



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2023-0072 Version 2

TO: Mayor and City Council Members

FROM: Todd Gary, Chief of Fire and Emergency Services

DATE: June 23, 2025

SUBJECT: Request for Amendment to the Purchase Order for the Pierce Enforcer Pumper and Approval of Assignment of the Purchase to New Michigan Pierce Dealer

REQUEST:

City Council is requested to authorize an amendment to the purchase authorization for one (1) Pierce Enforcer Pumper. This amendment reflects design modifications and functional changes to the apparatus. This action revises the original purchase amount from \$787,813.00 to a revised purchase amount of \$816,666.00 and authorizes the allocation of this \$28,853.00 from the existing 5% project contingency fund of \$39,390.65. This allocation results in a revised contingency amount of \$10,537.65 within the total not-to-exceed purchase price of \$827,203.65 for the Pierce Enforcer Pumper.

Further, City Council is requested to conditionally consent to the assignment of the purchase contract for the Pierce Enforcer Pumper between Halt Fire Incorporated, Wixom, MI, and Reliant Fire Apparatus of Michigan, Inc., subject to the conditions set forth in the attached Notice of Assignment and Assumption of Contract. This includes authorizing the amendment of the payment authorization from Halt Fire Incorporated to Reliant Fire Apparatus of Michigan, Inc.

REASON FOR PURCHASE:

On April 17, 2023, City Council authorized the purchase of one (1) Pierce Enforcer Pumper from Halt Fire Incorporated in the amount of \$787,813.00, with a 5% project contingency of \$39,390.65, for a total not-to-exceed purchase price of \$827,203.65. The contingency was specifically established to address unknown issues [that] could come to light and to account for potential surcharges that were, and continue to hit the vehicles due to the volatility of the metal market during the extended 25-29 month build time.

Since the original order in 2023, the Fire Department's operational requirements have evolved. The current design of the engine, as initially specified, no longer fully meets the department's needs. Specifically, a re-evaluation of staffing changes requires the apparatus to accommodate additional personnel (seating for 5 or 6, up from the current 4). Additionally, a strategic shift away from the ALS (Advanced Life Support) engine concept, with ambulances now primarily responding to medical calls, has led to proposed redesign of the cab to optimize functionality for the engine's new role in the fleet. The requested design modifications are essential to ensure the apparatus is optimally configured to meet the Fire Department's current and future operational demands, enhancing usability and personnel safety.

The Fire Department has worked with Halt Fire Incorporated to incorporate these necessary design changes, resulting in an increase of \$28,853.00 to the apparatus cost. The City is not seeking additional budget for this purchase. Instead, the Fire Department proposes utilizing a portion of the previously approved project contingency funding to cover the costs associated with these design modifications.

From a public procurement perspective, changes of this nature—which constitute a redesign based on evolved operational requirements rather than unforeseen issues during the original build or market surcharges—represent a change in scope to the original purchase authorization. To ensure full adherence to public procurement best practices, City policies and procedures, and to maintain transparency and the integrity of City Council's financial authorizations, a formal amendment is required.

Furthermore, Halt Fire Incorporated has entered into an agreement to assign its rights and obligations under the original purchase contract to Reliant Fire Apparatus of Michigan, Inc. as per the attached Notice of Assignment and Assumption of Contract, dated May 20, 2025. This assignment requires formal approval by the City of Rochester Hills to ensure continuity of service and payment.

Therefore, City Council's authorization is requested for two primary actions:

- 1. Approval of Scope Change: To formally approve the design modifications and functional changes to the Pierce Enforcer Pumper, allowing for the utilization of the existing project contingency funding to cover the associated costs, without exceeding the original not-to-exceed purchase price.
- 2. Approval of Assignment Agreement: To authorize the execution of the Assignment and Assumption Agreement, formally transferring the contract from Halt Fire Incorporated to Reliant Fire Apparatus of Michigan, Inc., and amending the authorization of payment accordingly.

This collaborative approach ensures that the Fire Department receives the essential equipment it needs while upholding the City's commitment to fiscal responsibility and transparent governance. We respectfully recommend City Council approve the requested changes/amendments.

PROCESS:

Vendor Name and Address:
Halt Fire Incorporated
50168 W. Pontiac Trail, Unit 5
Wixom, MI 48393

Amended to:
Reliant Fire Apparatus of Michigan, Inc.
50168 W. Pontiac Trail, Unit 5
Wixom, MI 48393

Reason for Selection:
Best Value/Cooperative Contract

Method of Purchase:
Purchase Order

BUDGET:
Funding is included in the FY 2025 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fire Capital	402.981000	Vehicles	\$875,000.00	\$827,203.65	\$47,796.35

RECOMMENDATION:

IT is recommended that City Council authorize an amendment to the purchase authorization for one (1) Pierce Enforcer Pumper. This amendment reflects design modifications and functional changes to the apparatus. This action revises the original purchase amount from \$787,813.00 to a revised purchase amount of \$816,666.00 and authorizes the allocation of this \$28,853.00 from the existing 5% project contingency fund of \$39,390.65. This allocation results in a revised contingency amount of \$10,537.65 within the total not-to-exceed purchase price of \$827,203.65 for the Pierce Enforcer Pumper.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney ☐ Yes ☒ N/A