



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2025-0315 Version 2

TO: Mayor and City Council Members

FROM: Mike Viazanko, Director Building/Facilities/Ordinance

DATE: March 23, 2026

SUBJECT: Increase to Blanket Purchase Order for Snow Removal Services 2025-2026 Winter Season

REQUEST:

City Council is requested to authorize an increase to contract/blanket purchase order to Snow Plow Group, 69210 Powell Road, Armada, Michigan for snow removal services for the 2025-2026 winter season at the City Hall, Fire Stations, 52/3rd District Court, Oakland County Sheriff's Office Substation, and two City owned parking lots near Brookland's Plaza in the amount of \$50,000 for a new not-to-exceed amount of Two Hundred Twenty-Five Thousand (\$225,000) Dollars through June 30, 2026.

REASON FOR PURCHASE:

We are requesting a blanket purchase order increase due to an unusually high frequency of snow events this season, which required additional plowing and salting of City properties. Furthermore, an industry-wide salt shortage has driven up procurement costs. The amount requested is to assure we have funding in the event we experience additional weather events through the next couple of months.

The eight (8) City owned buildings and (2) City parking lots that the Service Company are responsible for are as follows:

- Location #1: City Hall, 1000 Rochester Hills Drive, Rochester Hills
- Location #2: 52/3 District Court, 700 Barclay Circle, Rochester Hills
- Location #3: OCSO Substation, 750 Barclay Circle, Rochester Hills
- Location #4: Fire Station #1, 1111 Horizon Court, Rochester Hills
- Location #5: Fire Station #2, 1251 E. Auburn Road, Rochester Hills
- Location #6: Fire Station #3, 2137 W. Auburn Road, Rochester Hills
- Location #7: Fire Station #4, 2723 Walton Boulevard, Rochester Hills
- Location #8: Fire Station #5, 251 E. Tienken Road, Rochester Hills
- Location #9: City parking lot on North Emmons
- Location #10: City parking lot on North Harrison

Snow removal services at remaining City facilities will be completed by City personnel. The City has the option at any time during the term of the contract to add or delete buildings and/or services.

PROCESS:

Vendor Name and Address:
Snow Plow Group

69210 Powell Road
Armada, MI 48005

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

If approved by City Council, a future FY 2026 Budget Amendment may be required to increase the Facilities Fund / Contractual Services account due to the increase amount of snow plowing service in the FY 2025-2026 winter season. The current FY 2026 budget for Facilities Fund / Contractual Services is \$1,054,800. The Facilities and Fiscal Staff will continue to manage this account and a budget amendment will be forthcoming if needed.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.807000	Contractual Services	\$170,000	\$225,000	\$(50,000)

RECOMMENDATION:

It is recommended that City Council authorize an increase to the blanket purchase order/contract to Snow Plow Group of Armada, Michigan for Snow Removal Services at City Hall, Fire Stations, 52/3rd District Court, Oakland County Sheriff's Office Substation, and two City owned parking lots near **Brookland's** Plaza for the 2025-2026 winter season in the amount of \$50,000 for a new not-to-exceed amount of Two Hundred Twenty-Five Thousand (\$225,000) Dollars through June 30, 2026.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A