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April 1, 2026

Mr. Michael Viazanko
Director – Building Department
City of Rochester Hills
1000 Rochester Hills Drive
Rochester Hills, MI 48309

RE: Letter Agreement for Additional Professional Architectural and Engineering Services
Department of Public Services Renovation, 511 East Auburn Road, Rochester Hills, MI

Dear Mr. Viazanko,

DLZ Michigan, Inc. (DLZ) is pleased to submit the following Letter Agreement for Additional Professional Services to be provided for the renovation of the City of Rochester Hills Department of Public Services facility.

On 2/24/2026, a request was made to provide a standalone, nonproprietary DDC system with the capacity to interface with a future enterprise system, adhere to Owner standards, and achieve integration (Exhibit A). This represents a redesign from the original scope and is reflected in the issuance of Addendum No. 5 (Exhibit B). The associated fees are presented in this Letter Agreement.

SCOPE OF SERVICES

Construction Drawing Revisions

- Modification of existing construction drawings
 - a. Revised drawings to provide for integration into future BAS.
 - b. Revised oil interceptor model number and provided revisions to the interceptor installation requiring stand-alone high level alarm compatible with future integration into BAS.
 - c. Revised drawings to provide for stand alone Hazardous Gas System and provide for integration in future BAS.
- Revise specifications to provide for integration into future BAS and remove specific controls information.

ADDITIONAL INFORMATION

- Remaining services not listed in this proposal will remain consistent with the original agreement dated 8/31/2023 and additional services amendment dated 7/18/2024

ADDITIONAL SERVICES

The items listed below are NOT included in the fee and may be added as required or requested:

- Professional Services beyond those defined in the Scope of Services.
- Preparation of Record Documents (As-Built Drawings to be provided by Contractor).
- Environmental Services.
- Cost estimating
- LEED Certification and/or specialized sustainable design features.
- Preparation of applications and paperwork for utility rebates.



- Additional meetings or site visits, beyond the quantity identified in the Scope of Services.
- Future Drawing Updates: If the Phase 2 scope is released at a later date, this may warrant drawing changes based on any building code update or existing condition change. Changes will result in additional fees.

REVISED COMPENSATION SUMMARY

Owner shall compensate DLZ a stipulated hourly not to exceed amount for services rendered as follows:

	Current Agreement	Amendment 02
Programming and Concept Design	\$135,000.00	
Separation of Services (Amendment 01)	\$18,500.00	
Change in BAS System Integration		\$3,500.00
Revised Total Compensation		\$157,000.00

STANDARD TERMS AND CONDITIONS

The Standard Terms and Conditions, as set forth in AIA Document B102 -2017 *Standard Form of Agreement Between Owner and Architect without a Predefined Scope of Architect’s Services*, between DLZ Michigan, Inc. and the City of Rochester Hills are incorporated hereinto and made part of this letter agreement.

ACCEPTANCE

If this Letter Agreement meets with your approval, please sign, date, and return one copy (pdf format is acceptable). Please do not hesitate to contact us if you should have any questions.

Sincerely,

DLZ MICHIGAN, INC.

**AGREED AND ACCEPTED,
CITY OF ROCHESTER HILLS**

Manoj Sethi, P.E.
President

Michael Viazanko
Director, Building Department

Laurie Frey, AIA
Project Manager

Date