



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2026-0297

TO: Mayor and City Council Members
FROM: Mike Viazanko, Director Building/Facilities/Ordinance
DATE: July 13, 2026
SUBJECT: Office Chair Replacements

REQUEST:

City Council is requested to authorize the purchase, delivery and setup of replacement employee desk chairs for City Hall and all five Fire Stations, as well as replacement chairs for the conference rooms, auditorium dais, and additional department chairs located at City Hall in the amount of \$337,532.67 to NBS Commercial Interiors, Troy, Michigan.

REASON FOR PURCHASE:

Facilities has identified a need to replace employee desk chairs at City Hall and all five Fire Stations, as well as the conference room chairs, auditorium dais chairs, and various departmental chairs located at City Hall. The existing City Hall chairs are approximately 23 years old and are experiencing frequent failures of the pneumatic cylinders that regulate seat height, causing chairs to slowly sink throughout the day. While the City has historically repaired these units, the cumulative cost of replacing individual cylinders, combined with general fabric and frame wear now exceeds the cost of purchasing new chairs.

The Fire Stations have never received a chair replacement and currently use aged, mismatched chairs that have been transferred around. While the Fire Stations' physical workstations and desks were updated a few years ago, their task chairs were excluded from the project. This request will finally complete those workspace upgrades, ensuring ergonomic equity and furniture matching across all locations. Because these assets have reached the end of their useful service life, Facilities recommends a comprehensive replacement.

The City underwent a process in 2003 to standardize office furniture for the newly renovated City Hall. At that time, it was determined that Steelcase furniture provided the best overall value based on quality, selection, and customer service. Since then, all major office furniture renovations have strictly adhered to this standardization. Additionally, Facilities staff has received extensive training in the minor repair and configuration of Steelcase furniture. NBS Commercial Interiors is the single-source provider for Steelcase in Michigan.

Facilities staff worked with NBS Commercial Interiors as well as an employee-led chair selection committee to test physical samples and identify the specific models that best meet the ergonomic and functional needs of staff.

PROCESS:

Vendor Name and Address:

NBS Commercial Interiors
2595 Bellingham
Troy, MI 48083

Reason for Selection:

Single Source

Method of Purchase:

Purchase Order

BUDGET:

Funding is included in the FY 2026 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Year Cost	Remaining Budget
Facilities	631.748000	Operating Equipment	\$400,000	\$337,532.67	\$62,467.33

RECOMMENDATION:

It is recommended that City Council authorize the purchase, delivery and setup of replacement employee desk chairs for City Hall and all five Fire Stations, as well as replacement chairs for the conference rooms, auditorium dais, and additional department chairs located at City Hall in the amount of \$337,532.67 to NBS Commercial Interiors, Troy, Michigan.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A