



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

**Legislative File No: 2009-0052**

**TO:** Mayor and City Council Members  
**FROM:** Ronald Crowell, Fire Chief, 248-841-2706  
**DATE:** **January 27, 2009**  
**SUBJECT:** Approval of Blanket Purchase Order for AccuMed Billing, Inc.

**REQUEST:**

**City Council approval to issue a blanket purchase order to AccuMed Billing, Inc. in the amount not-to-exceed \$90,000 through December 31, 2009.**

**REASON FOR PURCHASE:**

Since the Fire Department is a licensed transporting agency, we are able to seek reimbursement for equipment and supplies used during medical incidents.

An RFP process was used in 2007 to select a company to maintain the departments Electronic Patient Care Reporting and Billing of EMS responses. At that time AccuMed was selected to handle both functions. In turn, AccuMed, Inc. reduced their billing fee from 10% to 7.25% by utilizing their company for both services. The proposal included a yearly option to renew for five years. The approval covers fees for the calendar year ending December 31, 2009.

**PROCESS:**

**Vendor Name and Address:**  
AccuMed Billing, Inc.  
P.O. Box 2122  
Riverview, MI 48192

**Reason for Selection:**  
Best Value/Most Qualified

**Method of Purchase:**  
Contract/Blanket Purchase Order

**BUDGET:**

**No impact on staff or services.**

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
206	344.801000	Professional Services	\$110,000	\$90,000	\$20,000

**RECOMMENDATION:**

City Council authorize a blanket purchase order to AccuMed Billing, Inc. in the amount not-to-exceed \$90,000.00, through December 31, 2009.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		