



City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2025-0564

TO: Mayor and City Council Members

FROM: Joe Snyder, Chief Financial Officer, x2534

DATE: December 1, 2025

SUBJECT: Chapter 54: Ordinance Amendment – First Reading

REQUEST:

The Rochester Hills City Council is requested to accept for First Reading, amendments to Chapter 54, Fees, of the City of Rochester Hills Code of Ordinances.

BACKGROUND:

On an annual basis, all City Departments are requested to review their various fees as contained in the City of Rochester Hills Code of Ordinances.

In the fee review and fee setting process, departments were requested to consider applicable laws and statutes, the competitiveness of the fees, and the full cost of providing the service including both direct and indirect costs related to the service. The following Fee Ordinance amendments were submitted by the Building Department and Department of Public Services.

Portions of Chapter 54, Fees, proposed to be changed include:

- Sec. 54-166. Parking lot permit fee.
 - Fees updated by the Building Department
- Sec. 54-226. Permit fees per item.
 - Fees updated by the Building Department
- Sec. 54-228. Water distribution.
 - Fees updated by the Department of Public Services
- Sec. 54-261. - Temporary or permanent service.
 - Fees updated by the Building Department
- Sec. 54-262. - New, extended or altered circuits.
 - Fees updated by the Building Department
- Sec. 54-302. - Nonsolid fuel burning equipment.
 - Fees updated by the Building Department
- Sec. 54-346. Moving of buildings.
 - Fees updated by the Building Department
- Sec. 54-382. Plan review fees.
 - Language and fees updated by the Building Department
- Sec. 54-383. EV charging station permit fee.
 - Language and fees updated by the Building Department
- Sec. 54-502. Mobile food vending.
 - Fees updated by the Building Department

- Sec. 54-587. Driveway public right-of-way approach construction.
 - Fees updated by the Department of Public Services
- Sec. 54-590. - Other activities.
 - Language and fees updated by the Department of Public Services
- Sec. 54-651. - Inspection fee.
 - Fees updated by the Department of Public Services
- Sec. 54-711. - Service calls for water and sewer personnel.
 - Fees updated by the Department of Public Services
- Sec. 54-742. - Temporary use of public hydrants.
 - Fees updated by the Department of Public Services
- Sec. 54-776. - Municipal water department.
 - Fees updated by the Department of Public Services
- Sec. 54-806. - Municipal sanitary sewer connections.
 - Fees updated by the Department of Public Services

RECOMMENDATION:

The Rochester Hills City Council is recommended requested to accept for First Reading, amendments to Chapter 54, Fees, of the City of Rochester Hills Code of Ordinances.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney ☒ Yes ☐ N/A