



City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS

1000 Rochester Hills Dr.  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2024-0549, -0597 and -0598 (V2)

**TO:** Mayor and City Council Members  
**FROM:** Joe Snyder, Chief Financial Officer, x2534  
**DATE:** December 16, 2024  
**SUBJECT:** Chapter 110: Ordinance Amendment – Second Reading

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**REQUEST:**

The Rochester Hills City Council is requested to accept for Second and Final Reading, amendments to Chapter 110, Fees, of the City of Rochester Hills Code of Ordinances.

**BACKGROUND:**

On an annual basis, all City Departments are requested to review their various fees as contained in the City of Rochester Hills Code of Ordinances.

In the fee review and fee setting process, departments were requested to consider applicable laws and statutes, the competitiveness of the fees, and the full cost of providing the service including both direct and indirect costs related to the service. The following Fee Ordinance amendments were submitted by the Building, Fire, Parks, and Planning Departments.

**Portions of Chapter 110, Fees proposed to be changed include:**

- 110-56 / Review and inspection fees for grading plan
  - Fees updated by the Building Department
- 110-171 / Subdivision plan and plat reviews
  - Language and fees updated by the Building, Fire, and Planning Department
- 110-172 / Development fees
  - Language and fees updated by the Planning Department
- 110-201 / Building department
  - Language and fees updated by the Planning Department
- 110-203 / Public services department
  - Language and fees updated by the Planning Department
- 110-204 / Planning department
  - Language and fees updated by the Planning Department
- 110-206 / Condominiums
  - Language and fees updated by the Planning Department
- 110-286 / Planning Department
  - Language and fees updated by the Parks Department
- 110-287 / Parks and Natural Resources department
  - Language and fees updated by the Parks Department
- 110-371 / Building department
  - Language and fees updated by the Planning Department

- 110-372 / Department of public services
  - Language and fees updated by the Planning Department
- 110-373 / Planning department
  - Language and fees updated by the Planning Department
- 110-374 / Legal documents review
  - Language updated by the Planning Department
- 110-375 / City administrative charges
  - Language updated by the Planning Department
- 110-376 / Fire department
  - Fees updated by the Building Department
- 110-403 / Permanent sign fees
  - Fees updated by the Building Department
- 110-406 / Cancellation of permit
  - Language and fees updated by the Building Department
- 110-437 / Zoning board of appeals filing fees
  - Language updated by the Planning Department
- 110-438 / Zoning ordinance text and map changes
  - Language and fees updated by the Planning Department
- 110-439 / Zoning verification or compliance review
  - Language and fees updated by the Planning Department

**RECOMMENDATION:**

The Rochester Hills City Council is recommended requested to accept for Second and Final Reading, amendments to Chapter 110, Fees, of the City of Rochester Hills Code of Ordinances.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A