



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2024-0498

TO: Mayor and City Council Members
FROM: Mike Viazanko, Director Building/Facilities/Ordinance
DATE: November 11, 2024
SUBJECT: Increase to Blanket Purchase Order for Fire Extinguisher Services

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order for Fire Extinguishers Services in the amount of \$9,000.00 for a new not-to-exceed amount of \$30,000.00 through September 30, 2025 to CertaSite, LLC, (formerly Eastman Fire Protection Company), of Troy, MI.

REASON FOR PURCHASE:

The City solicited in 2022 on MITN for a qualified and experienced vendor to perform Fire Extinguisher Testing, Servicing, Recharging & Replacement services for various types of fire extinguishers within City owned buildings, Parks, Cemeteries, and fleet and emergency vehicles. The three-year term was awarded to the low, responsive, and responsible quote received from Eastman Fire Protection Company of Troy, Michigan with a not-to-exceed amount of \$21,000 to expire September 30, 2025. In March of 2024, Eastman Fire Protection was purchased from CertaSite, LLC of Indianapolis, Indiana and CertaSite agreed to assume Eastman Fire Protection Company's rights, obligations and responsibilities under the contract.

Over the last year, the number of extinguishers being recharged under the blanket from fire department calls has increased almost \$4,000 from previous years and has impacted the blanket. These recharges have resulted in additional funding needed in order to maintain the fire extinguishers services until the contract expires September 30, 2025.

PROCESS:

Vendor Name and Address:

CertaSite, LLC
1450 Souter Boulevard
Troy, MI 48083

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2024 and 2025 Adopted Budgets

Fund Name	Department Account No	Account No. Description	3-year Budget Amount	3-year Cost	Remaining Budget
Facilities	631.807000	Contractual Services	\$30,000	\$30,000	\$0
		Total	\$30,000	\$30,000	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize an increase to the blanket purchase order/contract to for Fire Extinguisher Services in the amount of \$9,000.00 for a new not-to-exceed amount of \$30,000.00 through September 30, 2025.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A