



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2026-0002

TO: Mayor and City Council Members

FROM: Tracey Balint, P.E., Interim Director, Department of Public Services

DATE: January 12, 2026

SUBJECT: Water Meters and Equipment

REQUEST:

City Council is requested to authorize a blanket purchase order for water meters and equipment to ETNA Supply Company of Grand Rapids, Michigan in the amount not-to-exceed \$660,000.00 through December 31, 2026.

REASON FOR PURCHASE:

Due to a new federal law (ANSI/NSF Standard 61 Annex F and G) requiring all water equipment to be produced lead free by 2014, the City issued a Request for Proposals (RFP) for Water Meters in 2012 utilizing the MITN website. All proposed meters had to be NSF 61 certified to be compatible with the City's current water meter reading software, hardware & technology including handheld and vehicle units. Meters must integrate into existing property plumbing, sustain high accuracy across the meters' operating range, and interface with both the City's current Auto Read Software as well as billing software.

In 2012, the only proposal response received was from ETNA Supply Company which met all the requirements of the proposal. The City's system is made up entirely of SENSUS water meters and there are no other companies at this time that can integrate into our system in order to solicit for this contract. Therefore, since 2012, this remains a single source contract. The Department of Public Services recommends extending the ETNA Supply Company contract.

PROCESS:

Vendor Name and Address:

ETNA Supply Company
529 32nd Street S.E.
Grand Rapids, MI 49548

Reason for Selection:

Best Value/Single Source

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2026 Adopted Budget

| Fund Name | Department Account No | Account No. Description | Budget Amount | Cost | Remaining Budget |
|------------------|------------------------------|--------------------------------|----------------------|------------------|-------------------------|
| Sanitary Sewer | 510.740005 | Operating Supplies – Meters | \$330,000 | \$330,000 | \$0 |
| Water | 530.7400005 | Operating Supplies – Meters | \$330,000 | \$330,000 | \$0 |
| | | Total | \$660,000 | \$660,000 | \$0 |

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order for water meters and equipment to ETNA Supply Company of Grand Rapids, Michigan in the amount not-to-exceed \$660,000.00 through December 31, 2026.

| APPROVALS: | SIGNATURE | DATE |
|--|------------------|-------------|
| Department Review | | |
| Department Director | | |
| Budget Content: Chief Financial Officer | | |
| Purchasing Process: Procurement Manager | | |
| Mayor | | |
| City Clerk | | |

Contract Reviewed by City Attorney ☐ Yes ☒ N/A