



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

Legislative File No: 2024-0518

**TO:** Mayor and City Council Members  
**FROM:** Joe Snyder / Chief Financial Officer / x2534  
**DATE:** November 2, 2024  
**SUBJECT:** FY 2025 / Non-Profit Service Contract: Paint Creek Trailways Commission

**REQUEST:**

City Council is requested to approve a Non-Profit Service Contract between the City of Rochester Hills (the “City”) and the Paint Creek Trailways Commission (“PCTC”) covering the fiscal year commencing on January 1, 2025 and concluding on December 31, 2025.

**REASON FOR PURCHASE:**

This contract establishes the terms and conditions for the City's financial support to assist PCTC to operate and maintain the 8.9-mile Paint Creek Trailway, which passes through the four Commission Communities of Oakland Township, Orion Township, Rochester, and Rochester Hills.

**PROCESS:**

**Vendor Name and Address:**

Paint Creek Trailway Commission  
4480 Orion Road  
Rochester, MI 48306

**Method of Purchase:**

Contract/Purchase Order

**BUDGET:**

Funding is included in the FY 2025 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
General Fund	102.881000	City Council / Interlocal Agreements	\$26,000	\$23,478	+\$2,522

**RECOMMENDATION:**

City Council is recommended to approve a Non-Profit Service Contract between the City of Rochester Hills (the “City”) and the Paint Creek Trailways Commission (“PCTC”) covering the fiscal year commencing on January 1, 2025 and concluding on December 31, 2025.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney     Yes     N/A

Document4