

RFP-RH-24-055	<p style="text-align: center;"><b>DLZ Michigan, Inc.</b>  <b>4494 Elizabeth Lake Rd.</b>  <b>Waterford Township, MI 48328</b></p> <p style="text-align: center;"><b>Manoj Sethi, PE</b>  <b>248-681-7800</b>  <b>msethi@dlz.com</b></p>	<p style="text-align: center;"><b>OHM Advisors</b>  <b>34000 Plymouth Road</b>  <b>Livonia, MI 48150</b></p> <p style="text-align: center;"><b>Vicki Putala, PE</b>  <b>734-522-6711</b>  <b>vicki.putala@ohm-Advisors.com</b></p>
Professional Engineering Services NOCWA		
NAME		
ADDRESS		
Firm Established	1955	1962
Years in Business	69	62
Type of Organization	Corporation	Corporation
Years providing technical engineering and contract administration services for municipal projects.	Firm has been providing engineering services for over 60 years. Project manager has been serving clients in rural and urban markets for nearly 30 years.	Firm has been providing technical engineering and contract administration services for municipal projects for 62 years, since their founding in 1962.
Clients currently serviced with type of services described. Explain services provided.	Currently servicing West Bloomfield, White Lake, and Port Huron Townships. DLZ is able to provide complete engineering, architectural, environmental, planning, construction, right-of-way acquisition, materials testing, and survey services to municipalities.	<p>GLWA Customers OHM has worked with: Farmington, Farmington Hills, Oak Park, Livonia, Northville, Novi, Canton, Plymouth and some Wayne County communities.</p> <p>OHM currently represents more than 80 communities, and the following are some served on a regular basis: Alma, Ann Arbor, Auburn Hills, Battle Creek, Detroit, Dexter, Farmington, Farmington Hills, Fenton, Hancock, Ishpeming, Kalamazoo, Lincoln Park, Livonia, Midland, Milan, Negaunee, Northville, Novi, Oak Park, Rochester Hills, Romulus, Royal Oak, Saginaw, Southfield, Sylvan Lake, Troy, Westland, and Ypsilanti, Augusta, Bridgewater, Canton, Groveland, Hamburg, Lodi, Orion, Raisin, Scio, Milford, Chesaning and Superior.</p> <p>Asset Management Planning  Master &amp; Capital Improvement Planning  Grant Applications &amp; Administration  Water System Modeling  Water Distribution Systems  Water Treatment Plant, Storage Tanks,  Pumping Stations &amp; Control Vaults Design,  Construction &amp; Operations  Sanitary Sewer Systems  Wastewater Treatment Plant Design  Stormwater Management  NPDES &amp; MS4 Permitting  Sanitary &amp; Storm Sewer Modeling  Wetland Identification &amp; Mitigation Planning  Habitat &amp; Streambank Restoration  Flow Monitoring  Construction Engineering, Site  Observation &amp; Contract Administration  Geographic Information System</p>

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		<p>Site &amp; Parking Review &amp; Design  Soil Erosion Control Design &amp; Inspection  Roadway Design  Construction Staking  Traffic Engineering  Topographic, Right-of-Way,  Boundary &amp; Geodetic Control Surveys  Architectural Design  Landscape Design  Planning &amp; Urban Design  Recreational Facilities &amp; Park Development  Bicycle Path &amp; Sidewalk Design</p>
Client References	<p>Kristen Goetze  Waterford Township  248.618.7451</p> <p>David McKee  Independence Township  248.625.8222</p> <p>Robert Lewandowski, Jr.  Port Huron Township  810.987.6600</p> <p>Aaron Potter  White Lake Township  248.698.3300</p> <p>Blaine Wing  City of Rochester  248.733.3700</p> <p>Terry Biederman  Genesee County  810.600.4162</p>	<p>Jeff Herczeg, DPW Director  City of Novi - <b>Full Service Engineering</b>  248-735-5640</p> <p>Troy Baughman - Senior Project Engineer  City of Ann Arbor - <b>Full Service Engineering</b>  734-794-6430</p> <p>Donald Rohraff - DPW Director  City of Livonia - <b>Full Service Engineering</b>  734-466-2655</p> <p>Luther Blackburn - Executive Director  Ypsilanti Community Utilities Authority (YCUA) - <b>Full Service Engineering</b>  734-544-7116</p> <p>Amy Ploof - Chief Engineer  248-858-1110  Oakland County Water Resources Commissioner - <b>Full Service Engineering</b></p>

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Full Time Employees	125	635
Part Time Employees	15	74
Total Engineers	46	291
P.E. Licensed	27	150
Traffic Engineers	3	63
Civil Engineers	35	153
Total Surveyors	6	43
P.S. Licensed	5	10
Staff Profiles	<p><b>Project Principal - Manoj Sethi</b>  <b>Project Manager - Shannon Filarecki</b>  Project Manager - Pontiac, MI - Water Infrastructure Data Acquisition  Senior Project Manager - Independence Twp, MI - Water and Sewer Rate Study  Senior Project Manager - West Bloomfield, MI - Update Water and Sanitary Sewer Detail Sheets  Senior Project Manager - West Bloomfield, MI - Walnut Lake Road Emergency Sewer Repair  Senior Project Manager - West Bloomfield, MI - Evergreen-Farmington Sewer Basement Study  <b>Quality Manager - Randy Parrett</b>  Project Manager - Muskegon, MI - Northside Regional Water System Channel Crossing  Project Engineer - Muskegon, MI - Ground storage Tank and Booster Pump Station  Project Manager - Independence Twp, MI - Sunnyside Drive and Pine Kob Trail  Project Manager - Muskegon, MI - Water Distribution System Reliability Study and Plan  Project Manager - Bangor, MI - Water Supply System Capital Improvement Plan</p> <p>See proposal for full list of staff resumes. The above listed are some of the key staff members available.</p>	<p><b>Principal - Vicki Putala, PE</b>  General Engineering Services - NOCWA  MI Water Navigator Michigan Municipal League Foundation  General Engineering Services - Livingston Community Water Authority (LCWA)  <b>Project Manager - Susan Knepper, PE</b>  General Engineering Services - NOCWA  Contract Rate Setting Assistance - GLWA  General Engineering Services - LCWA  <b>Design &amp; Construction - Matt Kennedy, PE &amp; Alex Parent, PE</b>  7 Mile Rd Water Tower &amp; Vault Modifications - Northville Township  System Analysis As-Needed - NOCWA &amp; SCADA Auburn Hills  South Boulevard Water Main - Opdyke to Adams - Auburn Hills  Auburn Road &amp; Water Main Improvements - Opdyke to Adams - Auburn Hills  <b>Modeling &amp; Analysis - Mackenzie Chamberlain, EIT &amp; Isabelle Kassak, EIT</b>  Downriver Utility Wastewater Authority System Manager - Wayne County  7 Mile Rd Water Tower &amp; Vault Modifications - Northville Township  General Engineering Services - NOCWA  Contract Rate Setting Assistance - GLWA</p>
Describe methods of communications w/ clients.	<p>Firm mainly communicates via telephone, cell and email. They prefer to communicate in person with clients and do so as much as possible.  Core staff is available 24/7 via office or cell to address concerns, questions or emergencies.  Throughout project timeline, there will be scheduled meetings, coordination calls, meeting notes, and emails sent to keep all parties involved up to date on status of project.</p>	<p>A point person will be assigned to NOCWA for consistency. Most communication will take place in person, over the phone, via email and at scheduled meetings. If requested by NOCWA, a monthly written summary can be provided to describe work completed or in progress. After meetings, a summary of what was discussed will be provided.</p>

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Management of sub consultants:	Firm will be able to perform all requested services with in-house staff.	OHM Advisors can provide all the requested services with in-house staff.		
Contract	Firm can work without a separate contract and can accept a purchase order in lieu of a formal contract.	OHM has had a written contract with the North Oakland County Water Authority (NOCWA) since 2014. It is acceptable for them to extend that contract or sign a new one with the same general terms. If NOCWA prefers not to use that contract, they have attached their Standard Contract Terms & Conditions which could be used in conjunction with any work.		
Billing procedures	Firm invoices on a 30-day period with a term of net 30 days.	OHM Advisors invoices on a monthly basis and payment is due within 30 days. Invoices are reviewed by the Project Manager. Invoices can be provided in electronic format if desired. The Project Manager, Susan Knepper, is available as a single point of contact in the case of any questions regarding invoices.		
Litigation	None			
<b>COST PROPOSAL:</b>	<b>Classification</b>	<b>Hourly Rate</b>	<b>Classification</b>	<b>Hourly Rate</b>
	Principal	\$ 295.00	Professional Engineer IV/ Architect IV/ Senior Interior Designer IV	\$ 200.00
	Division Manager/Principal Architect/Senior Project Manager	\$ 253.00	Professional Engineer III / Architect III / Senior Interior Designer III	\$ 182.00
	Department Manager/Project Manager II	\$ 222.00	Professional Engineer II / Architect II / Senior Interior Designer II	\$ 168.00
	Project Manager I	\$ 186.00	Professional Engineer I / Architect I / Senior Interior Designer I	\$ 156.00
	Engineer VI/Architect VI/Landscape Architect VI/ Planner VI/Scientist VI/Geologist VI / Surveyor VI	\$ 207.00	Project Specialist III	\$ 185.00
	Engineer V/Architect V/Landscape Architect V/ Planner V/Scientist V/Geologist V / Surveyor V	\$ 191.00	Project Specialist II	\$ 165.00
	Engineer IV/Architect IV/Landscape Architect IV/ Planner IV/Scientist IV/Geologist IV/Surveyor IV	\$ 181.00	Project Specialist I	\$ 135.00
	Engineer III/Architect III/Landscape Architect III/ Planner III/Scientist III/Geologist III/Surveyor III/Designer IV	\$ 165.00	Graduate Engineer IV	\$ 158.00
	Engineer II/Architectural Associate II/Landscape Architect II/ Planner II/Designer III/Scientist II/Geologist II/Surveyor II	\$ 135.00	Graduate Engineer III	\$ 150.00
	Engineer I/Architectural Associate I/Landscape Architect I/ Planner I/Scientist I/Geologist I/Surveyor I	\$ 114.00	Graduate Engineer II	\$ 145.00
	Programmer	\$ 181.00	Graduate Engineer I	\$ 135.00
	Senior GIS Analyst	\$ 161.00	Graduate Architect III / Landscape Architect III / Interior Designer III	\$ 145.00
	GIS Specialist	\$ 109.00	Graduate Architect III / Landscape Architect III / Interior Designer II	\$ 128.00
	Designer II (straight time)	\$ 121.00	Graduate Architect III / Landscape Architect III / Interior Designer I	\$ 118.00
	Designer I (straight time)	\$ 109.00	Technician IV	\$ 153.00
	CAD Tech (straight time)	\$ 98.00	Technician III	\$ 135.00
	Construction Administrator	\$ 175.00	Technician II	\$ 120.00
	Construction Observer Manager	\$ 145.00	Technician I	\$ 102.00
	Construction Observer (straight time)	\$ 114.00	Engineering/ Architectural/ Interior Design Aide	\$ 80.00
	Field Tech IV (straight time)	\$ 109.00	Professional Surveyor III	\$ 175.00
	Field Teach III (straight time)	\$ 101.00	Professional Surveyor II	\$ 162.00

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	Field Tech II (straight time)	\$ 89.00	Professional Surveyor I	\$ 146.00
	Field Tech I (straight time)	\$ 80.00	Graduate Surveyor	\$ 132.00
	Clerical (straight time)	\$ 83.00	Surveyor III	\$ 135.00
	2-person Survey Crew (straight time)	\$ 227.00	Surveyor II	\$ 120.00
	1-person Survey Crew (straight time)	\$ 155.00	Surveyor I	\$ 105.00
	Survey Instrument Person (straight time)	\$ 93.00	Surveyor Aide	\$ 80.00
	Field Survey Tech (straight time)	\$ 119.00	Planner IV	\$ 170.00
	<b>Reimbursable Expenses</b>		Planner III	\$ 153.00
	Mileage (per mile)	Per Federal	Planner II	\$ 129.00
	Field Vehicle (Daily Rate)	\$67/day	Planner I	\$ 110.00
	Travel Expenses	Cost plus 10%	Planner Aide	\$ 75.00
	Local Plan Review Fees	Cost plus 10%	Graphic Designer	\$ 125.00
	Reproduction	Cost plus 10%	Administrative Support	\$ 95.00
	Subconsultants	Cost plus 10%	Clerical Aide	\$ 80.00
	Equipment Rental	Cost plus 10%	Principal	\$ 235.00
			Sr Associate	\$ 215.00
			Associate	\$ 205.00
Administrative Overhead	Hourly rates of the individual classifications identified in Cost Proposal include all direct, indirect, and overhead costs related to professional services. There is no additional/separate administrative overhead charge.		OHM Advisors bears the overhead costs (i.e. mileage, equipment, communications, faxing, copying, etc.) for providing the services proposed herein. No additional overhead charges will be applied to the above rates.	
Yearly Adjustments in hourly rates:				
Year 2025	TBD		3%	
Year 2026	TBD		3%	
Year 2027	TBD		3%	
Year 2028	TBD		TBD	
Exceptions/Alternates	DLZ intends to meet all insurance requirements. Please refer to 'Exceptions' section in proposal for any exceptions.		OHM can meet insurance requirements. No exceptions/alternates have been proposed.	
Preferred Payment Method	ACH		ACH	