



# **Rochester Hills**

## **Minutes - Draft**

### **City Council Regular Meeting**

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*David J. Blair, Jason Carlock, Ryan Deel, Carol Morlan, Theresa Mungioli,  
Marvie Neubauer and David Walker*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

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**Monday, August 25, 2025**

**7:00 PM**

**1000 Rochester Hills Drive**

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#### **CALL TO ORDER**

*President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.*

#### **ROLL CALL**

**Present** 6 - Jason Carlock, Ryan Deel, Carol Morlan, Theresa Mungioli, Marvie Neubauer and David Walker

**Absent** 1 - David Blair

#### **Others Present:**

*Bryan Barnett, Mayor  
Dan Christ, City Attorney  
Ann Echols, Assistant Chief/Fire Marshal  
Ken Elwert, Parks & Natural Resources Director  
Bill Fritz, Public Services Director  
Kishyo Giri, Rochester Hills Government Youth Council  
Kelly McBride, Parks Manager  
Leanne Scott, City Clerk  
Erin Sudrovec, Chief of Staff*

#### **PLEDGE OF ALLEGIANCE**

#### **APPROVAL OF AGENDA**

**A motion was made by Neubauer, seconded by Carlock, that this matter be Approve the Agenda as Presented. The motion carried by the following vote:**

**Aye** 6 - Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

**Absent** 1 - Blair

## COUNCIL AND YOUTH COMMITTEE REPORTS

### Rochester Hills Government Youth Council (RHGYC):

**President Deel** introduced RHGYC Representative **Kishyo Giri**.

**Ms. Giri** stated that she is a junior at Stoney Creek High School and that this is her third year on the Youth Council. She reported that the Youth Council recently welcomed new members and held an orientation event featuring games and introductions to City Council, City staff, and the Mayor. She announced that their first meeting of the year will be next Wednesday to discuss events for the upcoming year.

**Ms. Neubauer** noted that it is the first day of school for the Rochester Community School District, and wished students a safe, healthy, and successful year. She promoted the upcoming Bike Show & Family Day at Spencer Park on September 14th from 1:00 p.m. to 4:00 p.m. to benefit Dutton Farm. She explained that the event is free and will include activities for children such as bounce houses and face painting.

### OPC Social & Activity Center Committee:

**Mr. Walker** shared details for the upcoming Food Truck Rally at the OPC on September 11th from 4:00 p.m. to 8:00 p.m. He detailed that the event will feature eight food trucks, live music by the Killer Flamingos, and a kids' zone. He added that admission is free and that the event includes a complimentary shuttle service.

## PUBLIC COMMENT for Items not on the Agenda

## CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2024-0654** Approval of Minutes - City Council Regular Meeting - November 11, 2024

**Attachments:** [CC Min 111124.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0196-2025

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on November 11, 2024 be approved as presented/amended.

**2025-0358** Request for Purchase Authorization - PARKS: Purchase of LED lighting at Innovation Hills Park for its holiday lighting, which includes all fees for the lease,

installation, maintenance and removal of the lighting in the amount of \$34,060.00; Santa's Light Crew, LLC., Howell, MI

**Attachments:** [082525 Agenda Summary.pdf](#)  
[Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0197-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes the purchase of LED lighting at Innovation Hills Park for its holiday lighting, which includes all fees for the lease, installation, maintenance and removal of the lighting to Santa's Light Crew, LLC., Howell, Michigan in the amount of \$34,060.00.

### Passed the Consent Agenda

**A motion was made by Mungoli, seconded by Morlan, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 6 - Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

**Absent** 1 - Blair

### LEGISLATIVE & ADMINISTRATIVE COMMENTS

**President Deel** echoed Ms. Neubauer's remarks about the start of the school year, wishing students a very happy first week.

**Mayor Barnett** provided the following updates:

- Rochester Community Schools and Avondale Schools started with half-days today and are coordinating with the Oakland County Sheriff's Department.
- Orion Road just south of Dutton has officially reopened.
- Detroit Mayor Mike Duggan came to speak at a recent Mayors Business Council event, which was a great opportunity to connect with the business community.
- The kickoff to this year's RHISE Cup is on September 10th at the Museum. This year, the event has gone from 12 to 22 teams, including a City team.
- The City welcomed a new business called Triumph Training Center, located in the newly refurbished Auburn Road Corridor.
- The Wicked-themed State of the City address is on Thursday, September 18th, at 6:30 p.m. at Stoney Creek High School.

### ATTORNEY'S REPORT

City Attorney Dan Christ had nothing to report.

### NEW BUSINESS

- 2025-0357 Request for Purchase Authorization - FIRE: Blanket Purchase Order for the purchase of Fire Department Uniforms and Accessories in the amount

not-to-exceed \$179,200.00 through August 27, 2028; Nye Uniform, Troy, MI

**Attachments:** [082525 Agenda Summary.pdf](#)  
[Proposal Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

***Ann Echols***, Assistant Chief/Fire Marshal, shared that Nye Uniform, the Fire Department's current vendor for uniforms, day-to-day wear, jackets, boots, and badges, was selected through a competitive RFP process. She added that Nye was the only proposal response and that the Fire Department is happy to continue doing business with them.

***President Deel*** requested confirmation that this item is within the budget.

***Assistant Chief Echols*** responded in the affirmative.

**A motion was made by Morlan, seconded by Neubauer, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 6 - Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

**Absent** 1 - Blair

Enactment No: RES0198-2025

***Resolved***, that the Rochester Hills City Council hereby authorizes a blanket purchase order for the purchase of fire department uniforms and accessories to Nye Uniform, Troy, Michigan in the amount not-to-exceed \$179,200.00 through August 27, 2028.

***Further Resolved***, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2025-0360** Request for Purchase Authorization - NATURAL RESOURCES: Blanket Purchase Order/Contract for tree maintenance services in the amount not-to-exceed \$239,600.00 through October 31, 2026; CHOP, Grand Rapids, MI

**Attachments:** [082525 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

***Ken Elwert***, Parks & Natural Resources Director, stated that this would be the third time the City would use CHOP for tree services to provide safety for pedestrian pathways and road right-of-ways, as well as emergency response. He noted that this item is within the budget.

**A motion was made by Carlock, seconded by Neubauer, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 6 - Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

**Absent** 1 - Blair

Enactment No: RES0199-2025

***Resolved***, that the Rochester Hills City Council hereby authorizes a blanket purchase

order/contract for tree maintenance services to CHOP, Grand Rapids, Michigan in the amount not-to-exceed \$239,600.00 through October 31, 2026 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

- 2024-0048** Request for Purchase Authorization - DPS/GAR: Increase to the Blanket Purchase Order for joint sealant materials and melter applicators in the amount of \$25,000.00 for a new not-to-exceed amount of \$137,680.00 through December 31, 2025; Crafc0, Inc., Chandler, AZ

**Attachments:** [082525 Agenda Summary.pdf](#)  
[021224 Agenda Summary.pdf](#)  
[Bid Tabulation.pdf](#)  
[021224 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz**, Public Services Director, explained that the joint sealing materials and equipment would be used for crack sealing, which will extend the life of the City's roads and pathways.

**A motion was made by Neubauer, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 6 - Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

**Absent** 1 - Blair

Enactment No: RES0200-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the blanket purchase order for joint sealant materials and melter applicators to Crafc0, Inc., Chandler, Arizona in the amount of \$25,000.00 for a new not-to-exceed amount of \$137,680.00 through December 31, 2025

- 2025-0363** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order for the installation of a storm treatment device at the alleyway located behind the Brooklands Plaza along the Auburn Road Corridor in the amount of \$77,130.00 with a 10% project contingency in the amount of \$7,713.00 for a total not-to-exceed project amount of \$84,843.00; Superior Excavating, Auburn Hills, MI

**Attachments:** [082525 Agenda Summary.pdf](#)  
[Proposal for Services.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz**, Public Services Director, presented a request for a purchase order to Superior Excavating to install a storm treatment device in the Brooklands Corridor.

**A motion was made by Neubauer, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 6 - Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

**Absent** 1 - Blair

Enactment No: RES0201-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for the installation of a storm treatment device at the alleyway located behind the Brooklands Plaza along the Auburn Road Corridor to Superior Excavating, Auburn Hills, Michigan in the amount of \$77,130.00 with a 10% project contingency in the amount of \$7,713.00 for a total not-to-exceed project amount of \$84,843.00.

## ANY OTHER BUSINESS

### NEXT MEETING DATE

- City Council Regular Meeting - September 8, 2025 - 7:00 p.m.

### ADJOURNMENT

*There being no further business before Council, it was moved by Mungioli and seconded by Neubauer to adjourn the meeting at 7:15 p.m.*

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*RYAN DEEL, President  
Rochester Hills City Council*

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*LEANNE SCOTT, MMC, Clerk  
City of Rochester Hills*

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*EMMA BOWEN  
Administrative Coordinator  
City Clerk's Office*

*Approved as presented at the (insert date, or dates) Regular City Council Meeting.*