



Rochester Hills

Minutes - Draft

City Council Special Meeting

1000 Rochester Hills Dr
Rochester Hills, MI 48309
(248) 656-4600
Home Page:
www.rochesterhills.org

*Greg Hooper, Nathan Klomp, Adam Kochenderfer, James Rosen,
Mark Tisdel, Michael Webber and Ravi Yalamanchi*

Vision Statement: The Community of Choice for Families and Business

Mission Statement: "Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."

Monday, August 26, 2013

5:30 PM

1000 Rochester Hills Drive

In accordance with the provisions of Act 267 of the Public Acts of 1976, as amended, the Open Meetings Act, notice was given that a Special Rochester Hills City Council Meeting would commence at 5:30 p.m. on Monday, August 26, 2013, for the purpose of discussing the 2014 Budget.

CALL TO ORDER

President Hooper called the Special Rochester Hills City Council Meeting to order at 5:31 p.m. Michigan Time.

ROLL CALL

Present 7 - Greg Hooper, Nathan Klomp, Adam Kochenderfer, James Rosen, Mark Tisdel, Michael Webber and Ravi Yalamanchi

Others Present:

*Ed Anzek, Director Planning and Economic Development
Tracey Balint, Public Utilities Engineer
Bryan Barnett, Mayor
Tina Barton, City Clerk
Scott Cope, Director of Building/Ordinance Compliance
Ron Crowell, Acting Fire Chief
Paul Davis, City Engineer/Deputy Director of DPS
Pamela Gordon, Director of Human Resources
Bob Grace, Director of MIS
Bruce Halliday, Fleet Manager
Mike Hartner, Director of Parks and Forestry
Debby Hoyle, Financial Analyst
Captain Michael Johnson, Oakland County Sheriff's Office
Roger Moore, Professional Surveyor
Kim Murphey, Administrative Coordinator - DPS
Linda Osiecki, Deputy Treasurer
Tara Presta, Chief Assistant
Keith Sawdon, Director of Finance
Allan Schneck, Director of DPS/Engineering*

*Joe Snyder, Senior Financial Analyst
John Staran, City Attorney
Kelly Winters, Deputy Director of Building/Ordinance Compliance*

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Webber, seconded by Kochenderfer, that the Agenda be Approved as Presented. The motion carried by the following vote:

Aye 7 - Hooper, Klomp, Kochenderfer, Rosen, Tisdell, Webber and Yalamanchi

PUBLIC COMMENT

***Lee Zendel**, 1575 Dutton, stated that the recent survey on resident satisfaction presents a distorted picture with inconsistent results. He stated that Council should not fund future surveys.*

***Deb Kiertzner**, representing the Brooksie Way, expressed her thanks on behalf of the organizing committee for the City's support over the last five years. She announced that this year's race events will take place on Sunday, September 29th, with no change in the course on the City's roadways. She mentioned that notifications are going out in the City's water bills, along with a 30,000-piece mailer to those living around the course closures. One hundred yard signs will announce the race beginning in mid-September. She stated that 7,000 runners and walkers are expected this year.*

LEGISLATIVE & ADMINISTRATIVE COMMENTS

*In response to Public Comment, **President Hooper** stated that the resident satisfaction survey is available for review on the City's website. He noted that the Brooksie Way has been an excellent placemaking addition to city.*

***Mr. Webber** wished everyone a safe and happy Labor Day Weekend.*

***Mayor Barnett** mentioned that the Brooksie Way has added a 10K to its lineup of race day events this year, which will now include the half marathon, the 5K and a 10K. He stated that the entire 10K course will be on Oakland University property. He commented that while some individuals may disagree with the resident satisfaction survey, he would encourage Council to continue funding for it. He noted that the survey is sent out randomly and provides a great snapshot of the views of the residents.*

PROPOSED 2014 BUDGET DISCUSSION

2013-0286 Discussion - Special Revenue Funds (200's) - 2014 Budget

Attachments: [081913 Budget Presentation Schedule.pdf](#)
[082613 Budget Presentation Schedule.pdf](#)
[Suppl Parks and Forestry Presentation.pdf](#)
[Suppl OCSO Presentation.pdf](#)
[Suppl Fire Dept Presentation.pdf](#)
[Suppl DPS Presentation.pdf](#)

Mr. Sawdon mentioned that since the first Special Budget Meeting on August 19, 2013, the City received information on the Community Development Block Grant (CDBG) Funding for 2013. He noted that funding is increasing by \$8,000. He stated that this increase will be included on the next quarter's Budget Amendment for 2013, along with adjustments to the proposed 2014 and projected 2015 and 2016 Budgets to reflect the increase.

He distributed a spreadsheet which addressed Mr. Yalamanchi's request at the last meeting for a summary of all Governmental Service Fund retained earnings.

Mayor Barnett mentioned that Mr. Sawdon has been appointed to the financial transition team for the City of Pontiac.

R.A.R.A. Millage Fund (213)
R.A.R.A. Operating Fund (808)

Ron Jewell, Executive Director, Rochester Avon Recreation Authority (RARA), stated that the proposed RARA budget was approved at the subcommittee level on July 8, 2013, and adopted by the full Board of Directors on July 10, 2013. He mentioned that RARA has met one of its long-term goals as it has now occupied a new 35,000 square foot headquarters. He added that once all phases of the buildout are complete, the facility will house preschool and dance classes and many new programs. He commented that RARA is innovative and is staying up on recreational trends in the community.

Council Discussion:

Mr. Klomp added that RARA has brought on new staff members and will be moving forward with its goal of occupying all of its available space.

Mr. Webber expressed his appreciation for the work Mr. Jewell has done and commented that RARA is in a great new location.

Mr. Jewell stated that the building is about one-half built out, and is seeking sponsorship and undertaking fund raisers to continue build out activities.

President Hooper stated that he joins with Council in fully supporting RARA.

Discussed.

2013-0292 Discussion - Component Units (800's) - 2014 Budget

Attachments: [081913 Budget Presentation Schedule.pdf](#)
[082613 Budget Presentation Schedule.pdf](#)
[Suppl Planning Dept Presentation.pdf](#)

See Legislative File 2013-0292.

Discussed.

2013-0286 Discussion - Special Revenue Funds (200's) - 2014 Budget

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[Suppl Fire Dept Presentation.pdf](#)
[Suppl DPS Presentation.pdf](#)

Marye Miller, Executive Director, Older Persons Commission (OPC), announced that the OPC's annual apple pie fund raiser is coming up. She stated the pies will be available at the Spotlights Art Festival on Walnut Street in Rochester September 5th through 7th or can be picked up by drive-through at the OPC Center on Letica Drive September 4th through 7th.

She stated that the OPC Governing Board adopted the proposed Budget for 2014 on July 30th. She noted that Mr. Yalamanchi is the Board's Treasurer and Mr. Webber is a Board Member. She commented that the Board is pleased to have many goals set up for next year, including plans to fill the building at night and on Saturdays with increased programs. She mentioned her retirement plans, noting that funding will be allocated for a national search. She thanked Pamela Gordon, Director of Human Resources, for her assistance in locating resources to request bids for conducting the search. She pointed out that the proposed budget is clean and neat, with a one percent increase for staff members. She added that step levels for pay scale are gone, and all changes will be at the Board's discretion. She mentioned that SMART has not yet provided formal paperwork on what funding will be available for the transportation program.

Council Discussion:

Mr. Webber expressed his appreciation for the presentation and noted that he is pleased to be working with Ms. Miller on the OPC Board, and added his thanks to Mr. Yalamanchi for his work on the OPC Budget. He noted that the proposed budget was passed unanimously by the OPC Board. He mentioned that where there appears to be an increase in expenses, they are predicated on increased revenues due to the added programs. He pointed out that money is being set aside for the proposed parking project.

Ms. Miller stated that the OPC is not raising its fees. She pointed out that the increase in fees in the budget results from having more classes available.

President Hooper stated that he stands in full support of the job Ms. Miller and the Board have been doing. He commented that he is glad to see that this year's budget vote by the OPC Board was unanimous.

Discussed.

2013-0292 Discussion - Component Units (800's) - 2014 Budget

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[082613 Budget Presentation Schedule.pdf](#)
[Suppl Planning Dept Presentation.pdf](#)

See Legislative File 2013-0292.

Discussed.

2013-0286 Discussion - Special Revenue Funds (200's) - 2014 Budget

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[Suppl DPS Presentation.pdf](#)

SPECIAL POLICE FUND

Special Police Fund (207)

Crossing Guards (315)

Keith Sawdon, Director of Finance, introduced Captain Michael Johnson, Oakland County Sheriff's Office (OCSO).

Captain Johnson stated that he has been with OCSO for 34 years, and has been the Rochester Hills Station Commander for five years. He noted that his staff of 47 deputies and nine command officers provide a complete line of law enforcement services to Rochester Hills.

Mr. Sawdon reviewed the OCSO proposed budget for Special Police Fiscal Year (FY) 2014 and projected budget for FY 2015 and 2016, noting the following:

- In FY 2014 General Fund subsidizes over one-half of the Special Police Budget.
- The same number of officers is proposed for FY 2014, 2015 and 2016.
- In FY 2015, the ten-year renewal of the expiring Police Millage I of 1.2083 mills begins; and a second levy of up to 2.5000 mills for ten years also begins.
- The shift to a dedicated tax-related funding source begins in 2015.

Captain Johnson noted the following trends:

- An average of 83 calls are received each day. 2012 calls are up slightly from 2011.
- False alarms were reduced by over one-third after the False Alarm Ordinance went into effect in 2006. The Ordinance addresses repeat offenders. Owners can now register their alarms online.
- Overtime is trending down. These numbers are incident driven, and can change quickly.

- An innovative agreement with the Deputy Sheriff's Union in 2013 allows for up to 48 hours of comp time to be banked in lieu of overtime. So far this year 281 hours of comp time has been submitted.
- Judy D'Allesandro, Public Safety Administrative Coordinator, will be retiring in January 2014 after 23 years with the Department. She has asked to continue her work on a part-time basis. A second part-time person will be hired to fill the position.
- 2014 is the second year of the City's three-year contract for police services. The contract will increase by 1.65 percent for 2014.
- Cost per capita for police services in Rochester Hills is \$121, which is less than many of the surrounding communities.
- The City's recent 2013 survey of residents noted that 82 percent of respondents were satisfied with police services in the City. This is up from 79 percent in 2011.
- The survey noted that 99 percent of residents feel safe in their homes; 96 percent in their neighborhoods; and 95 percent in the city.

Public Comment:

Lee Zendel, 1575 Dutton Road, questioned the survey results. He commented that only a handful of respondents stated they called police while the OCSO states that their deputies went on 30,000 calls.

President Hooper questioned what types of calls for service are counted.

Captain Johnson stated that every time the phone rings, it is considered a call for service. Calls can range from parking complaints to reports of assault. He added that an accident on the freeway may prompt 30 or 40 calls. He commented that the majority of calls received are from city residents.

Council Discussion:

Mr. Kochenderfer expressed his appreciation to Captain Johnson for his leadership.

Mr. Webber questioned whether the school districts contribute to fund the Crossing Guard Program.

Captain Johnson stated that it is State Law that the Crossing Guard Program is the responsibility of the City.

Mr. Rosen questioned whether there was anything else that could be done to reduce false alarms.

Captain Johnson responded that letters go out to owners right away after false alarms. He commented that he did not know of anything else that could be done that would discourage them further.

Mr. Yalamanchi questioned whether owners must register their alarms every year.

Captain Johnson responded they must. He added that the process has been simplified to allow owners to go online or call in and report that there are no changes. He mentioned that the registration must be updated as there are often ownership changes of properties. He explained that if there is a false alarm on a property that does not have a renewed registration, the OCSO contacts the person who had the most recent registration to determine whether they are still in possession of the property.

President Hooper questioned whether there have been any changes in the funding formula for the Police School Liaison Program.

Mr. Sawdon responded that the proportions for funding remain the same.

Captain Johnson added that the formulas only change if the school population percentages change between the participating communities.

Mayor Barnett noted that the formula was changed a couple of years ago and is not expected to change again.

President Hooper questioned whether the SuperDrunk Ordinance has resulted in additional revenues to the City.

Captain Johnson stated that revenues have decreased somewhat as it is harder to bring charges locally than it is through the State Law.

Discussed.

2013-0285 Discussion - General Fund (100's) - 2014 Budget

Attachments: [081913 Budget Presentation Schedule.pdf](#)
[082613 Budget Presentation Schedule.pdf](#)
[Suppl General Fund Revenue Presentation.pdf](#)
[Suppl Mayors Dept Presentation.pdf](#)
[Suppl Genl Fund Transfer Out Presentation.pdf](#)
[Suppl Assessing-Treasury Presentation.pdf](#)
[Suppl Planning Dept Presentation.pdf](#)
[Suppl Building-Ordinance Presentation.pdf](#)
[Suppl Clerks Presentation.pdf](#)
[Suppl Human Resources Presentation.pdf](#)
[Suppl Parks and Forestry Presentation.pdf](#)
[Suppl OCSO Presentation.pdf](#)
[Suppl Fire Dept Presentation.pdf](#)

See Legislative File 2013-0286.

Discussed.

(Mr. Kochenderfer exited at 6:17 p.m. and re-entered at 6:20 p.m.)

2013-0285 Discussion - General Fund (100's) - 2014 Budget

Attachments: [081913 Budget Presentation Schedule.pdf](#)
[082613 Budget Presentation Schedule.pdf](#)
[Suppl General Fund Revenue Presentation.pdf](#)
[Suppl Mayors Dept Presentation.pdf](#)
[Suppl Genl Fund Transfer Out Presentation.pdf](#)
[Suppl Assessing-Treasury Presentation.pdf](#)
[Suppl Planning Dept Presentation.pdf](#)
[Suppl Building-Ordinance Presentation.pdf](#)
[Suppl Clerks Presentation.pdf](#)
[Suppl Human Resources Presentation.pdf](#)
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[Suppl OCSO Presentation.pdf](#)
[Suppl Fire Dept Presentation.pdf](#)

FIRE DEPARTMENT

Wireless Communications (326)

Fire Department Fund (206)

Fire Capital Fund (402)

Ron Crowell, Acting Fire Chief, stated that the Fire Department does much more than just respond to emergencies. He noted programs and activities that the Department participates in, including performing car seat installation checks for parents, taking part in competitions such as a 70-flight stair climb in full turnout gear, and holding events to benefit the American Lung Association. He presented the proposed department budget for Fiscal Year (FY) 2014, and projected budgets for FY 2015 and 2016, and noted the following accomplishments:

Accomplishments and Changes for 2014:

- Station 5 is now staffed 24 hours a day, seven days a week with the addition of an 11:00 p.m. to 5:00 a.m. shift.
- The Department received recognition from Crittenton Hospital Medical Center for the fastest Door to Needle Time in 2012. The measure of treatment times for stroke victims results in better outcomes for patients. Times remain the fastest for 2013 as well. Also measured is the Door to Balloon Time for those patients suffering cardiac events, and the Department fares very well in this area. Council previously approved technology improvements which allow the responders to send patient information to the hospital prior to their arrival.
- Tablet Computer Technology (iPad) was added to operations. A commercial building fire occurred encompassing hazardous materials fire. The owner donated tablet computers to the Department, allowing the use of online pictometry to locate hydrants and water mains quickly and efficiently. The tablet computers will be useful in performing building safety inspections as well.
- The Department received positive survey results for providing good customer service.
- Wireless Communications will move from the General Fund to the Facilities Fund. This transfer will allow for more accurate internal charging.
- Based on the financial forecast, the Department was able to transfer to the Fire Apparatus Fund Forecast beginning in 2012 and continuing through the following years without using any of Fund Balance. The Department is still able to cover expenses with revenues.

- A Ladder Truck is due to be replaced in 2014. After discussion among staff and a review of the options, it was determined to replace two of the ladder trucks with either an engine or a mini-pumper, leading to a savings of \$250,000. Currently, the City has five ladder trucks, with one located at each station. The Department reviews the mileage, repairs and advancing technology prior to scheduling apparatus replacement.
- EMS revenue is exceeding expenses. The surplus will allow the use of EMS revenue to offset other costs.
- Over 6,000 calls were received for the first time in Department history. Service is still improving even though call volume has increased, and the Department will maintain an average response time of five minutes or less. This is down from an average response time in 2010 of seven minutes.
- Concurrent calls were reviewed. There were 332 instances where another community was placed on standby last year and 167 instances where another community would have been called to come in and assist.

Takeaways:

- The recent Public Opinion Survey reported that 90 percent of respondents reported that they are satisfied or extremely satisfied with the Fire Department services rendered. This notes an outstanding level of service to the community.
- The City's population is increasing and the average age is going up with the addition of new senior facilities.
- The Department will need to seriously consider staffing levels in order to maintain the level of service currently offered and deserved by the residents. Twenty-plus calls were experienced in 52 out of 210 days so far this year.

Council Discussion:

Discussion ensued regarding the location of each of the Department's ladder trucks.

Acting Chief Crowell noted that retaining three ladder trucks at three stations within the City and replacing two with pumpers or engines would result in ladders being dispatched from their respective stations. He added that the price of a pumper truck is approximately \$350,000 to \$400,000, significantly less than a ladder truck.

President Hooper questioned how concurrent calls are handled.

Acting Chief Crowell responded that it depends on the severity of the call. He explained that some calls take two units, noting that both a basic and advanced unit are dispatched for the most serious calls. He added that if a unit is out on a structure fire and a medical call is received, it is counted as two concurrent calls.

President Hooper questioned whether mutual aid is called in if the Department goes beyond three calls for service and whether this is the reason for suggesting additions to staffing.

Acting Chief Crowell responded that was correct. He explained that other communities are also getting busier and noted that once three, four or five calls are received, the resources of the surrounding communities are also exhausted. He added that once the Department reaches the three call limit, Fire Inspectors and Administrators are pulling fire trucks and must wait for Paid-on-Call (POC) staff to respond. He mentioned that POCs are leaving for full-time jobs as the economy improves and new POCs must be hired and trained.

President Hooper questioned whether mutual aid is equally shared or if the City is always on the taking end.

Acting Chief Crowell noted that the City does send units out to other municipalities; however, with the increase in call volumes, the City is on the receiving end more. He pointed out that the City calls on the City of Rochester more than they call on Rochester Hills.

Council Discussion:

Mr. Yalamanchi requested the following information:

- Whether the replacement of the ladder truck at Fire Station 1 is still projected, as it is in the FY 2013 Budget.
- When the ambulances were recently replaced and if considering their replacement again in 2015 or 2016 is too early.
- How many ambulances the Department currently has.
- How many times mutual aid was called in.

Acting Chief Crowell responded with the following:

- The 102-foot tower truck is located at Fire Station No. 1. Current plans are to replace that unit in 2015; however, maintenance records and advancing technology will be reviewed prior to undertaking the replacement.
- Ambulances were last replaced in 2011. Their replacement will be staggered.

Joe Snyder, Senior Financial Analyst, noted that ambulances typically are replaced at seven years.

Acting Chief Crowell continued:

- The City has five ambulances with two reserves. A few years ago, the Department stopped sending pumper trucks on medical emergencies, resulting in approximately a 9,000 mile decrease each year on those units. Ambulances are now sent on those runs, resulting in more miles for those units.
- Upon receiving a fourth call, the Shift Captain calls the City of Rochester's department to determine if they have someone available for the next call.

He noted that he will assemble information on concurrent calls per Mr. Yalamanchi's request. He pointed out that six concurrent calls would require at least three mutual aid agencies to come in.

Mr. Yalamanchi congratulated the Department on its low response times.

Mr. Klomp expressed his appreciation for Acting Chief Crowell's candor on some of the issues before Council. He commented that mutual aid can be likened to a credit card, noting that while it is available, it should not be relied upon. He questioned what percentage of the time mutual aid was needed.

Acting Chief Crowell responded that the City put Rochester's Fire Department on standby 332 times. He explained that Rochester's Fire Department is used on every structure fire, as they have a rapid intervention team. He pointed out that by April, the City has the same number of calls it had in all of 2012, and commented that the increase in calls brings concern over fire fighter fatigue. He mentioned that the various communities have different equipment available, noting that Oakland Township has a truck for fighting grass fires. He stated that there is a point when the question must be asked whether the City is exceeding its expected mutual aid needs.

Mr. Klomp questioned whether the Department is still providing patient transfers and whether the revenue received is enough to consider adding staff.

Acting Chief Crowell responded that the numbers of transfers provided have decreased somewhat this year. He noted that the Department refuses a transfer when it is down to one unit, not wanting to require mutual aid because of a transfer. He mentioned that the furthest transfer has been to the University of Michigan (U of M) Medical Center. He added that two staff members are called in when making a four hour transfer to U of M to avoid having a shortage of units in the City.

Mr. Webber expressed his appreciation for the presentation, and noted that the City is currently maxed out in what it can levy for the Fire Millage. He questioned whether the existing Fire Fund would be able to handle additional staff.

Keith Sawdon, Director of Finance, confirmed that the Fire Fund is currently maxed out. He pointed out that staff increases should be in multiples of three, to cover each of three shifts during a 24 hour day. He noted that the Fire Millage will not support an additional three firefighters; if they are added, it must be through a different funding source.

President Hooper commented that the voters could be asked to reset the Fire Millage back to 2.5 mills, from its current level due to the Headlee rollback. He requested that information be assembled regarding adding three more staff members.

Mr. Rosen questioned where three more staff members would be located and if additional equipment would also be required. He questioned whether a bump of six staff members should also be considered.

Acting Chief Crowell responded that any additional staff would initially be located out of Station 1 in part due to sleeping arrangements. He noted that additional staff would require personal equipment; however, they would staff the

spare ambulance or an engine. He commented that the Department has not yet reviewed whether additional staff would warrant additional equipment. He added that adding two staff members per shift would allow the City to have another unit, and adding three staff members would cover vacation time. He pointed out that staff should be added in multiples of three.

President Hooper requested that an analysis be prepared considering the addition of three, six and nine staff members. He added that the analysis should also include assumptions on the Headlee rollback of the Fire Millage.

Discussed.

2013-0286 Discussion - Special Revenue Funds (200's) - 2014 Budget

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[Suppl DPS Presentation.pdf](#)

See Legislative File 2013-0285.

Discussed Fire Department Fund.

2013-0288 Discussion - Capital Funds (400's) - 2014 Budget

Attachments: [081913 Budget Presentation Schedule.pdf](#)
[082613 Budget Presentation Schedule.pdf](#)
[Suppl Capital Improvement Fund Presentation.pdf](#)
[Suppl Fire Dept Presentation.pdf](#)
[Suppl DPS Presentation.pdf](#)

See Legislative File 2013-0285.

Discussed.

(Mr. Webber exited at 7:09 p.m. and re-entered at 7:12 p.m.)

2013-0286 Discussion - Special Revenue Funds (200's) - 2014 Budget

Attachments: [081913 Budget Presentation Schedule.pdf](#)
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[Suppl Fire Dept Presentation.pdf](#)
[Suppl DPS Presentation.pdf](#)

Allan Schneck, Director of DPS/Engineering, introduced **Paul Davis**, City Engineer/Deputy Director of DPS, and **Bruce Halliday**, Fleet Manager, noting that they were in attendance to present the proposed Fiscal Year (FY) 2014, and projected FY 2015 and 2016 Budget for the Department of Public Services (DPS). He added that Roger Moore, Professional Surveyor, Kim Murphey, Administrative Coordinator-DPS, and Tracey Balint, Public Utilities Engineer, were also in attendance. He mentioned staff members Paul Shumejko, Transportation

Engineer, Ed Leafdale, General Foreman, and Bob Lemon, General Foreman, were not in attendance but were integral parts of the DPS Team.

D.P.S.

Major Road Fund (202)

Local Street Fund (203)

Pathway Maintenance Fund (214)

Pathway Construction Fund (403)

Water Resources Fund (244)

Sewer - Operating Division (510)

Water - Operating Division (530)

Water & Sewer - Capital Fund (593)

Water & Sewer - Debt Fund (595)

Fleet Fund (661)

Mr. Schneck gave the following presentation regarding the Department and its proposed Budget:

Who:

- The Department consists of 69 full-time employees.
- The DPS Budget is approximately 50 percent of the City's total budget, and encompasses seven primary budget funds.
- Department staff are located in two different buildings, but function as one team.
- Five distinct divisions include:
 - * Water and Sewer
 - * Fleet
 - * Roads and Pathways
 - * Administration
 - * Water Resources

Where:

- The City encompasses 32.2 square miles, and includes:
 - * 7,800 manholes, 33,000 water meters, 256 miles of roadway, 88 miles of pathway, 320 miles of sewer and 420 miles of watermain.

When:

- DPS crews work and are on-call 365 days a year, 24 hours a day. Staff attend to emergencies any time, including, for example, watermain breaks on Christmas Eve.

Mr. Davis continued:

Why:

- Rochester Hills is the legal owner of publicly-owned City infrastructure. The

DPS manages a significant portion of the wealth owned by the City, and maintains hundreds of miles of utility and thousands of individual items, such as 6,500 traffic signs.

- * In 2012, there were 102 incidents of vandalism or damage to traffic signs.*
- Road maintenance is a constant need. The top two most serious problems cited in the recent Public Opinion Survey by residents were road maintenance and traffic congestion.*
- * Road projects for 2014 were highlighted, and an increase in funding for 2014 was proposed.*
- Pathways are maintained. There is a liability associated with the City's pathway system.*
- Sewer maintenance is required. Fats, oils and grease, root intrusion and other sources of sewer blockage can cause back-ups. A sewer televising camera is critical and project SS-24 addresses its purchase.*
- The City provides oversight for water quality.*
- The Department provides oversight for roads and pathways installed by others, such as contractors.*
- Water Resource Management include:*
 - * Catch basin public storm sewer line cleaning.*
 - * Administration of the Illicit Discharge Elimination Program (IDEP) Response and investigations.*
 - * Coordination with the Oakland County Water Resources Commission, Fire Department, and other agencies.*
 - * Address localized flooding concerns, including administration of over 61 private storm sewer maintenance agreements with homeowners associations and commercial properties.*

Mr. Schneck continued, highlighting the Fleet Division:

Why Fleet:

- Fleet Services maintains an inventory of 33 pieces of fire apparatus; 78 pickup trucks, cars and vans; 19 dump trucks; and 13 pieces of heavy equipment. Vehicles are replaced according to a replacement schedule.*

DPS Challenges:

- Challenges include an aging infrastructure, and a focus to deliver predictive services to a growing infrastructure with no new resources.*
 - * Staff numbers have been trimmed by 12 percent since 2006.*
- Additional challenges include succession plans for an aging workforce, regulatory requirements and a need for residential road maintenance and reconstruction.*
- New technology includes:*
 - * The City's Asset Management Program*
 - * SCADA Monitoring of Key Water and Sewer Sites*
 - * Equipment to monitor salt and brine applications to aid in anti-icing*
 - * Sewer televising*
 - * Advances to GIS applications*
- Leveraging road dollars, with Federal/State/Tri-Party/Local Development Finance Authority funds comprising 87 percent of major road construction from 2006 to 2013, or \$125 million to a City share of \$18 million (13 percent).*

DPS Budget highlights:

- Explore alternative pavement repair options.
- Utilizing pipe bursting technology as a trenchless method of replacing buried sewer lines.
- New web-based weather service, sends DPS staff alerts.
- Stagger Your Start Program for watering systems is designed to decrease sudden water pressure drops.

DPS Achievements - Grants:

- Competitive Grant Assistance Program (CGAP)
- US Fish & Wildlife Service- Avon Creek III
- Rouge River National Wet Weather Demonstration Project
- Veterans Memorial Pointe Enhancement Project

Shared Services Agreements:

- Agreements in place with the City of Rochester, Auburn Hills, Oakland County Water Resources Commission, Road Commission for Oakland County (RCOC) and the North Oakland Transportation Authority.
- As of tonight, revenues generated from these services are in excess of \$70,000.

Public Comment:

Melinda Hill, 1482 Mill Race, noted that since the RCOC last applied limestone to Washington Road in the Fall of 2011, the road is in the best condition it has been. She questioned whether the cost of applying limestone to all of the City's gravel roads could be shared with their respective neighboring communities. She commented that while 22A gravel is an alternative, limestone has proven to be a better binder. She requested monies be put into the FY 2014 budget for limestone, and noted that three new members will be joining Council in the fall.

President Hooper requested limestone versus gravel with chloride be addressed.

Mr. Schneck responded that in discussions with road and pathway foremen, it was determined that 22A was the preferred material. He noted that the City has historically used calcium chloride, while other agencies have used brine. This year, it is requested to use both brine and calcium chloride, as brine is approximately one-half of the cost. He commented that brine was used in two applications last year and found to work fairly well. He added that the City has not undertaken a full graveling program.

President Hooper questioned how the application of limestone performed and whether limestone is much more than gravel.

Mr. Schneck responded that it performed well requiring less subsequent grading; however, it is harder on equipment.

Mr. Davis noted that limestone is more expensive and the RCOC expects the respective community to cover the additional cost. He pointed out that the roads mentioned are RCOC-owned roads.

Council Discussion:

Mr. Kochenderfer commented that he receives many comments from District 2 residents concerning the condition of gravel roads, and noted that it is clear that something must be done. He mentioned that he received much positive feedback from using limestone on Washington Road. He stated that even though these are County roads, they are used by Rochester Hills residents. He commented that he would like to see the Administration and Council keep working toward a solution.

President Hooper noted that an item would be added to the Straw Poll regarding the use of brine or alternative materials.

Mr. Kochenderfer stated that he would like to look at the materials that function the best and noted that Oakland Township has much experience with limestone. He questioned whether cost sharing with adjacent communities could be explored.

It was discussed whether funding should be allocated to look at alternatives.

President Hooper stated that the City is saving money using brine applications and suggested an additional brine application be used. He commented that he would like to continue seeing the number of dust complaints decrease.

Mr. Yalamanchi pointed out that the FY 2013 budget included funds as a placeholder for gravel road conversion and stated that he would like to see this included for FY 2014 as well.

Mr. Davis responded that City Attorney John Staran is expected to submit revisions to the Special Assessment District (SAD) Policy.

President Hooper noted that the SAD Policy would be included on a future agenda for Council's consideration.

Mr. Yalamanchi expressed his appreciation for the inclusion of \$3.3 million for Local Roads. He questioned whether the Police and Road Funding Technical Review Committee's (PRFTRC) suggestions were taken into consideration.

Mr. Schneck responded that they were. He added that the top two concerns on the City's Resident Survey were road reconstruction and traffic congestion. He mentioned that originally \$1 million was allocated for the FY 2014 Budget for this purpose; however, the Mayor requested it be increased to \$3.3 million.

Mr. Yalamanchi commented that maintenance has been deferred from 2010 to now and this has resulted in an additional four or five years of damage to the

streets. He suggested increasing the line item for road reconstruction each year to \$5 million for FY 2014, 2015 and 2016. He noted that even with the increase, the City would still have a surplus of approximately \$24 million. He added that he would also like to see funding for limestone application and gravel road conversion added to the Budget. He questioned whether Fleet purchases could be spread out over more years as it appears that the number of purchases in FY 2014 and 2015 seem quite high.

Bruce Halliday, Fleet Manager, responded that many replacements will be rolled into the following year after a review of maintenance records and condition. He stated that not all the Fleet purchases will be undertaken each year.

Mr. Yalamanchi questioned whether the City has moved toward a conversion to electric or natural gas powered vehicles.

Mr. Halliday responded that converting vehicles to natural gas or electric has a huge initial cost. He mentioned that a propane conversion would add an extra \$10,000 to the price of the vehicle and would result in a higher operational cost. He commented that there is no payback for running those alternatives.

Mr. Yalamanchi questioned whether the City has considered adding a charge station for residents.

Mr. Halliday noted that the Village of Rochester Hills has a few charge stations and he would inquire how often they are used.

Mr. Yalamanchi commented that many commercial properties are still found to be watering after 7:00 a.m. or later. He questioned whether the cooperative agreements for vehicle maintenance are taxing the City's resources. He mentioned that the City only received \$70,000 in revenues.

Mr. Halliday responded that with a new facility and equipment that is in good condition, the City has resources to share with other facilities. He noted that these agreements maximize the City's facility use and employees' time.

President Hooper pointed out that the PRFTRC's suggestion is to increase capital expenditure for road reconstruction to \$5 million per year, with the difference coming from General Fund Fund Balance. He questioned whether Mr. Yalamanchi would want to see the SAD dollar amount for FY 2014 the same as FY 2013 at \$189,000.

Mr. Yalamanchi suggested that \$500,000 be included for FY 2014.

President Hooper suggested that a budget amendment could always increase the amount to that level and suggested that the amount be kept at the FY 2013 level. He questioned whether there have been requests for SAD funding.

Mr. Davis responded that funding is being used this year for Crestline Road design; however, that project will not go to construction until 2015. He commented that owners of properties on gravel roads typically initiate requests

for paving. He added that Stellma Lane, Hillview and Midvale are possible areas to consider a SAD.

Mayor Barnett noted that while there has been interest expressed, absent a concrete policy, there has not been a strong direction toward an SAD.

President Hooper noted that he would include SAD funding in the Straw Poll for FY 2014. He commented that he does not want to see large Fleet expenditures all in one year.

Mr. Halliday responded that there are occasional bumps in funding required for Fleet purchases.

Mr. Rosen commented that there must be other communities that have experience with limestone on gravel roads. He noted that he concurs with Mr. Yalamanchi's observation that commercial properties and condominium associations are often seen watering during the middle of the day and questioned how the City will remind these owners of the watering times.

Mayor Barnett responded that Ordinance does contact the property owner or place a tag on their door. He commented that the amount proposed for road maintenance and reconstruction was based on more than just the PRFTRC's recommendation. He noted that other considerations included Fire Services, and what level of maintenance could be undertaken by DPS without outsourcing.

President Hooper recapped what items would be included in the Straw Poll to Council, and which Council Member requests its inclusion:

- Adding 0.5 staff member as Accounting Clerk (President Hooper).
- A Community Development Block Grant floor of \$130,000 (Mr. Yalamanchi).
- A \$100,000 placeholder for additional gravel road maintenance for RCOC roads (Mr. Kochenderfer).
- Additional brine applications for City-owned roads for dust control (President Hooper).
- SAD Dollar Amount for \$2014 of \$189,000 (Mr. Yalamanchi).
- Increased funding for Local Road Reconstruction to \$5 million annually, with the difference from the General Fund Fund Balance for FY 2014 (Mr. Yalamanchi).

Joe Snyder, Senior Financial Analyst, questioned whether the additional gravel road maintenance would be for FY 2014 only or added to FY 2015 and FY 2016 as well.

Mr. Kochenderfer responded that it would be for just FY 2014.

Mr. Snyder noted that the SAD amount included for FY 2013 was actually \$200,000 and questioned whether that number should be included.

President Hooper confirmed that \$200,000 should be used.

Mr. Snyder questioned whether the \$5 million for Local Road Reconstruction would include the SAD amount of \$200,000.

Mr. Yalamanchi responded that he would like the amount to be \$5 million plus the \$200,000 for the SAD. He questioned whether it would be prudent to consider paying off Bonds 313 and 314, noting that it would free up approximately \$500,000.

Mr. Sawdon responded that while there would be no benefit to call the bonds early, the City would be taking monies out of Local Roads to pay them. He commented that there is no benefit to paying these early.

Discussed.

2013-0288 Discussion - Capital Funds (400's) - 2014 Budget

Attachments: [081913 Budget Presentation Schedule.pdf](#)
[082613 Budget Presentation Schedule.pdf](#)
[Suppl Capital Improvement Fund Presentation.pdf](#)
[Suppl Fire Dept Presentation.pdf](#)
[Suppl DPS Presentation.pdf](#)

See Legislative File 2013-0286.

Discussed.

2013-0286 Discussion - Special Revenue Funds (200's) - 2014 Budget

Attachments: [081913 Budget Presentation Schedule.pdf](#)
[082613 Budget Presentation Schedule.pdf](#)
[Suppl Parks and Forestry Presentation.pdf](#)
[Suppl OCSO Presentation.pdf](#)
[Suppl Fire Dept Presentation.pdf](#)
[Suppl DPS Presentation.pdf](#)

See the previous Council Discussion in Legislative File 2013-0286.

Discussed.

2013-0289 Discussion - Water and Sewer Funds (500's) - 2014 Budget

Attachments: [082613 Budget Presentation Schedule.pdf](#)
[Suppl DPS Presentation.pdf](#)

See Legislative File 2013-0286.

Discussed.

2013-0290 Discussion - Internal Service Funds (600's) - 2014 Budget

Attachments: [081913 Budget Presentation Schedule.pdf](#)
[082613 Budget Presentation Schedule.pdf](#)
[Suppl Insurance Fund Presentation.pdf](#)
[Suppl MIS Presentation.pdf](#)
[Suppl DPS Presentation.pdf](#)

See Legislative File 2013-0286.

Discussed.

NEXT MEETING DATE

Regular Meeting - Monday, September 16, 2013 - 7:00 p.m.

ADJOURNMENT

There being no further business before Council, President Hooper adjourned the meeting at 7:53 p.m.

*GREG HOOPER, President
Rochester Hills City Council*

*TINA BARTON, Clerk
City of Rochester Hills*

*MARY JO PACHLA
Administrative Secretary
City Clerk's Office*

Approved as presented at the (insert date, or dates) Regular City Council Meeting.