



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2024-0515

TO: Mayor and City Council Members
FROM: Joe Snyder / Chief Financial Officer / x2534
DATE: November 2, 2024
SUBJECT: FY 2025 / Non-Profit Service Contract: Rochester Area Neighborhood House

REQUEST:

City Council is requested to approve a Non-Profit Service Contract between the City of Rochester Hills (the “City”) and the Rochester Area Neighborhood House (“RANH”) covering the fiscal year commencing on January 1, 2025 and concluding on December 31, 2025.

REASON FOR PURCHASE:

This contract establishes the terms and conditions for the City's financial support to assist RANH to provide emergency food for individuals and families who are struggling to feed themselves and their children, as well as to provide clothing and household items for free to our neighbors in need, helping them on their path to self-sustainability.

PROCESS:

Vendor Name and Address:

Rochester Area Neighborhood House
1720 S. Livernois Road
Rochester Hills, MI 48307

Method of Purchase:

Contract/Purchase Order

BUDGET:

Funding is included in the FY 2025 Adopted Budget

| Fund Name | Department Account No | Account No. Description | Budget Amount | Cost | Remaining Budget |
|--------------|-----------------------|--------------------------------------|---------------|----------|------------------|
| General Fund | 102.881000 | City Council / Interlocal Agreements | \$10,000 | \$10,000 | +\$0 |

RECOMMENDATION:

City Council is recommended to approve a Non-Profit Service Contract between the City of Rochester Hills (the “City”) and the Rochester Area Neighborhood House (“RANH”) covering the fiscal year commencing on January 1, 2025 and concluding on December 31, 2025.

| APPROVALS: | SIGNATURE | DATE |
|--|-----------|------|
| Department Review | | |
| Department Director | | |
| Budget Content: Chief Financial Officer | | |
| Purchasing Process: Procurement Manager | | |
| Mayor | | |
| City Clerk | | |

Contract Reviewed by City Attorney Yes N/A

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