



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2026-0316

TO: Mayor and City Council Members
FROM: Mike Viazanko, Director Building/Ordinance/Facilities
DATE: July 13, 2026
SUBJECT: Fire Station 1 Exterior Tuckpointing

REQUEST:

City Council is requested to authorize a blanket purchase order for Fire Station 1 Exterior Tuckpointing in the amount of \$39,776.00 with a 10% project contingency in the amount of \$3,977.60 for a total not-to-exceed project amount of \$43,753.60 to Poe Restoration and Waterproofing, Oak Park, Michigan.

REASON FOR PURCHASE:

Fire Station 1 Headquarters is scheduled for essential exterior improvements, including painting and fascia repairs. However, a recent assessment revealed that localized masonry tuckpointing is required to repair the exterior block and properly prepare the surface before painting and final improvements can proceed.

The City currently holds an active on-call tuckpointing and waterproofing contract with Poe Restoration and Waterproofing, which was previously awarded by City Council under Legislative File No. 2023-0497. While this contract was originally established to address aging infrastructure at the City Museum and various Park Shelter buildings, the contracted unit rates are highly competitive and applicable to this scope of work.

Because the Fire Station 1 repairs were unanticipated when the initial blanket purchase order (PO) was approved by City Council, the current blanket PO does not have the allocation of funding for this specific project. Therefore, staff is presenting this as a standalone project utilizing the already-vetted, contracted vendor and rates.

Staff evaluated the feasibility of issuing a new competitive solicitation for this project and determined that utilizing the existing on-call contract is in the best financial and operational interest of the City for the following reasons: (1) formal bidding, solicitation, and subsequent Council approval would take an estimated 8-10 weeks, delaying the timing for the painting and fascia project, (2) due to the relatively small scope of this project, a new bid process is highly unlikely to yield lower pricing than the current contracted rates, and (3) Poe Restoration and Waterproofing is already an approved City vendor, ensuring immediate mobilization and adherence to City standards.

It is for these reasons we are recommending that City Council authorize the use of existing on-call contracted rates with Poe Restoration and Waterproofing for the Fire Station 1 tuckpointing project, and authorize the award of the project to Poe Restoration and Waterproofing.

PROCESS:

Vendor Name and Address:

Poe Restoration & Waterproofing
21620 Coolidge Hwy, Ste 200
Oak Park, MI 48237

Reason for Selection:

Contractual/Best Value

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2026 Adopted Budget.

The remaining project budget will be used for the next phase of Fire Station #1 Exterior Improvements including the painting and fascia repairs.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities Fund	631.976000	Building Improvements: FA-020 / Fire Station #1 Exterior Improvements	\$200,000.00	\$43,753.60	\$156,246.40

RECOMMENDATION:

City Council is recommended to authorize a blanket purchase order for Fire Station 1 Exterior Tuckpointing in the amount of \$39,776.00 with a 10% project contingency in the amount of \$3,977.60 for a total not-to-exceed project amount of \$43,753.60 to Poe Restoration and Waterproofing, Oak Park, Michigan.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A