



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2025-0242

TO: Mayor and City Council Members

FROM: Sara Roediger, Director Department of Planning and Economic Development

DATE: June 9, 2025

SUBJECT: Wetland and Environmental Consulting Services

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for as-needed Wetland and Environmental Consulting Services to ASTI Environmental, a division of PEA Group, Brighton, Michigan and DLZ Michigan, Inc., Waterford Township, Michigan in the amount not-to-exceed \$160,000.00 through June 30, 2028 and further authorizes the Procurement Manager to execute agreements on behalf of the City.

REASON FOR PURCHASE:

The City issued a Request for Proposals for Wetland and Environmental Consulting Services utilizing the MITN system with five (5) responses received. A committee consisting of staff from Planning and Economic Development and Parks and Natural Resources evaluated the proposal responses and requested interviews from two (2) firms. Based on the evaluation of the proposal responses, along with the interviews, the evaluation committee is recommending award of on-call, as-needed geotechnical and material testing services to both ASTI Environmental, a division of PEA Group and DLZ Michigan as the best value proposers.

The City has determined that retaining two firms is in its best interest. This decision stems from the understanding that while both selected vendors have confirmed their commitment to avoiding conflicts of interest, and specifically ASTI Environmental (operating under the PEA Group brand) has provided a detailed commitment to utilize independent environmental and/or ecological professionals for private sector projects within Rochester Hills that require such services to avoid any potential conflict of interest, it is still deemed necessary to have a secondary option. This provides a crucial backup measure to prevent any perceived or actual conflicts of interest, should the City find themselves in such a situation. Such conflicts could arise if a firm were simultaneously contracted by a private developer within the City, potentially leading to situations where their opinions or recommendations could be viewed as conflicting with the City's regulations or interests. By having two qualified vendors, the City ensures uninterrupted access to essential services and maintains a clear, unbiased position in all development matters, should a conflict ever arise with one of the primary vendors. This is a practice this City has started implementing in many of its professional services agreements (e.g., Geotechnical Services, Urgent Underground Utility Repairs, Engineering Services, Architectural Services, On-Call Electrical Services, On-Call HVAC Services, etc.).

PROCESS:**Vendor Name and Address:**

ASTI Environmental, a division of PEA Group
10448 Citation Drive, Suite 100
Brighton, MI 48116

DLZ Michigan, Inc.

4494 Elizabeth Lake Road
Waterford Township, MI 48328

Reason for Selection:

Best Value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding is included in the FY 2025 Adopted Budget and the FY 2026-2027 Projected Budgets

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	Remaining Budget
General Fund	401.808006	Consultant: Wetland / Environmental	\$90,000	\$90,000	\$0
LDFA	848.801000	Professional Services	\$10,000	\$10,000	\$0
Various	Various	City-wide Environmental Consultant	\$60,000	\$60,000	\$0
		Total	\$160,000	\$160,000	\$0

RECOMMENDATION:

City Council is requested to authorize a blanket purchase order/contract for as-needed Wetland and Environmental Consulting Services to ASTI Environmental, a division of PEA Group, Brighton, Michigan and DLZ Michigan, Inc., Waterford Township, Michigan in the amount not-to-exceed \$160,000.00 through June 30, 2028 and further authorizes the Procurement Manager to execute agreements on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney ☐ Yes ☒ N/A