



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2009-0099

TO: Mayor and City Council Members
FROM: Roger Rousse, Director of Public Service, 248-841-2497
DATE: February 23, 2009
SUBJECT: 22A Road Gravel

REQUEST:

City Council is requested to authorize a blanket purchase order to Tri-City Aggregates, Inc., Holly, Michigan for 22A Gravel in the amount not-to-exceed \$36,000 through December 31, 2009.

REASON FOR PURCHASE:

The Department of Public Service purchases 22A Gravel on an as-needed basis for routine road and ditching/shoulder repair and maintenance.

Sealed bids were solicited. The lowest responsive, responsible bid was Tri-City Aggregates, Inc., Holly, Michigan. Tri-City Aggregates, Inc. has been a vendor for the City in the past and provided good product and services.

PROCESS:

Vendor Name and Address:

Tri-City Aggregates, Inc.
PO Box 182
Holly, Michigan 48442

Reason for Selection:

Lowest responsive responsible bid

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds for 22A gravel are budgeted in various cost centers depending on the usage, along with other materials. Funds are included in the 2009 budget.

| Fund Name | Department Account No | Account No. Description | Budget Amount | Cost | Remaining Budget |
|------------------|------------------------------|--------------------------------|----------------------|-----------------|-------------------------|
| Major Road | 462.781000 | Material | \$3,000 | \$3,000 | \$0 |
| Local Road | 464.781000 | Material | \$25,000 | \$25,000 | \$0 |
| Sewer Fund | 510.781000 | Material | \$7,000 | \$7,000 | \$0 |
| Water Fund | 530.781000 | Materials | \$1,000 | \$1,000 | \$0 |
| | | TOTALS | \$36,000 | \$36,000 | \$0 |

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order to Tri-City Aggregates, Inc., Holly, Michigan for 22A Gravel in the amount not-to-exceed \$36,000.00 through December 31, 2009.

| APPROVALS: | SIGNATURE | DATE |
|--|------------------|-------------|
| Department Review | | |
| Department Director | | |
| Budget Content: Finance Director | | |
| Purchasing Process: Supervisor of Procurement | | |
| Mayor | | |
| City Council Liaison | | |