



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2025-0461

TO: Mayor and City Council Members

FROM: Tracey Balint, P.E., Interim Director Department of Public Services

DATE: November 10, 2025

SUBJECT: Preliminary Professional Engineering for Study and Design of PRV 6,7,8 Improvement Project, City File #E26-012

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for preliminary engineering services for the study and design related to Pressure Reducing Valve (PRV) 6,7,8 Improvement project to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in the amount not-to-exceed \$136,900.00 and further authorized the Procurement Manager to execute an agreement on behalf of the City.

REASON FOR PURCHASE:

This project is part of a critical effort to implement recommendations made to improve water pressure for residents in specific areas of the City served by these PRV's. Preliminary Engineering Services will be provided to study and design the relocation of PRV 6 and PRV 7 to new underground facilities and an upgrade to PRV 8, along with some other system adjustments.

HRC as one of the City's on-call engineering firms, is recommended to provide the requested services based on their familiarity with our water system and understanding of the overall improvements and goals the City is trying to meet with these projects.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48302

Reason for Selection:

Quality Based Selection

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding is included in the FY 2026 Adopted Budget and the FY 2027 Project Budget

Fund Name	Department Account No	Account No. Description	2-year Budget Amount	2-year Cost	Remaining Budget
W&S Capital	593.972000	WS-12F: PRV #6,7,8 Relocation PE	\$136,900	\$136,900	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for preliminary engineering services for the study and design related to Pressure Reducing Valve (PRV) 6,7,8 Improvement project to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in the amount not-to-exceed \$136,900.00 and further authorized the Procurement Manager to execute an agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney ☐ Yes ☒ N/A