



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2026-0132

TO: Mayor and City Council Members

FROM: Tracey Balint, P.E., Interim Director, Department of Public Services

DATE: March 23, 2026

SUBJECT: Asphalt Road Rehabilitation Program - Construction Engineering Services (CE)
City File #E26-002

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for Construction Engineering (CE) Services for the 2026 Asphalt Road Rehabilitation Program to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in a not-to-exceed amount of \$344,077.40 and further authorizes the Procurement Manager to execute the agreement on behalf of the City.

REASON FOR PURCHASE:

The City received bids for the Asphalt Road Rehabilitation Program and based on 2026 department workload, the Department of Public Services has determined an engineering consultant should be used for this project to supplement City staff with construction engineering services.

Staff recommends Hubbell Roth & Clark to perform the construction engineering services to the City. The attached proposal describes the scope of services and corresponding expense to complete the work. Hubbell, Roth & Clark, Inc., is one of the City's selected on-call professional engineering firms.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48302

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2026 Adopted Budget.

Note: The remaining Local Street Fund / LS-01 Local Street Rehabilitation Program budget will be utilized for the FY 2026 Local Street Concrete Program.

For the LS-01 Childress & Enid SAD Paving portion of the project, it is proposed to first reallocate \$382,500 currently included in the FY 2026 Adopted Budget for the Dunning Road SAD project. For the remaining project balance of \$50,393.66 [or (\$432,893.66) + \$382,500], it is proposed to draw +\$51,000 from the City's FY 2026 SAVER Reserve and transfer those funds to the Local Street Fund.

If the FY 2026 Local Street Construction Program comes in more than +\$51,000 under the Remaining Budget, it is proposed to allow the SAVER Reserve to 'clawback' the \$51,000 transfer and to utilize the Remaining Budget in FY 2026 Local Street Rehabilitation program for the balance of the Childress & Enid SAD Paving project.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Local Street Fund	454.970000	LS-01: Local Street Rehabilitation	\$4,072,139.61	\$205,275.06	\$3,866,864.55
Local Street Fund	454.970000	LS-01: Childress & Enid SAD Paving	(\$329,887.95)	\$103,005.71	(\$432,893.66)
Pathway Construction Fund	403.974000	PW-01: Pathway Rehabilitation Program	\$187,428.13	\$35,796.63	\$151,631.50
		Grand Total	\$3,929,679.79	\$344,077.40	\$3,585,602.39

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for Construction Engineering (CE) services for the 2026 Asphalt Road Rehabilitation Program to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in a not-to-exceed amount of \$344,077.40 and further authorizes the Procurement Manager to execute the agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A