Economic Development Department announcing that City Council would like to let the City know they have kicked off their annual Capital Improvement Plan process for the 2026 to 2031 timeframe and that if any residents have a capital project of \$25,000 or more and they would like to propose as part of the process, a link to the Capital Improvement application is available on the City website under the Planning & Economic Development Department's applications, documents, and ordinances. She stated that residents wishing to submit a project are encouraged to contact the responsible department, such as the Department of Public Services, Parks, etc., for assistance filling out the application. She also mentioned that applications for new projects are due by Friday, February 28th, 2025, and should be submitted to Joe Snyder, Chief Financial Officer, either in paper or electronic form. She added that Mr. Snyder's email address is located on the website.

## PLANNING AND ECONOMIC DEVELOPMENT

**2025-0006** Request for Conditional Use Approval for Ms. Danielle's Daycare to allow for a State Licensed Residential Facility (7-12 children) for the purposes of operating an in-home child daycare at 2557 John R Rd., located on the east side of John Rd. between Auburn and Hamlin Rds.; Danielle and Mario lafrate, Applicants

**Attachments:** [012725 Agenda Summary.pdf](#)  
[010825 Staff Report.pdf](#)  
[Applicant's Letter.pdf](#)  
[Site Plan.pdf](#)  
[Floor Plan.pdf](#)  
[Application.pdf](#)  
[Environmental Impact Statement.pdf](#)  
[Photos.pdf](#)  
[Public Hearing Notice.pdf](#)  
[PC Minutes \(Draft\) 011425.pdf](#)  
[Public Comment.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Sara Roediger**, Planning & Economic Development Director, and **Danielle and Mario lafrate**, applicants, were present.

**Ms. Roediger** stated that the applicants currently run a child daycare out of their home, located on the east side of John R., between Auburn and Hamlin, Monday through Friday from 8:00 a.m. to 5:00 p.m. She explained that in the State of Michigan, all properties zoned residential must allow for daycares in homes for one to six children, but a Conditional Use is required for seven to 12 children, bringing into play any site factors that may affect whether the property is deemed appropriate for a daycare for up to 12 children. She shared that this proposal went before the Planning Commission at their January 14th meeting, where it was recommended unanimously for approval. She also provided a general layout of how the applicants' site breaks down, highlighting parking areas, a circular drive used for bike riding, an outside play area, and a large back and side yard, which includes a fenced-off pond area. She explained that the 2.3-acre property, much of which is wooded and natural, is one of the larger properties in the City.

**Ms. Roediger** concluded by stating that with a Conditional Use, they ensure that any conditions that would be imposed on the site would make sure that the use of this property for a daycare would be harmonious with the neighborhood and the City's plans for the future and would not detrimentally affect any of the infrastructure of the City.

**Ms. Iafrate** shared that she has run her in-home daycare for 15 years, five of which have been at her and her husband's home in Rochester Hills. She explained that she is not looking to fill up to 12 children; rather, she is trying to accommodate a pregnant parent and potentially take an individual off her waitlist.

**President Deel** read a portion of an email he received from a neighbor who wished to voice their full support of the expansion of the daycare. The neighbor described the applicants as excellent neighbors whose business has never disrupted their daily lives and cited their professionalism and courteousness as a positive presence in their community.

**Mrs. Neubauer** shared that she has also received emails of support both since and before the Planning Commission meeting.

**A motion was made by Neubauer, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

Enactment No: RES0005-2025

**Resolved**, the Rochester Hills City Council hereby Approves the Conditional Use to allow for a state licensed residential facility of 7-12 persons, for the purposes of operating a child daycare at 2557 John R Rd., based on documents received by the Planning Department on December 12, 2024 with the following findings:

#### **Findings**

1. The proposed use will promote the intent and purpose of the Zoning Ordinance.
2. The existing residence and proposed conditional use is proposed to be operated, maintained, and managed so as to be compatible, harmonious, and appropriate with the

existing and planned character of the general vicinity, adjacent uses of land, and the capacity of public services and facilities affected by the use.

3. The proposed additional enrollment being sought as a part of the conditional use request should provide additional services being sought within the greater Rochester Hills community.
4. The existing residence and proposed use are served adequately by essential public facilities and services, such as roadways, streets, police and fire protection, water and sewer, drainage ways, and refuse disposal.
5. The existing residence and proposed use should not be detrimental, hazardous, or disturbing to existing or future neighboring land uses, persons, property, or the public welfare as the existing residence is already used as a child daycare of a lesser intensity and the increase to allow up to twelve (12) children should not increase impacts significantly.
6. The proposal will not create additional requirements at public cost for public facilities and services that will be detrimental to the economic welfare of the community.

#### **Conditions**

1. That the use must be operated in accordance with all applicable State laws; the use must be registered and licensed by the State and shall comply with any applicant standards of such licensing; and that proof of state registration and licensing must be provided to the City within thirty (30) days of receiving such license.
2. If additional outdoor use areas/times are proposed, if the intensity of the use increases, or if the use becomes otherwise inconsistent to what has been presented as part of this application (etc.), City staff may require and order the conditional use approval to be remanded to the Planning Commission and City Council as necessary for re-examination of the conditional use approval.
3. Hours of operation are limited to 8:00 a.m. to 5:00 p.m. Monday through Friday.

**2025-0022** Request for Purchase Authorization - PLANNING/PARKS: Project budget for the Gateway and Park Signage Project at designated locations throughout the City in the amount of \$1,428,884.60; Warren Contractors & Development, Inc., Shelby Township, MI

**Attachments:** 062325 Agenda Summary.pdf  
012725 Agenda Summary.pdf  
Proposal Tab.pdf  
012725 Resolution.pdf  
Resolution (Draft).pdf

***Sara Roediger, Planning & Economic Development Director, and Ken Elwert, Parks & Natural Resources Director, were present.***

***Ms. Roediger stated that this effort to update the gateways is the culmination of many years of planning with the Parks Department, the Facilities Department, the Mayor's Office, and some members of City Council and the Planning Commission. She explained that they first developed a Gateway Plan back in 2003 and***

implemented one of those signs, which has now reached the end of its life, and this reality, coupled with the unveiling of updated branding in 2010, has prompted a desire to implement boundary gateways and park signage that would reinforce the premier community that is Rochester Hills. She stated that such installations would allow the City to have something to be proud of and let people know where the boundaries of Rochester Hills are. She shared that the Gateway Plan was approved in 2023 and that they are proposing to install 21 signs throughout the City's parks and at entry points, all of which would be installed simultaneously except for Nowicki Park, which is currently being developed with some partnerships, and the roundabout at Tienken and Washington, which is part of the Historic District. She outlined the six types of signs, ranging from Super Primary to Tertiary. She then shared that they received a \$2 million bid in summer 2024 and, after many meetings with staff and OHM, received two more, only one of which was a complete bid. She explained that this bid was for \$1.5 million, creating a gap of \$100,000 against their \$1.4 million budget. However, she shared that they are confident they will be able to come in much lower than the budgeted amount and that the recommended contractor could reduce the costs up to \$65,000. She mentioned that they have identified ways to make up the difference if the project does require the full amount. Ms. Roediger concluded that they are hesitant to delay, citing increases in costs over time, and referred to the Mayor's support for the project.

**President Deel** emphasized the collaboration between multiple departments and shared that Councilman Walker and Councilman Morlan have worked on this committee. He expressed his delight with the project, remarking that he believes it embodies what the City is about, Innovative by Nature.

**Mr. Walker** commented that this project traces back to Bryan Barnett, who chaired the committee from 2001 to 2003. He read a statement likening gateways to the houses of front doors, explaining that effective gateways can function in the same manner by creating a sense of arrival and sense of place. He added that gateways have benefits such as community identity and marketing and economic impact. He concluded by voicing Rochester Hills' need for a new front door.

**Mrs. Mungioli** questioned whether the \$1.4 million is all-inclusive and includes electric, water, landscaping, and land acquisition. She also inquired about the yearly maintenance costs for the lights and the landscape maintenance.

**Ms. Roediger** responded that the \$1.4 million is all-inclusive with contingency and that there are zero acquisition costs.

**Mr. Elwert** stated that there are no irrigation costs, but there will be some staffing costs, which can be handled within their current seasonal or regular maintenance budgets.

**Mrs. Mungioli** questioned whether any of the signs are double-sided.

**Ms. Roediger** responded that some of the signs are double-sided, with "Rochester Hills" on one side and "Innovative by Nature" on the other side. She shared that some of the signs at the four primary parks are double-sided.

**Mrs. Mungioli** inquired whether the original \$1.4 million budget included the three excluded parks.

**Mr. Elwert** responded that the original \$1.4 million budget did not include those three signs. He explained that at the time of the original discussion, Nowicki Park was still in the early stages of planning. He also shared that the historic property will require different branding, explaining that residents have funded some of the current signage in the roundabout as a memorial, and including them in the process will take time. He added that the museum was not within the current bid since they knew it was a separate item.

**Ms. Roediger** added that Nowicki Park was included in the bid to obtain an idea for budgeting moving forward. She mentioned that the sign will be able to be built off the current design quickly in the future.

**Mrs. Mungioli** questioned whether the company is contractually obligated to offer the same pricing for that design. She also requested confirmation of her understanding that the signs would appear identical to the renderings presented.

**Ms. Roediger** responded that they are not contractually obligated to offer the same pricing for that design, and confirmed that the signs would appear identical to the renderings presented.

**Mrs. Morlan** thanked Ms. Roediger and Mr. Elwert for their perseverance, noting that it has been a long process but a worthy one, with a great deal learned and accomplished. She commented that utilizing indigenous plantings that do not require large amounts of water will help keep maintenance costs down. She also mentioned that money will be saved when installing future signs since the designs are already done.

**A motion was made by Walker, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

Enactment No: RES0137-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes a project budget for the Gateway and Park Signage Project at designated locations throughout the City to Warren Contractors & Development, Inc., Shelby Township, Michigan in the amount of \$1,428,884.60 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2025-0023** Request for Purchase Authorization - PLANNING/PARKS: Contract/Blanket Purchase Order for construction engineering services for the Gateway and Park Signage Project in the amount not-to-exceed \$75,000.00; Orchard, Hiltz, McCliment, Livonia, MI

**Attachments:** [012725 Agenda Summary.pdf](#)  
[OHM Proposal for Services.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Sara Roediger**, Planning & Economic Development Director, and **Ken Elwert**, Parks & Natural Resources Director, were present.

**Ms. Roediger** stated that this is their standard construction engineering oversight to ensure that the contractors do as was intended and ensure everything gets done on time and under budget.

**A motion was made by Morlan, seconded by Neubauer, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

Enactment No: RES0007-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for construction engineering services for the Gateway and Park Signage Project to Orchard, Hiltz, McCliment, Livonia, Michigan in the amount not-to-exceed \$75,000.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

## **PUBLIC COMMENT for Items not on the Agenda**

**Amanda Love**, representative from State Representative Mark Tisdell's Office, provided an update regarding the happenings of Lansing last week. She stated that Representative Tisdell supported the tip credit and sick time fixes for small restaurant business owners. She explained that House Bills 4001 and 4002, which will restore the tip credit from intrusive paid sick mandates, passed the House with overwhelming bipartisan support. She continued that without the changes included in these bills, servers in Rochester Hills would lose their jobs because restaurants simply cannot afford what was coming. She further explained that House Bill 4001 ensures the tip credit is maintained at 38% while allowing for reasonable annual minimum wage increases, and House Bill 4002 allows workers and small businesses to retain the paid leave options that work for them. Ms. Love stated that if anyone has any questions about this, or any constituent in the area has a comment, question, or issue, they are here to help and can be reached at (517) 373-1792.

## **CONSENT AGENDA**

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2024-0639** Approval of Minutes - City Council Regular Meeting - May 6, 2024

**Attachments:** [CC Min 050624.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0008-2025

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on May 6, 2024 be approved as presented.

**2024-0640** Approval of Minutes - City Council Special Meeting - May 20, 2024

**Attachments:** [CC Special Min 052024.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0009-2025

**Resolved**, that the Minutes of the Rochester Hills City Council Special Meeting held on May 20, 2025 be approved as presented.

**2025-0014** Request for Purchase Authorization - PARKS: Contract/Blanket Purchase Order to conduct a Groundskeeping Services and Staffing Study in the amount not-to-exceed \$45,500.00; Matrix Consulting Group, Ltd., San Mateo, CA

**Attachments:** [012725 Agenda Summary.pdf](#)  
[Proposal Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0010-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order to conduct a Groundskeeping Services and Staffing Study to Matrix Consulting Group, Ltd., San Mateo, California in the amount not-to-exceed \$45,500.00 and further authorizes the Procurement Manager to execute a contract on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2025-0018** Request for Purchase Authorization - PARKS: Blanket Purchase Order for topdressing sand in the amount not-to-exceed \$30,000.00 through December 31, 2026; Osburn Industries, Inc., Taylor, MI

**Attachments:** [012725 Agenda Summary.pdf](#)  
[Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0011-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for topdressing sand to Osburn Industries, Inc., Taylor, Michigan in the amount



not-to-exceed \$30,000.00 through December 31, 2026.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2022-0483** Request for Purchase Authorization - DPS/ENG: Increase to the Blanket Purchase Order/Contract for consulting services to assist City staff with integration of asset management data into the City's geographic information system (GIS) in the amount of \$9,700.00 for a new not-to-exceed amount of \$65,700.00; OHM Advisors, Pontiac, MI

**Attachments:** [012725 Agenda Summary.pdf](#)  
[012725 Proposal for Additional Services.pdf](#)  
[111422 Agenda Summary.pdf](#)  
[111422 Proposal Summary.pdf](#)  
[111422 Resolution \(Draft\).pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0012-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the blanket purchase order/contract for consulting services to assist City staff with integration of asset management data into the City's geographic information system (GIS) to OHM Advisors, Pontiac, Michigan in the amount of \$9,700.00 for a new not-to-exceed amount of \$65,700.00 and further authorizes the Procurement Manager to execute the agreement on behalf of the City.

- 2025-0019** Request for Purchase Authorization - DPS/SIGN SHOP: Blanket Purchase Order for Sign Shop Materials in the amount not-to-exceed \$36,000.00 through December 31, 2027; Wensco Sign Supply, Farmington Hills, MI

**Attachments:** [012725 Agenda Summary.pdf](#)  
[Bid Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0013-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for Sign Shop Materials to Wensco Sign Supply, Farmington Hills, Michigan in the amount not-to-exceed \$36,000.00 through December 31, 2027.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2025-0026** Request for Purchase Authorization - OCSO: Contract/Blanket Purchase Order for the lease of an additional ten (10) Automated License Plate Readers in the not-to-exceed amount of \$67,200.00 for a two-year term; Flock Group, Inc., Atlanta, GA

**Attachments:** [012725 Agenda Summary.pdf](#)  
[Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0014-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for the lease of ten (10) Automated License Plate Readers to Flock Group, Inc., Atlanta, Georgia in the not-to-exceed amount of \$67,200.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**Passed the Consent Agenda**

**A motion was made by Carlock, seconded by Morlan, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

**LEGISLATIVE & ADMINISTRATIVE COMMENTS**

*Ms. Neubauer expressed the City Council's strong disapproval of the Oakland County Commissioners for unexpectedly increasing the Oakland County Sheriff's budget and contract. She clarified that despite this, the Council remains committed to prioritizing the Sheriff's Department and the safety of Rochester Hills, and will work to lessen the impact of the new contract. Mrs. Neubauer noted that the Council cannot reallocate funds but will endeavor to cover the significant 35-37% increase, which she pointed out was enacted shortly after the Commissioners gave themselves a 21% salary raise. She concluded by urging the public to share their views on police funding with the Council, reaffirming their goal to maintain Rochester Hills' reputation as the safest City.*

**ATTORNEY'S REPORT**

*City Attorney Dan Christ had nothing to report.*

**NEW BUSINESS**

**2025-0015** Request for Purchase Authorization - PARKS: Purchase Authorization for picnic tables at various City Parks throughout the City in an amount not-to-exceed \$274,450.00; Superior Recreational Products, Carrolton, GA; Go Outdoor Amenities, LLC., West Melbourne, FL

**Attachments:** [031725 Agenda Summary.pdf](#)  
[Belson Proposal.pdf](#)  
[012725 Agenda Summary.pdf](#)  
[Tabulation.pdf](#)  
[6 ft Picnic Table.pdf](#)  
[Universal Access Picnic Table.pdf](#)  
[Hexagon Picnic Table.pdf](#)  
[012725 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ken Elwert**, Parks & Natural Resources Director, shared that 18 of 23 responses to this bid process were disqualified, leaving the low bidders in each of the categories. He stated that they are requesting a purchase of 246 picnic tables, 114 to go to Spencer Park, 113 to Bloomer Park, and 24 to Borden Park. He continued that this is a good investment for the City, as the replacement tables are made of composite wood, which lasts longer and requires less labor. He explained that many of the current tables are older, and staff regularly must rip off the old boards and put on new ones.

**President Deel** commented that composite materials are relatively maintenance-free.

**Mrs. Mungioli** requested confirmation that the purchase request is for 246 tables and inquired whether the tables would be replaced or added to the inventory. She also questioned whether the number of tables would be reduced and what constitutes the composite.

**Mr. Elwert** confirmed that the purchase request is for 246 tables and stated that they will be doing mostly replacements. He explained that Spencer requires many replacements, with Bloomer next, and the hexagon tables like those at Innovation Hills are new while the rest are replacements. He also stated that the number of tables would not be reduced and that the composite is made of recycled plastic, which is environmentally-friendly and durable.

**Mrs. Mungioli** expressed her appreciation that the City is extending the life cycle of recycled material.

**A motion was made by Mungioli, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

Enactment No: RES0055-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes the purchase of two hundred twenty-four (224) 6-foot tables and fourteen (14) hexagon tables in the amount of \$263,690.00 to Superior Recreation Products, Carrolton, Georgia and eight (8) 8-foot tables in the amount of \$10,760.00 to Go Outdoor Amenities, LLC., West Melbourne, Florida for a total not-to-exceed cost of \$274,450.00.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

U.S. Department of Transportation Federal Highway Administration Office of Safety Grant Agreement between the City of Rochester Hills and the U.S. Department of Transportation Federal Highway Administration Office of Safety Grant Agreement for the development of a Comprehensive Safety Action Plan and two (2) Supplemental Planning activities; Non-Motorized Network Gaps & Safety Study and a Neighborhood Traffic Calming Program and Policy

**Attachments:** [012725 Agenda Summary.pdf](#)  
[Grant Agreement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz**, Public Services Director, stated that they are seeking the acceptance of a \$440,000 grant with the Federal Highway Administration, which will help improve traffic safety and services to the City's residents. He added that it is a 20% local match grant and will take two years to complete.

**Mr. Blair** questioned whether they will be identifying how to obtain the right of way (ROW) for filling in gaps in front of homes without pathways.

**Mr. Fritz** responded in the affirmative.

**A motion was made by Blair, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

Enactment No: RES0016-2025

**Whereas**, Rochester Hills Department of Public Services prepared and submitted an application to receive a grant under the U.S. Department of Transportation Federal Highway Administration Office of Safety Grant Agreement for Safe Streets and Roads for All (SS4A) Grant and the application has been accepted;

**Now, Therefore, Be It Resolved**, that the Rochester Hills City Council accepts the terms of the Grant Agreement between the City and the U.S. Department of Transportation Federal Highway Administration Office of Safety Grant Agreement, Federal Award Number 693JJ32540430, for \$440,000.00 with the City providing a 20% local match requirement in the amount of \$110,000.00 for a total project cost of \$550,000.00 and expend the funds within two (2) years of the grant agreement execution.

**Be It Further Resolved**, that the Rochester Hills City Council authorizes the Mayor as the City's Recipient and further authorizes the Mayor to execute the Grant Agreement and any subsequent required documentation on behalf of the City.

**2025-0021**

Request for Purchase Authorization - DPS/ENG: Contract/Blanket Purchase Order for professional engineering services to develop a Comprehensive Safety Action Plan, Neighborhood Traffic Calming Program, and Non-Motorized Gaps and Safety Study in the not-to-exceed amount of \$440,000.00; Hubbell, Roth & Clark, Inc., Bloomfield Hills, MI

**Attachments:** [012725 Agenda Summary.pdf](#)  
[HRC Proposal.pdf](#)  
[Cost Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz**, Public Services Director, shared that this request will authorize their professional services agreement to implement the grant in the previous

*legislative item.*

**A motion was made by Neubauer, seconded by Carlock, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

Enactment No: RES0017-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for professional engineering services to develop a Comprehensive Safety Action Plan, Neighborhood Traffic Calming Program, and Non-Motorized Gaps and Safety Study to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in the not-to-exceed amount of \$440,000.00 and further authorizes the Procurement Manager to execute the agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

## ANY OTHER BUSINESS

**NEXT MEETING DATE - Regular Meeting - Monday, February 10, 2025 - 7:00 p.m.**

## ADJOURNMENT

*There being no further business before Council, it was moved by Mungioli and seconded by Neubauer to adjourn the meeting at 7:46 p.m.*

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*RYAN DEEL, President  
Rochester Hills City Council*

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*LEANNE SCOTT, MMC, Clerk  
City of Rochester Hills*

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*EMMA BOWEN  
City Clerk's Office*

*Approved as presented at the (insert date, or dates) Regular City Council Meeting.*