



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2025-0445

**TO:** Mayor and City Council Members

**FROM:** Joe Snyder, Chief Financial Officer, Ext. 2534  
Captain Paul Workman, Captain OCSO – Rochester Hills Contingent

**DATE:** October 20, 2025

**SUBJECT:** Avondale School District / Police-School Liaison Program Contract for the 2025-2026 School-Year

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**REQUEST:**

The City of Rochester Hills City Council is requested to approve and authorize the Mayor to sign the Police-School Liaison Program Contract for the 2025-2026 School-Year between the Avondale School District and the City of Rochester Hills; and to authorize the Charges for Service for the Police-School Liaison Program to be collected from the Avondale School District.

**REASON FOR PURCHASE:**

The Avondale School District (ASD) and the City of Rochester Hills (City) have joined together to provide for a Police-School Liaison Program by establishing an Intergovernmental Agreement pursuant to and under the authority of Public Act 35 of 1951 of the State of Michigan, as amended (MCL 124.1 et seq). The program is intended to be a great benefit for each entity by building respect for law enforcement and preventing present and future crime.

The ASD Police-School Liaison Program Budget for the 2025-2026 School-Year is \$171,325, which includes \$2,000 for officer cell phones and \$3,880 for the Oakland County Safer Communities Fund paid for directly by ASD. ASD will contribute 100% [or \$171,325] of the one (1) School Resource Officer position on a 10-month/year basis.

The City will be responsible for the remaining 2-months of the School Resource Officer position [\$34,024] and the City will reassign this officer to the City's Police staff for that time period, before being reassigned back to the ASD for the 10-month School-Year period.

**BUDGET:**

Funding is included in the FY 2025 Adopted Budget and FY 2026 Adopted Budget for the ASD Police-School Liaison Program Budget for the 2025-2026 School-Year.

| Fund Name                 | Department Account No | Account No. Description                   | 2025-26 School-Year Budget Amount | 2025-26 School-Year Revenue / (Cost) | 2025-26 School-Year Remaining Budget |
|---------------------------|-----------------------|-------------------------------------------|-----------------------------------|--------------------------------------|--------------------------------------|
| Special Police            | 207.807001            | Contractual Police Services (10-mo / ASD) | \$172,000                         | \$171,325                            | \$675                                |
| Special Police            | 207.807001            | Contractual Police Services (2-mo / City) | \$34,500                          | \$34,024                             | \$476                                |
| Net Overall Budget Impact |                       |                                           | \$206,500                         | \$205,349                            | \$1,151                              |

Upon execution of the ASD Police-School Liaison Program 2025-2026 School-Year Contract, the City of Rochester Hills will invoice ASD for their contractual share of the program.

**RECOMMENDATION:**

The City of Rochester Hills City Council is recommended to approve and authorize the Mayor to sign the Police-School Liaison Program Contract for the 2025-2026 School-Year between the Avondale School District and the City of Rochester Hills; and to authorize the Charges for Service for the Police-School Liaison Program to be collected from the Avondale School District.

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| APPROVALS:                                       | SIGNATURE | DATE |
|--------------------------------------------------|-----------|------|
| Department Review                                |           |      |
| Department Director                              |           |      |
| Budget Content:<br>Chief Financial Officer       |           |      |
| Purchasing Process:<br>Supervisor of Procurement |           |      |
| Mayor                                            |           |      |
| Deputy Clerk                                     |           |      |

Contract Reviewed by City Attorney      ☐ Yes      ☒ N/A