



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2026-0252

**TO:** Mayor and City Council Members  
**FROM:** Tracey Balint, P.E., Interim Director of Public Services  
**DATE:** June 8, 2026  
**SUBJECT:** Uniform Rental Purchase Authorization

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**REQUEST:**

City Council is requested to authorize a blanket purchase order for uniform rental service to Unifirst Corporation of Pontiac, Michigan in the not-to-exceed amount of \$85,200.00 for a three-year term to expire July 31, 2029.

**REASON FOR PURCHASE:**

The City provides uniforms to municipal employees as required by current labor union contracts. Historically, the City utilized the Oakland County cooperative agreement to secure these services through UniFirst. However, Oakland County recently transitioned its contract to a new vendor, Continental Linen Services.

In response to this change, the Purchasing Division conducted market research and evaluated the potential impact of transitioning to the new County vendor. This evaluation determined that switching providers would not result in any cost savings for the City. Furthermore, transitioning to a new vendor would require a significant investment of administrative time and operational effort, including managing the turn-in of current uniforms, coordinating employee sizing, and processing entirely new uniform orders.

Based on this comprehensive review, remaining with UniFirst by utilizing the NPPGov cooperative contract provides the best overall value, yielding lower monthly uniform rental costs compared to Oakland County's new agreement. Additionally, because the City's individual purchasing volumes are relatively low, soliciting an independent contract would typically not provide the cost savings achieved through a cooperative agreement, which leverages larger aggregated volumes.

UniFirst has historically provided excellent service to the City, and the City remains satisfied with their delivery schedules and garment quality. The NPPGov contract is a competitively solicited national cooperative agreement that fully satisfies all local and state procurement requirements, allowing the City to maintain service continuity and fiscal responsibility without operational disruption. It is for these reasons the City is recommending award of this agreement to Unifirst Corporation, utilizing the NPPGov Cooperative Agreement.

**PROCESS:**

**Vendor Name and Address:**

Unifirst Corporation  
1300 Auburn Road  
Pontiac, MI 48342

**Reason for Selection:**

Best Value, Cooperative Contract

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funding is included in the FY 2026 Adopted Budget and the FY 2027-2029 Projected Budgets

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	3-Year Remaining Budget
Drains	244.941000	Rental - Uniforms	\$3,000	\$3,000	\$0
M.R. Admin	492.941000	Rental - Uniforms	\$6,000	\$6,000	\$0
L.R. Admin	494.941000	Rental - Uniforms	\$6,000	\$6,000	\$0
Sewer	510.941000	Rental - Uniforms	\$18,000	\$18,000	\$0
Water	530.941000	Rental - Uniforms	\$18,000	\$18,000	\$0
Facilities	631.941000	Rental - Uniforms	\$12,000	\$12,000	\$0
Fleet	661.941000	Rental - Uniforms	\$9,600	\$9,600	\$0
G.F. -Grounds Maint	759.941000	Rental - Uniforms	\$7,500	\$7,500	
G.F. -Forestry	774.941000	Rental - Uniforms	\$4,500	\$4,500	\$0
G.F. -Museum	802.941000	Rental - Uniforms	\$600	\$600	\$0
		<b>Grand Total</b>	<b>\$85,200</b>	<b>\$85,200</b>	<b>\$0</b>

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order for uniform rental service to Unifirst Corporation of Pontiac, Michigan in the not-to-exceed amount of \$85,200.00 for a three-year term to expire July 31, 2029.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney

 Yes N/A