



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2026-0020

**TO:** Mayor and City Council Members

**FROM:** Mike Viazanko, Building, Ordinance, and Facilities Director

**DATE:** January 26, 2026

**SUBJECT:** Grounds Maintenance Building Lockers and Benches

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**REQUEST:**

City Council is requested to authorize the purchase of lockers and benches for the Borden Park Grounds Maintenance Building Locker Room renovation to Decima LLC, 16870 Schaefer Highway, Detroit, Michigan in the amount of \$26,474.70.

**REASON FOR PURCHASE:**

The City issued an Invitation to Bid for the purchase of lockers and benches for the newly renovated Borden Park Grounds Maintenance Building utilizing the MITN System with five (5) responses received. Two bids were deemed non-responsive as they did not submit the required documents requested as part of the bid process. Of the remaining three who were responsive and responsible the low bid was from Decima LLC., and award is recommended to them for this project.

As part of the recent renovations to the Borden Park Grounds Maintenance facility, the acquisition of lockers and benches is essential to transition the space into a fully functional locker room. Currently, staff members lack a designated, secure area for personal effects and uniforms. These additions will ensure a clean, organized, and professional environment that facilitates efficient shift transitions. By providing dedicated storage, the City reduces clutter in common work areas.

**PROCESS:**

**Vendor Name and Address:**

Decima LLC  
16870 Schaefer Highway  
Detroit, Michigan 48235

**Reason for Selection:**

Lowest, Responsive, Responsible Bidder

**Method of Purchase:**

Purchase Order

**BUDGET:**

Funding was included in the FY 2025 Adopted Budget. If approved by City Council, the funding will be carried forward in the 1<sup>st</sup> quarter budget amendment.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.976000	Borden Park: Locker Room Updates	\$168,650.00	\$26,474.70	\$143,175.30

**RECOMMENDATION:**

City Council is requested to authorize the purchase of lockers and benches for the Borden Park Grounds Maintenance Building Locker Room renovation to Decima LLC, 16870 Schaefer Highway, Detroit, Michigan in the amount of \$26,474.70.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney      ☐ Yes      ☒ N/A