



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2025-0459

TO: Mayor and City Council Members

FROM: Tracey Balint, P.E., Interim Director Department of Public Services

DATE: November 10, 2025

SUBJECT: Preliminary Professional Engineering for Study and Design of PRV 20 Improvement Project
City File #E26-008

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for preliminary engineering services for the study and design related to Pressure Reducing Valve (PRV) 20 Improvement project to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in the amount not-to-exceed \$75,300.00 and further authorized the Procurement Manager to execute an agreement on behalf of the City.

REASON FOR PURCHASE:

The current Pressure Reducing Valve (PRV) facility at location 20 is undersized and currently cannot serve as the primary water supply for this section of the City, a key objective outlined in the 2019 Water System Reliability Study. The City is requesting approval for preliminary engineering and design services. This work will study the existing PRV, provide recommendations for improvements (including upsizing the valves and potentially relocating the congested underground vault), and deliver the necessary construction documents. The goal of this project is to establish system redundancy and ensure a dependable flow of water to our residents and businesses by enabling PRV 20 to act as a primary supply.

The City recommends utilizing HRC, one of the City's on-call professional engineering firms, for these services. HRC is uniquely qualified due to their deep understanding and familiarity with our water system, stemming from their previous experience and work on our system, as well as the work and preparation of the City's 2019 Water System Reliability Study.

While the City is seeking approval of these agreements now, work for this project will not begin, or be billed until January 2026.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48302

Reason for Selection:

Quality Based Selection

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding is included in the FY 2026 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
W&S Capital	593.972000	WS-12E: PRV #20 Replacement PE	\$75,300	\$75,300	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for preliminary engineering services for the study and design related to Pressure Reducing Valve (PRV) 20 Improvement project to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in the amount not-to-exceed \$75,300.00 and further authorized the Procurement Manager to execute an agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney ☐ Yes ☒ N/A