



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2025-0314

TO: Mayor and City Council Members

FROM: Mike Viazanko, Director Building/Facilities/Ordinance

DATE: August 11, 2025

SUBJECT: Blanket Purchase Order for Fire Extinguisher Services

REQUEST:

City Council is requested to authorize a contract/ blanket purchase order to Cintas Fire Protection of Troy, Michigan for Fire Extinguishers Services in the amount of \$45,000.00 for a three-year term to expire September 30, 2028.

REASON FOR PURCHASE:

On May 9, 2025 the City of Rochester Hills solicited proposals utilizing the MITN for a qualified and experienced vendor to perform Fire Extinguisher Testing, Servicing, Recharging & Replacement services for various types of fire extinguishers within City owned buildings, Parks, Cemeteries, and fleet and emergency vehicles. Two proposals were received and evaluated by a committee consisting of staff from Facilities, DPS and Fire departments. The proposal submitted from Cintas Fire Protection was determined to be the best value proposed for Fire Extinguisher Services for the City based on the evaluation criteria.

PROCESS:

Vendor Name and Address:

Cintas Fire Protection
232 E Maple Rd
Troy, MI 48083

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

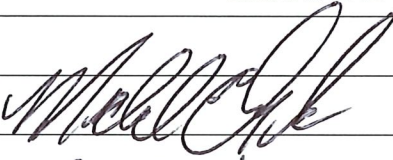
BUDGET:

Funding is included in the FY 2025 and Proposed 2026 and 2027 Adopted Budgets

Fund Name	Department Account No	Account No. Description	3-year Budget Amount	3-year Cost	Remaining Budget
Facilities	631.807000	Contractual Services	\$45,000	\$45,000	\$0
		Total	\$45,000	\$45,000	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize a contract/blanket purchase order for Fire Extinguisher Services to Cintas Fire Protection of Troy, Michigan in the amount of \$45,000 for a three-year term to expire September 30, 2028 and further authorizes the Procurement Manager to execute the contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		7-16-25
Budget Content: Chief Financial Officer	Jae Snyder	7/21/25
Purchasing Process: Procurement Manager	Lisa Cummings	7/21/25
Mayor		8-1-25
City Clerk	Alanne Scott	8-1-25

Contract Reviewed by City Attorney

☐ Yes

☒ N/A