



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2012-0461 Version 3

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director of Public Services

DATE: March 30, 2015

SUBJECT: Increase Blanket Purchase Order for Catch Basin Cleaning Services City File No. E08-023

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order for catch basin cleaning services in the amount of \$50,000.00 for a new not-to-exceed amount of \$218,000.00 through December 31, 2015 to United Resource, LLC, of Farmington Hills, Michigan.

REASON FOR PURCHASE:

The City is required to perform stormwater catch basin cleaning including the removal, transportation, and disposal of debris and non-potable water from catch basins located throughout the City. Preventative maintenance of the catch basins is required by the City's MS4 Permit as it relates to potential stormwater pollutant sources and their affects to water quality. All work performed under this contract are in compliance with the City of Rochester Hills' MS4 Permit and MDEQ guidelines.

Due to the success of the previous project, the City had requested an extension of the contract for two (2) additional years under the pricing structures submitted with the original proposal.

In FY 2014 (along with the City's routine catch basin cleaning program), the City in coordination with United Resource, LLC, extended their contract to the City of Pontiac for catch basin cleaning services. Those services were charged to the City of Rochester Hills blanket purchase order in FY 2014. The City of Rochester Hills in turn, billed the City of Pontiac for the services provided including a five percent (5%) administrative fee. The City of Rochester Hills received this revenue in FY 2014 to offset the expense. The City of Pontiac utilized the City's contractor for services in the amount of \$78,718.25.

Due to FY 2014 collaboration with the City of Pontiac, an increase to the 2-year blanket purchase order in the amount of \$50,000.00 is requested.

PROCESS:

Vendor Name and Address:
United Resource, LLC
20720 Sunnydale
Farmington Hills MI 48336

Reason for Selection:
Best Value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding is identified in the FY 2015 Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Roads	462.807000	Contractual Services	\$16,800.00	\$15,000.00	\$1,800.00
Local Roads	464.807000	Contractual Services	\$39,200.00	\$35,000.00	\$4,200.00
		Total	\$56,000.00	\$50,000.00	\$6,000.00

RECOMMENDATION:

City Council is requested to authorize an increase to the blanket purchase order for catch basin cleaning services in the amount of \$50,000.00 for a new not-to-exceed amount of \$218,000.00 through December 31, 2015 to United Resource, LLC, of Farmington Hills, Michigan.

PPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		